



LOWER RIO GRANDE
Public Water Works Authority

PO Box 2646 Anthony, New Mexico 88021 (575) 233-5742

www.LRGauthority.org

Sign In Sheet

Page ____ of ____

Date: July 19, 2023

Time: 9:00 am

Places: La Mesa Office

Event: Regular Board Meeting

SIGNATURE	Print Name, Title, Company	Phone Number	Email Address
	Martin Lopez LRG General Manager	575-233-5742 Ext. 1004	martin.lopez@lrgauthority.org
	Karen Nichols LRG Projects Manager	575-233-5742 Ext. 1018	karen.nichols@lrgauthority.org
	Patricia Charles LRG Projects Special.	575-233-5742 Ext. 1021	patty.charles@lrgauthority.org
	Kathi Jackson LRG Finance Manager	575-233-5742 Ext. 1005	kathi.jackson@lrgauthority.org
	John Schroder LRG Accounting Assistant	575-233-5742 Ext. 1006	john.schroder@lrgauthority.org
	Mike Lopez LRG Operations Manager	575-233-5742 Ext. 1011	mike.lopez@lrgauthority.org
	Espy Holguin LRG Board Chair	575-644-9543	Espy.holguin@lrgauthority.org
	Glory Juarez LRG Board Secretary	575-494-2750	glory.juarez@lrgauthority.org
	James Cadena LRG Board Director	480-206-5930	James.cadena@lrgauthority.org
	Rick Franco LRG Board Director	575-649-1610	enrique.franco@lrg
	Josh Smith LRG Attorney	575-528-0500	
	Filiberto Castorena HDR Engineering Resident Engineer	505-227-4460	filiberto.castorena@hdrinc.com
	Tyler Hopkins Bohannon Huston		
	Larri Erstad		

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Draft Minutes —REGULAR BOARD OF DIRECTORS MEETING

9:00 a.m. Wednesday, July 19, 2023 AT THE La MESA OFFICE & ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. **Call to Order, Roll Call to Establish Quorum:** Mrs. Holguin called the meeting to order at 9:01 am. District #1 is vacant, District #2 is vacant, **Mr. Cadena** representing District #3 was present, **Mrs. Holguin** representing District #4 was present, District # 5 is vacant, **Mrs. Juarez** representing District #6 was present via telephone, District #7 is vacant. Staff present were General Manager Martin Lopez, Projects Manager Karen Nichols, Projects Specialist Patricia Charles, Finance Manager Kathi Jackson. Guests present were Enrique (Rick) Franco community member & Filiberto Castorena HDR Engineering. Tyler Hopkins from Bohannon Huston and Larri Erstad LRG customer attended via Zoom.
- II. **Pledge of Allegiance:** The pledge of allegiance was led by General Manager Martin Lopez.
- III. **Motion to approve Agenda:** Mr. Lopez asked that #10 be moved after #5. Mrs. Juarez made the motion to approve the agenda as amended by Mr. Lopez. Mr. Cadena seconded the motion, the motion passed with all in favor.
- IV. **Approval of Minutes: Motion to approve the minutes for Regular Board Meeting on June 21, 2023:** Mr. Cadena made the motion to approve the minutes for Board Meeting on June 21, 2023. Mrs. Juarez seconded the motion, the motion passed with all in favor.
- V. **Appointment of Director for District# 2:** Mr. Franco presented a letter of interest in joining the Board of Directors. Mrs. Holguin made the motion to accept Mr. Franco's letter of interest and appoint him as a Board Member. Mr. Cadena seconded the motion, the motion passed with all in favor. Mr. Lopez then gave him the Oath of Office; Mr. Franco accepted the appointment.
 - a. **Letter of Interest from Enrique Franco**
 - b. **Oath of Office for Enrique Franco**
- VI. **Presentations:** none
- VII. **Public Input:** Ms. Nichols asked the people attending the meeting via zoom and phone call if they had any public comments, non was provided.
- VIII. **Managers' Reports:**
 - A. **General Manager:** Mr. Lopez provided a written report and stood for questions. Mr. Lopez said that Phase II of the Las Flores subdivision (Berino) had their plat modifications approved by DAC. The owner has requested an invoice for water rights for 32 residential lots. DAC contacted Mr. Lopez to ask that we add sewer service charges to our water customers from the Sleepy Farms Project, which includes about 80-90 customers. The waste water facility in Organ discharge permit

has been approved and the BLM permit for Berino has been reissued for 10 years. Rincon had a violation for secondary contaminants of fluoride. The max level is 4 parts per million, when you have a level 2 you have to notify the public. This violation happened in April and we merged in September. LRGPWWA sent the notification in July and explained the situation. He said there would be a newsletter coming up soon to include the board vacancies and possible community meetings regarding the potential for rate increases, he said the last increase in rates was implemented in 2017. Mrs. Holguin said some customers in her area have expressed discomfort with a large rate increase. She said they probably would not have a problem with a 3% - 4% increase. Mr. Cadena asked how we can continue with the increase in inflation and no rate increases since 2017. Mr. Lopez said we have a few revenue streams that help offset the rate increase and recently increased some customer fees. Mrs. Holguin also said that adding Rincon to the Authority was a very good move. Rincon had water rights, no loans and added approximately 200 customers. Mr. Lopez said he thinks he will be selected to be on call for Jury duty with District Court from July 28 to October 25, 2023. A customer in Rincon asked him to have LRGPWWA assume ownership of water main and 10 services. He said the hours of operation at our East Mesa Office will be changing due to an employee medical emergency. He and Ms. Jackson are talking about maybe changing the hours from 3 days a week to 2 days or maybe 1 day a week. Most people pay online or by phone, but we still have a few people up there that still want to go in and pay in person.

- B. Projects:** Ms. Nichols provided a written report and stood for questions. She said the Water Trust Cycle is beginning and she plans to put in a Notice of Intent for an upcoming project. The request will be on the next agenda, there was not enough time to put it on this agenda. Senator Lujan has sponsored funding for this project. The Operations department looked at the water mains in High Valley and decided they are in need of replacement; we will probably request funding from Colonias for this project. Mr. Lopez added that he and Ms. Nichols met with RCAP people for an interview and will be part of a documentary being produced for their board of directors. They are going to send us our portion of the interview and will notify board when we receive it. Ms. Nichols said the Central Office building hit some snags and is delayed by a year, but is back on track. What is currently going up is the operations building, we are hoping to here at the next meeting that the manufacture of the office building has started manufacturing it. East Mesa project is going well. The wells depth will be increased from 1130 feet to 1135 feet.
- C. Operations:** Mr. Lopez provided a written report and was not able to attend the meeting. Mr. Martin Lopez said Mr. Mike Lopez was not able to attend the meeting because he had been on call and had had issues with the well in Talavera. We pumped a bit more water this year than same time last year. There were a few line breaks and a well in East Mesa that went down and has been replaced.
- D. Finance:** Ms. Jackson provided a written report and stood for questions. Ms. Jackson provided all of the financial reports during the new business part of the meeting. But she did say she had attended the training for her CPO (Chief Procurement Officer) Certificate renewal. She passed the training and will be getting her certificate soon.

IX. Unfinished Business: none

X. New Business:

- A. Election of LRGPWWA Board Officer – Vice Chairman:** Mrs. Holguin nominated Mr. Cadena for the Vice Chair position. Mrs. Juarez made the motion to appoint Mr. Cadena as Vice Chairman. Mr. Franco seconded the motion, the motion passed with all in favor.
- B. Motion to approve a 4-year Contract for the Talavera MDWCA O & M Contract (Expires July 31, 2023):** Mr. Lopez said we have been providing Operations & Maintenance to the Talavera System. The system has 60-70 connections, they have asked and their board has approved going forward with the renewal of the contract for 4 years. Mr. Cadena made the motion to approve the 4-year contract with Talavera MDWCA O & M. Mrs. Juarez seconded the motion, the motion passed with all in favor.
- C. Motion to adopt Resolution #FY2024-01 Approving 4th Qtr. Budget for FY2023:** Mrs. Juarez made the motion to adopt Resolution #FY2021-01 approving 4th qtr. Budget for FY2023. Mr. Cadena seconded the motion, the motion passed with all in favor. Ms. Jackson said we came in under budget for Fiscal Year 2024, which was a little over 4 million. We were going to pull \$300,000.00 from reserves to cover additional expenses for the year, but did not need to pull it. We had 3.8 million in revenues and 3.5 million in expenses for the year. We did have a large line failure and had to pull \$193,000.00 to pay for that.
- D. Motion to adopt Resolution #FY2024-02 Adopting Budget Adjustments for FY2023:** Mrs. Juarez made the motion to adopt Resolution #FY2024-02 adopting the Budget Adjustments for FY2023. Mr. Franco seconded the motion, the motion passed with all in favor. Mrs. Holguin said the budget adjustment was the \$193,000.00 that was used to pay for the line failure.
- E. Motion to adopt Resolution #FY2024-03 Approving FY2024 Final Budget:** Mr. Cadena made the motion to adopt Resolution #FY2024-03 approving FY2024 Final Budget. Mr. Franco seconded the motion, the motion passed with all in favor. Ms. Jackson proposed to pull \$525,000.00 from reserves to pay for the large loan payments due on the sewer system. The sewer system is not cash flowing right now because it is not complete yet. Ms. Jackson said there were no changes to the budget. We are in the process of implementing a rate increase that should also help.
- F. Motion to Authorize General Manager to approve staff development training/travel:** Mrs. Juarez made the motion to authorize the General Manager to approve the staff development training/travel. Mr. Franco seconded the motion, the motion passed with all in favor. Mrs. Holguin said this is something we need every year. Mr. Lopez is in charge of authorizing all training and travel.
- G. Motion to Authorize travel and attendance for Board & Staff for conferences & Legislature:** Mr. Lopez said this item pertains to Legislative Committee meeting, board development conferences or financial development. Ms. Nichols said the Infrastructure Conference is usually the last week of October and is a good place to get to know the people that Staff works with. Mr. Cadena made the motion to authorize travel and attendance for board & staff for conferences & legislature. Mr. Franco seconded the motion, the motion passed with all in favor.
- XI. Other discussion and agenda items for next meeting at 9:00 a.m. Wednesday, August 16, 2023 at our La Mesa Office and via Zoom.**
- A. Have any Board Members participated in training? If so, please give us a copy of your certificate:** Mr. Cadena attended the Basic Duties & Responsibilities training this month and has not received

his certificate yet. Mr. Lopez said he thought the group providing the training was a bit behind on sending out the certificates. Mr. Cadena asked if there was a minimum of training hours needed from board members. Mr. Lopez said there was not.

- B. Motion to adopt Resolution Authorizing FY-2023 membership in the South-Central Council of Governments and appointing a delegate and an alternate
- C. Districts 1,2 & 6 expire in 2023 and 1,2,5 &7 are vacant. Election Day is 11/7/23 candidate filling should be 70 days prior to the election.

Mr. Lopez said he had a customer in Organ approach him and ask if it was possible to purchase an old tank site. He wanted to know if he should put this item on the next agenda or have a meeting with her and let her know that this type of transaction is not viable, because of the way LRGPWWA's mortgages are handled. Mrs. Holguin said to meet with her and let her know that it is not possible to sell the tank sit property.

XII. Motion to Adjourn: Mr. Cadena made the motion to adjourn board meeting at 10:16 am. Mr. Franco seconded the motion.

These minutes will be presented to the board for approval on the 16th Day of August, 2023 at a regular meeting of the Board of Directors:

SEAL:

Esperanza Holguin, Board Chair

Attest:

Glory Juarez, Secretary

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING 9:00 a.m. Wednesday, July 19, 2023 AT THE La MESA OFFICE & ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. Call to Order, Roll Call to Establish Quorum: District #1 is vacant, District #2 is vacant, **Mr. Cadena** _____ (District #3), **Mrs. Holguin** _____ (District #4), District # 5 is vacant, **Mrs. Juarez** _____ (District #6), District #7 is vacant.
- II. Pledge of Allegiance
- III. Motion to approve Agenda
- IV. Approval of Minutes: Motion to approve the minutes for Regular Board Meeting on June 21, 2023
- V. Appointment of Director for District# 2
 - a. Letter of Interest from Enrique Franco
 - b. Oath of Office for Enrique Franco
- VI. Presentations
- VII. Public Input: 3 minutes per person
- VIII. Managers' Reports
 - A. General Manager
 - B. Projects
 - C. Operations
 - D. Finance
- IX. Unfinished Business
- X. New Business
 - A. Election of LRGPWWA Board Officer – Vice Chairman
 - B. Motion to approve a 4-year Contract for the Talavera MDWCA O & M Contract (Expires July 31, 2023)
 - C. Motion to adopt Resolution #FY2024-01 Approving 4th Qtr. Budget for FY2023
 - D. Motion to adopt Resolution #FY2024-02 Adopting Budget Adjustments for FY2023
 - E. Motion to adopt Resolution #FY2024-03 Approving FY2024 Final Budget
 - F. Motion to Authorize General Manager to approve staff development training/travel
 - G. Motion to Authorize travel and attendance for Board & Staff for conferences & Legislature

XI. Other discussion and agenda items for next meeting at 9:00 a.m. Wednesday, August 16, 2023 at our La Mesa Office and via Zoom.

- A. Have any Board Members participated in training? If so, please give us a copy of your certificate
- B. Motion to adopt Resolution Authorizing FY-2023 membership in the South-Central Council of Governments and appointing a delegate and an alternate
- C. Districts 1,2 & 6 expire in 2023 and 1,2,5 &7 are vacant. Election Day is 11/7/23 candidate filling should be 70 days prior to the election.

XII. Motion to Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos o cualquier otra forma de ayudante auxiliar o servicio para asistir o participar en la audiencia o reunión, póngase en contacto con la oficina de LRGPWWA, 575-233-5742, PO Box 2646, Anthony, NM 88021 o 215 Bryant St., Mesquite, NM por lo menos una semana antes de la reunión o tan pronto como sea posible. Documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles. Póngase en contacto con la oficina LRGPWWA si es necesario un resumen u otro tipo de formato accesible.

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes—REGULAR BOARD OF DIRECTORS MEETING

9:00 a.m. Wednesday, June 21, 2023 AT THE La MESA OFFICE & ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. **Call to Order, Roll Call to Establish Quorum:** Mrs. Holguin called the meeting to order at 9:04 a.m. District #1 is vacant, District #2 is vacant, **Mr. Cadena** representing District #3 was present, **Mrs. Holguin** representing District #4 was present, District # 5 is vacant, **Mrs. Juarez** representing District #6 was present, **Mr. Smith** representing District #7 was absent. Staff members present were General Manager Martin Lopez, Projects Manager Karen Nichols, Projects Specialist Patricia Charles, Finance Manager Kathi Jackson, Accounting Assistant John Schroder. Guests present Filiberto Castorena. Mrs. Holguin asked that we have a moment of silence for Mr. Furman Smith as he has passed away.
- II. **Pledge of Allegiance:** The pledge of allegiance was led by General Manager Martin Lopez
- III. **Motion to approve Agenda:** Mrs. Juarez made the motion to approve the agenda and Mr. Cadena seconded the motion, the motion passed with all in favor.
- IV. **Approval of Minutes: Motion to approve the minutes for Regular Board Meeting on May 17, 2023 and minutes for Special Board Meeting May 25, 2023**
Mrs. Juarez made the motion to approve the minutes for the board meeting on May 17, 2023 and the Special board meeting on May 25, 2023. Mr. Cadena seconded the motion, the motion passed with all in favor.
- V. **Presentations:** none
- VI. **Public Input: ICIP Public Comments:** No public comments
- VII. **Managers' Reports**
 - A. **General Manager:** Mr. Lopez provided a written report and stood for questions. Mr. Lopez said El Paso Electric agreed to standardize the Authority's electric rates under NM Rate 08, which will lower the charges for many of our larger equipment. He thanked Ms. Jackson and her staff (Benita) and BHI for all the work they put into getting this done. The contract with Talavera MDWCA O&M will expire August 1st, the renewal will be on the July agenda. He received the Farm and AT & T annual rent payments. The Solar Farm has been selected to move forward by the State's Community Solar Program. He gave permission to Clinica De Familia Mental Health Resources & COVID staff to setup information booth at our La Mesa Office on the 1st and 25th of the month for the next few months. Operators Nathan, Luciano & Gabriel passed their Water Level 1, we now need to find replacements for their previous positions. Our offices were closed on June 19th in observance of Juneteenth and will be closed on July 4th as well. Rural Community Assistance Partnership (RCAP) is developing stories from across the country in preparation for their upcoming

anniversary. They would like to interview and film some of the Authority's staff, partners and customers. They will be here on July 7th at the Berino office- Ms. Nichols is coordinating the event.

- B. Operations:** Mr. Lopez provided a written report, but was not able to attend the meeting because of problems at the well in Organ. We had 4 new water services.
- C. Finance:** Ms. Jackson provided a written report and stood for questions. Revenues were \$561,000.00 and expenses were \$466,000.00. We had a surplus for May, we have a few more days in the fiscal year left. Then the budget adjustments will start.
- D. Projects:** Ms. Nichols provided a written report and stood for questions. She said there are finally vertical surfaces at the office building site and the submittals for both buildings have finally been approved. She said she wanted to talk about things not on her report. Ms. Nichols and Mr. Lopez spoke to Olga Morales, CEO of RCAP and Rick Martinez (our lobbyist) he is the board chair of RCAP. The conversation was about the problems with working with Rural Development. We have had set backs with all the projects we have with them. RCAP and Rural Water are collaborating at the National level to try and get some reform at Rural Development. Mrs. Morales said she would like to have the RCAP Board of Directors come visit us on September 12th possibly. Ms. Nichols and Mr. Lopez want to look into possibly refinancing the debt with Rural Development with other Organizations. Mr. Lopez said the only problem would be with our sewer projects, because of the small fee customers have already paid to connect to the sewer lines.

VIII. Unfinished Business: none

IX. New Business:

- A. Motion to adopt Proposed Amendments to Member Customer Policy:** Mrs. Juarez made the motion to adopt amendments to Member Customer Policy. Mr. Cadena seconded the motion, the motion passed with all in favor. Mr. Lopez said the proposed additions to the policy are in green and the deletions are in red.
- B. Motion to adopt Proposed Amendments to Schedule of Rates & Fees:** Mr. Cadena made the motion to adopt proposed amendments to Schedule of Rates & Fees. Mrs. Juarez seconded the motion, the motion passed with all in favor. Mr. Lopez said this fee ties back to the first edits we did last month. This fee would be non-refundable, but if the customer proceeds with service, then this fee will be put towards the cost of the installation. It would be good for 30 days after that a new estimate would be needed for an additional \$100.00.
- C. Motion to adopt Resolution #FY2023-20 Adopting an ICIP for FY2025-2029:** Mrs. Juarez made the motion to adopt resolution #FY2023-20 adopting an ICIP for FY2025-2029. Mr. Cadena seconded the motion with one correction, to correct the fiscal year from FY2024-2028 to FY2025-2029. The motion passed with all in favor.
- D. Motion to adopt Resolution FY2023-06 Approving and Adopting Budget Adjustments for 4th Quarter FY2023- may be postponed:** Ms. Jackson requested this item be tabled until next board meeting. Mrs. Juarez made the motion to table adopting Resolution FY2023-06 approving and adopting budget adjustments for 4th quarter. Mr. Cadena seconded the motion, the motion passed with all in favor.

X. Other discussion and agenda items for next meeting at 9:00 a.m. Wednesday, July 19, 2023 at our La Mesa Office and via Zoom.

- A. Have any Board Members participated in training? If so, please give us a copy of your certificate
- B. Motion to adopt Resolution Authorizing FY-2023 membership in the South-Central Council of Governments and appointing a delegate and an alternate
- C. Motion to adopt Resolution Approving and Adopting FY2024 Final Budget
- D. Talavera MDWCA O & M Contract
- E. Appointing a new Board Vice Chair

Mrs. Holguin invited everyone to join the Juneteenth celebration on Saturday 24, 2023 5:00 pm to 8:00 pm at the Vado Community center.

XI. Motion to Adjourn: Ms. Juarez made the motion to adjourn the meeting at 10:00 a.m. and Mr. Cadena seconded the motion.

These minutes will be presented to the board for approval on the 19th Day of July, 2023 at a regular meeting of the Board of Directors:

SEAL:

Esperanza Holguin, Board Chair

Attest:

Glory Juarez, Secretary

To: Lower Rio Grande Public Water Works Authority

June 30, 2023

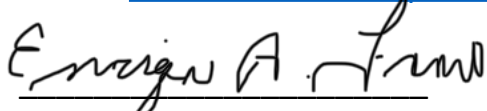
My Name is Enrique Franco, I would like to express my interest in serving on the Lower Grande Public Water Works Authority Board of Directors. I am a lifelong member of my community and I want to serve in a public capacity.

My home is located on the Lower Rio Grande Public Works Authority District #2.

I will consider an honor if I am appointed to the Board.

My Contact Information is:

Enrique "Rick" Franco
7300, Highway 478,
Mesquite, New Mexico 88048
Cellphone: 575-649-1610
Email: Rickfranco1954@g.com

A handwritten signature in black ink that reads "Enrique A. Franco". The signature is written in a cursive style and is positioned above a horizontal line.

Enrique "Rick" Franco



<http://LRGauthority.org>

LOWER RIO GRANDE

Public Water Works Authority

P. O. Box 2646

Anthony, New Mexico 88021

(575) 233-5742

Oath of Office

I, **Enrique Franco**, do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of the State of New Mexico and that I will faithfully and impartially discharge the duties of the office of Director of the Lower Rio Grande Public Water Works Authority on which I am about to enter, to the best of my ability, so help me God.

District 2 Term ends Dec. 31, 2023

Appointee's Signature

Subscribed and sworn to be this 19th day of July, 2023

Signature

Title

My commission/term expires _____

LRGPWWA
Manager's Report
July 19, 2023

- Phase II of the Las Flores subdivision (Berino) had their preliminary plat/modifications request approved by DAC. Additionally, the owner has requested an invoice for water rights invoice for the 32 residential lots
- DAC has almost completed their Sleepy Farms Sewer Project and is requesting we add sewer service charges to the customer water service accounts as per our Billing agreement. We will charge the 3% on those services billed. It will impact 80 to 90 of our water customer accounts or more
- DP 915 (Organ WWTP discharge permit) has been reissued by NMED and BLM permit NMNM 098500 (Berino Elementary area) has been reissued
- The LRGPWWA Rincon system has received a Violation from NMED. The Violation is for failure to Notify the Public and submit a Certification of Notification. The original violation was for Fluoride secondary exceedance in 2020-2022 and the certification in April 2022-**prior to the merger**. LRGPWWA did notify customers in the 2022 Consumer Confidence Report (CCR), but it was not within the required timeframe (10 days). A notice certification will be provided to NMED, which will identify the method of notification (2022 CCR)
- A newsletter will be coming out, which will include dates for the public meeting for possible users' rate increase and Board vacancies
- I will probably be on District Court Jury Duty from July 28th to October 25th
- A Rincon customer will be asking the LRGPWWA to assume ownership of water main and 10 services
- East Mesa Office hours of operation will be impacted due to employee medical emergency

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
PROJECTS REPORT – 7/19/2023**

LRG-17-01 – Mesquite-Brazito Sewer Project 2 – Bohannan Huston, Inc./Smithco Construction – Construction Stage – USDA-RD LOC \$17,073,000 (\$6,189,000 Loan/\$8,030,000 Grant, \$2,854,000 additional grant) –Work is ongoing in the Mintor area. Project meeting was held 7/6/23. Estimate of Funds #7 and Requisition #4 are pending approval.

LRG-11-05 – South Valley Water Supply & Treatment Project WTB #252 Planning USDA-RD Construction Funds– Bohannan Huston - Construction stage - \$1,174,00,000 RD Loan and \$4,629,000 Grant RD Funds: Thirteen draws have been submitted for RD funds. Change Order #5 for electrical work in the chlorine room and the addition of a roof ladder has been approved. Start-up of the treatment plant is underway. Project walk-thru was held on 7/12/23. Engineer has issued a letter to the contractor instructing that the well-drilling sub remove the drop-pipe and pump to assess for damage as evidenced by electrical system overload and metal filings pushed to the treatment vessels and to return the pump to the manufacturer for assessment, repair/replacement.

LRG-17-02 – Central Office Building – Wilson & Co. - DW-4213 \$3,586,286.00 - SAP 21-F2723-STB \$1,200,000: Metal building panels have been ordered and will ship once contractor makes down-payment, construction schedule is updated, and modular building is scheduled for construction. 26 DW Requisition's have been submitted and 8 SAP Requests for Payment. Next on-site progress meeting is set for 7/31/23.

Forty-Year Water Plan – CE&M – complete – needs update for new mergers after Brazito combine & commingle: Currently only includes the initial five systems. Brazito combine & commingle has been approved, Rincon transfer of water rights has been complete. This plan needs to be updated.

LRG-13-03 – Valle Del Rio Water System Project – Construction Stage & Ph. II Design - \$1,197,708 DWSRLF funding - \$898,281 principal forgiveness – 299,427 loan repayment – Souder, Miller & Associates/Morrow Enterprises, Inc.: Funding deadline was extended to 12/1/23, and we are still working with the engineer and contractor to get an affordable building for the new booster skid.

Water Treatment – Move Deserts Sands Skid to VDR – Design & Construction - \$250,000 SAP 22-G2330-STB – SMA – Engineering Agreement was approved and NOO issued on 2/9/23. DR #2 has been submitted. Design work is underway. Additional funding will be needed to get it set up onsite.

LRG-17-03 –East Mesa Water System Improvements Project – NMFA 3803-PG & 3804-PG \$93,307, 4915-CIF \$207,608 Loan/\$39544 Grant/\$9,562 Match, 5535-CIF \$67,487 Loan incl. Match/\$269,910 Grant, DW-5631 \$1,338,660 Loan/\$2,788,875 Grant – Ph I Construction, Ph II Design – Phase I well pilot hole was completed to 1,130' depth on 6/12/23. Well design has been finalized to increase the depth by 5' and Change Order approved. Four Requisitions have been submitted. Phase II easement work is proceeding and 9 Requisitions have been submitted.

LRG-18-01 Ph. II – High Valley Water System Improvements Ph. II & III Project – NMFA 4916-CIF \$630,384 Grant, \$111,244 Loan – Design & Construction – Souder, Miller & Assoc. –Phase II funding is closed out. Engineering contract amendment #9 has been submitted to NMED-CPB for the remainder of the work for Phase III, but contract has expired and we will finish it under the On-Call procurement. Substantial completion walk-thru was held on 4/5/23. Change Order No. 9 has been issued for additional work on the site work to include a concrete sidewalk around the new building, and excavation

and rip rap on the pond, additional SCADA work for the generator/ATS and booster skid with additional time.

LRG-18-02 – Stern Drive Waterline Extension Project – Design/Build – SMA - \$150,000 SAP - \$2,352,800 WTB – WTB award letter has been received. NM OSE review of this application required an update of our Water Conservation Plan, and DB Stephens has completed and submitted that. This plan needs to be updated again after the Rincon merger is complete and we have usage data for them. We are currently preparing documents for requesting permission for additional indebtedness from USDA-RD.

LRG-19-09 – S. Valley Service Area Line Extensions - SMA – See the Stern Drive Project for information.

LRG-23-01 – Water Asset Management Plan – BHI - PG-6037 – up to \$50k – Planning Grant was awarded 1/26/23. BHI has set the project up on Tracker and Kathi and I have been uploading document. Kick off meeting was held 2/22/23. Met with AMP software companies on 4/13 & 4/14/23.

LRG-23-02 – Wastewater Asset Management Plan – BHI - PG-6038 – up to \$50k – Planning Grant was awarded 1/26/23. BHI has set the project up on Tracker and Kathi and I have been uploading document. Kick off meeting was held 2/22/23. Met with AMP software companies on 4/13 & 4/14/23.

On-Call Engineering Services – BHI has Task Orders for support for the Regional Project, BLM permit renewals, NM SLO and discharge permit renewals, subdivision reviews, and voting district and service area map updates. SMA has Task Orders for the Stern Drive Project and High Valley Project, and two new NM DOT permits.

Other projects:

NM 2023 Legislature:

Legislative Report is final and available on the Directors Only page.

Infrastructure Capital Improvements Plan 2025-2029: Has been submitted to NM DFA.

Reporting to Funding Agencies: Quarterly CIF Reports were submitted for the 4th Quarter; SAP monthly reporting Capital Outlay is suspended because they are developing a new website, and US Census Construction reporting is up to date.

Documents Retention & Destruction – Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGPWWA documents. One bin was sent out to be shredded this past month.

Website and Email – Notices and Minutes pages are up to date.

Training – I have not attended any training in the past month. Patty attended the Colonias Awardee Training on June 29, 2023

Collection & Lien Procedures - 309 first notifications, 306 certified letters have been sent and 131 liens have been filed to date. 53 liens have been released following payment in full of the account.

Water Audits – Water Audit Committee met for the 2022 audits on 3/28/23.

Rate Study – Public meetings tbd

Cyber Security Assessment – Our insurance company is requiring training for all employees on phishing & malware, Patty has administered the 2021 training for all employees.

NM Board of Licensure for PEs & Surveyors – I have been appointed by the Governor to this board and assigned to the Professional Engineering Committee. PEC met on 7/5/23, next PEC and full board meetings will be August 10-11 in Albuquerque. I've been elected Committee Chair for a 1-year term.

Lower Rio Grande PWWA

Operators Report

July 19, 2023

Backflow inspections are Current. (Mesquite District)

- For the month of June, we were issued 201 work and service orders.
- For the month of May, we were issued 199 work and service orders.
- For the month of May, we installed 5 new water service connections in the South Valley Area.
- In Rincon we had 2 service line breaks.
- For the month of June, we installed 1 new wastewater service at the East Mesa.
- We had one service line break at the East Mesa service area.
- We had 1 Main line water break in the South Valley area.
- The force main from Brazito to Mesquite is working fine.
- The pump and motor at the Well #2 Easy Lane Well went down and has been replaced.

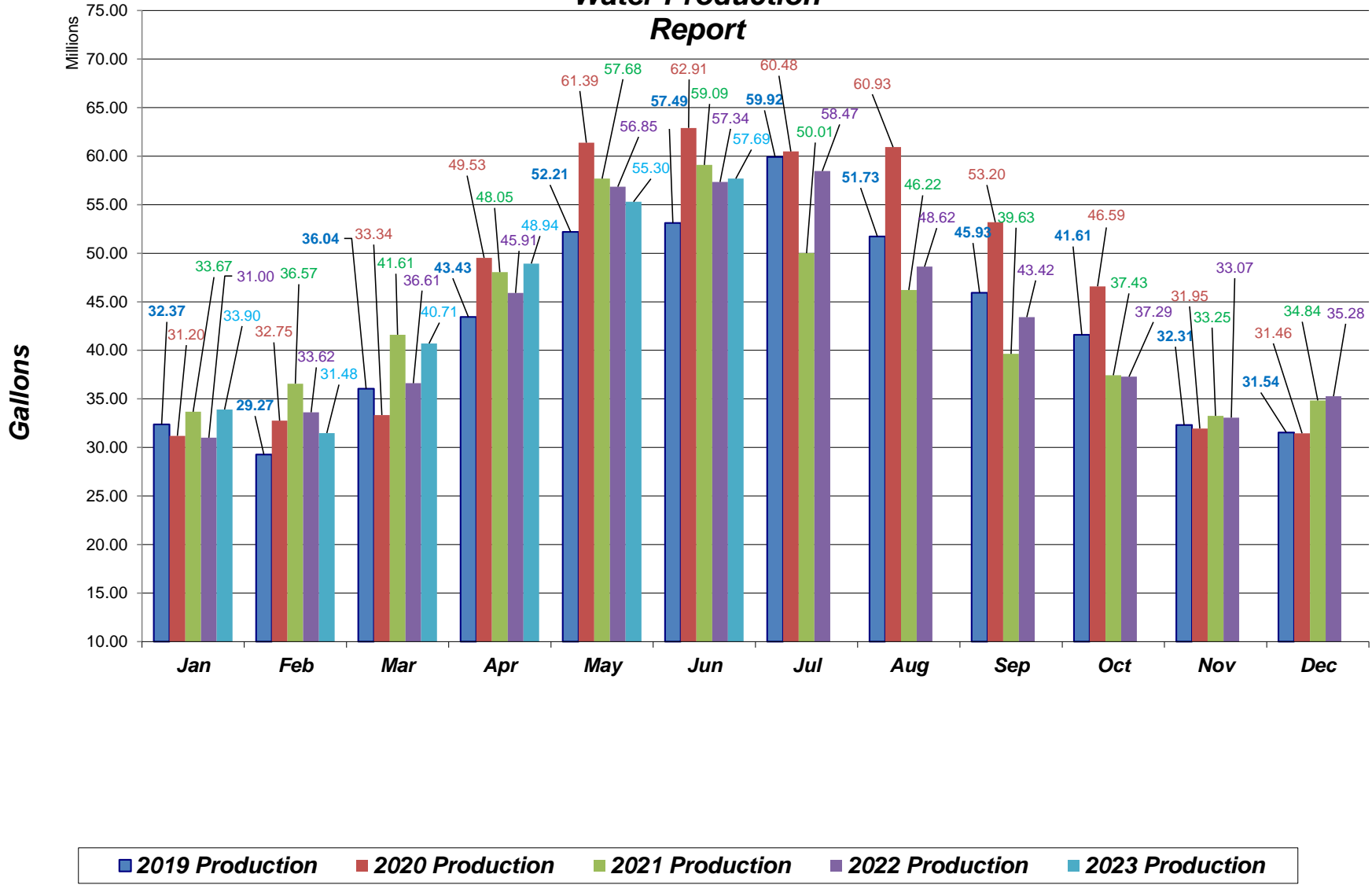
NMED: All of our Monthly Bac-T-Samples were taken for the month of June and all samples were negative.

Mesquite and Organ Sewer Reports. The Organ Pond's and Mesquite Wetland Wastewater reports were sent on February 1st. The Organ facility is due twice a year and the Mesquite Facility is due every Quarter the next one is due July 2023.

Chlorine: No problems with the quality of our gas Chlorine or sodium Hypochlorite.

Reports: NMED, State Engineers, and the water conservation reports have been sent.

Lower Rio Grande PWWA Water Production Report



State of New Mexico Local Government Budget Management System (LGBMS)

Year-to-Date Actuals - Fiscal Year 2022-2023 - FY2023 Q4

Lower Rio Grande Public WWA - Entity
Detail Report Sorted by Fund and Department

Printed from LGBMS on 2023-07-18 10:14:58

11000 General Operating Fund

10000 Assets

0001 No Department

10100 Cash Assets	Original	Adjustments	Adjusted	YTD	Balance	% Realized
10101 Unrestricted Cash	1,487,931.00	0.00	1,487,931.00	1,487,931.00	0.00	100.00
10102 Restricted Cash	660,559.00	0.00	660,559.00	660,559.00	0.00	100.00
10100 Totals	2,148,490.00	0.00	2,148,490.00	2,148,490.00	0.00	100.00
0001 Totals	2,148,490.00	0.00	2,148,490.00	2,148,490.00	0.00	100.00
10000 Assets Totals	2,148,490.00	0.00	2,148,490.00	2,148,490.00	0.00	100.00

60000 Other Financing Sources

0001 No Department

61000 Transfers	Original	Adjustments	Adjusted	YTD	Balance	% Realized
61200 Transfers Out	(300,000.00)	0.00	(300,000.00)	(193,000.00)	(107,000.00)	64.33
61000 Totals	(300,000.00)	0.00	(300,000.00)	(193,000.00)	(107,000.00)	64.33
0001 Totals	(300,000.00)	0.00	(300,000.00)	(193,000.00)	(107,000.00)	64.33
60000 Other Financing Sources Totals	(300,000.00)	0.00	(300,000.00)	(193,000.00)	(107,000.00)	64.33

50100 Water Enterprise

40000 Revenues

0001 No Department

44000 Charges for Services	Original	Adjustments	Adjusted	YTD	Balance	% Realized
44010 Administrative Fees	13,440.00	0.00	13,440.00	18,299.20	(4,859.20)	136.15
44190 Rental Fees	10,500.00	0.00	10,500.00	29,111.29	(18,611.29)	277.25
44220 Water Use Fees	3,213,200.00	0.00	3,213,200.00	3,099,903.73	113,296.27	96.47
44230 Utility Service Fees	5,250.00	0.00	5,250.00	32,333.34	(27,083.34)	615.87
44240 Utility Connection Fees	52,500.00	0.00	52,500.00	79,147.22	(26,647.22)	150.76
44250 Utility Re-Connection Fees	159,075.00	0.00	159,075.00	181,760.06	(22,685.06)	114.26
44270 Impact Fees	42,000.00	0.00	42,000.00	71,881.86	(29,881.86)	171.15
44990 Other Charges for Services	7,350.00	0.00	7,350.00	10,436.00	(3,086.00)	141.99
44000 Totals	3,503,315.00	0.00	3,503,315.00	3,522,872.70	(19,557.70)	100.56
46000 Miscellaneous Revenues	Original	Adjustments	Adjusted	YTD	Balance	% Realized
46030 Interest Income	0.00	0.00	0.00	553.54	(553.54)	inf
46050 Joint Power Agreements Income	102,000.00	0.00	102,000.00	42,848.97	59,151.03	42.01
46900 Miscellaneous - Other	111,300.00	0.00	111,300.00	325,582.81	(214,282.81)	292.53
46000 Totals	213,300.00	0.00	213,300.00	368,985.32	(155,685.32)	172.99
0001 Totals	3,716,615.00	0.00	3,716,615.00	3,891,858.02	(175,243.02)	104.72
40000 Revenues Totals	3,716,615.00	0.00	3,716,615.00	3,891,858.02	(175,243.02)	104.72

50000 Expenditures

6003 Water Utility/Authority

51000 Salary & Wages (FTE required)

51000 Salary & Wages (FTE required)	Original	Adjustments	Adjusted	YTD	Balance	% Realized
51020 Salaries - Full-Time Positions	1,128,750.00	0.00	1,128,750.00	1,126,007.47	2,742.53	99.76
51060 Salaries - Overtime	52,500.00	0.00	52,500.00	41,709.00	10,791.00	79.45
51900 Salaries - Other Wages	235,725.00	0.00	235,725.00	264,333.22	(28,608.22)	112.14
51000 Totals	1,416,975.00	0.00	1,416,975.00	1,432,049.69	(15,074.69)	101.06
52000 Employee Benefits	Original	Adjustments	Adjusted	YTD	Balance	% Realized
52010 FICA - Regular	84,000.00	0.00	84,000.00	92,197.98	(8,197.98)	109.76

52011 FICA - Medicare	18,900.00	0.00	18,900.00	32,348.21	(13,448.21)	171.15
52020 Retirement	183,750.00	0.00	183,750.00	172,946.67	10,803.33	94.12
52030 Health and Medical Premiums	310,000.00	0.00	310,000.00	309,175.45	824.55	99.73
52040 Life Insurance Premiums	20,000.00	0.00	20,000.00	18,836.77	1,163.23	94.18
52050 Dental Insurance Premiums	13,125.00	0.00	13,125.00	16,049.16	(2,924.16)	122.28
52060 Vision Insurance Medical Premiums	4,200.00	0.00	4,200.00	3,830.59	369.41	91.20
52080 Other Insurance Premiums	1,000.00	0.00	1,000.00	1,863.00	(863.00)	186.30
52100 Workers' Compensation Premium	15,750.00	0.00	15,750.00	16,812.00	(1,062.00)	106.74
52000 Totals	650,725.00	0.00	650,725.00	664,059.83	(13,334.83)	102.05
53000 Travel Costs	Original	Adjustments	Adjusted	YTD	Balance	% Realized
53030 Travel - Employees	12,075.00	0.00	12,075.00	6,456.31	5,618.69	53.47
53050 Transportation Costs	1,575.00	0.00	1,575.00	219.15	1,355.85	13.91
53000 Totals	13,650.00	0.00	13,650.00	6,675.46	6,974.54	48.90
54000 Purchased Property Services	Original	Adjustments	Adjusted	YTD	Balance	% Realized
54030 Maintenance & Repairs - Grounds/Roadways	228,900.00	0.00	228,900.00	12,662.94	216,237.06	5.53
54040 Maintenance & Repairs - Vehicles	52,500.00	0.00	52,500.00	39,061.50	13,438.50	74.40
54999 Other Maintenance	105,000.00	0.00	105,000.00	75,876.75	29,123.25	72.26
54000 Totals	386,400.00	0.00	386,400.00	127,601.19	258,798.81	33.02
55000 Contractual Services	Original	Adjustments	Adjusted	YTD	Balance	% Realized
55010 Contract - Audit	14,700.00	0.00	14,700.00	13,650.00	1,050.00	92.86
55030 Contract - Professional Services	161,831.00	0.00	161,831.00	164,743.87	(2,912.87)	101.80
55999 Contract - Other Services	13,000.00	0.00	13,000.00	10,003.32	2,996.68	76.95
55000 Totals	189,531.00	0.00	189,531.00	188,397.19	1,133.81	99.40
56000 Supplies	Original	Adjustments	Adjusted	YTD	Balance	% Realized
56020 Supplies - General Office	11,550.00	0.00	11,550.00	12,950.02	(1,400.02)	112.12
56030 Supplies - Field Supplies	100,984.00	0.00	100,984.00	59,448.66	41,535.34	58.87
56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	21,000.00	0.00	21,000.00	20,815.39	184.61	99.12
56110 Supplies - Uniforms/Linen	15,750.00	0.00	15,750.00	20,925.37	(5,175.37)	132.86
56120 Supplies - Vehicle Fuel	90,000.00	0.00	90,000.00	89,603.03	396.97	99.56
56999 Supplies - Other	152,250.00	0.00	152,250.00	116,337.28	35,912.72	76.41
56000 Totals	391,534.00	0.00	391,534.00	320,079.75	71,454.25	81.75
57000 Operating Costs	Original	Adjustments	Adjusted	YTD	Balance	% Realized
57050 Employee Training	5,250.00	0.00	5,250.00	5,824.41	(574.41)	110.94
57070 Insurance - General Liability/Property	94,500.00	0.00	94,500.00	96,357.00	(1,857.00)	101.97
57080 Postage	3,150.00	0.00	3,150.00	2,328.85	821.15	73.93
57090 Printing/Publishing/Advertising	60,000.00	0.00	60,000.00	50,727.70	9,272.30	84.55
57150 Subscriptions & Dues	3,150.00	0.00	3,150.00	2,140.00	1,010.00	67.94
57160 Telecommunications	42,000.00	0.00	42,000.00	41,651.38	348.62	99.17
57170 Utilities - Electricity	232,050.00	0.00	232,050.00	231,935.53	114.47	99.95
57171 Utilities - Natural Gas	3,150.00	0.00	3,150.00	2,714.21	435.79	86.17
57999 Other Operating Costs	90,000.00	0.00	90,000.00	77,620.98	12,379.02	86.25
57000 Totals	533,250.00	0.00	533,250.00	511,300.06	21,949.94	95.88
59000 Debt Service	Original	Adjustments	Adjusted	YTD	Balance	% Realized
59010 Debt Service - Principal Payments	276,000.00	0.00	276,000.00	144,426.80	131,573.20	52.33
59020 Debt Service - Interest Payments	158,550.00	0.00	158,550.00	189,271.35	(30,721.35)	119.38
59000 Totals	434,550.00	0.00	434,550.00	333,698.15	100,851.85	76.79
6003 Totals	4,016,615.00	0.00	4,016,615.00	3,583,861.32	432,753.68	89.23
50000 Expenditures Totals	4,016,615.00	0.00	4,016,615.00	3,583,861.32	432,753.68	89.23

60000 Other Financing Sources

0001 No Department

61000 Transfers	Original	Adjustments	Adjusted	YTD	Balance	% Realized
61100 Transfers In	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00
61000 Totals	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00



0001 Totals	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00
60000 Other Financing Sources Totals	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00

50300 Wastewater/Sewer Enterprise

40000 Revenues

0001 No Department

44000 Charges for Services	Original	Adjustments	Adjusted	YTD	Balance	% Realized
44230 Utility Service Fees	196,350.00	0.00	196,350.00	210,736.33	(14,386.33)	107.33
44240 Utility Connection Fees	107,025.00	0.00	107,025.00	18,230.23	88,794.77	17.03
44990 Other Charges for Services	4,725.00	0.00	4,725.00	25,121.59	(20,396.59)	531.67
44000 Totals	308,100.00	0.00	308,100.00	254,088.15	54,011.85	82.47

46000 Miscellaneous Revenues

46050 Joint Power Agreements Income	Original	Adjustments	Adjusted	YTD	Balance	% Realized
46050 Joint Power Agreements Income	0.00	0.00	0.00	50,975.15	(50,975.15)	inf
46000 Totals	0.00	0.00	0.00	50,975.15	(50,975.15)	inf

0001 Totals	308,100.00	0.00	308,100.00	305,063.30	3,036.70	99.01
40000 Revenues Totals	308,100.00	0.00	308,100.00	305,063.30	3,036.70	99.01

50000 Expenditures

6005 Wastewater Utility/Authority

51000 Salary & Wages (FTE required)

51020 Salaries - Full-Time Positions	Original	Adjustments	Adjusted	YTD	Balance	% Realized
51020 Salaries - Full-Time Positions	52,500.00	0.00	52,500.00	52,500.00	0.00	100.00
51060 Salaries - Overtime	4,725.00	0.00	4,725.00	4,725.00	0.00	100.00
51000 Totals	57,225.00	0.00	57,225.00	57,225.00	0.00	100.00

52000 Employee Benefits

52010 FICA - Regular	Original	Adjustments	Adjusted	YTD	Balance	% Realized
52010 FICA - Regular	525.00	0.00	525.00	525.00	0.00	100.00
52011 FICA - Medicare	2,625.00	0.00	2,625.00	2,625.00	0.00	100.00
52020 Retirement	7,350.00	0.00	7,350.00	7,350.00	0.00	100.00
52000 Totals	10,500.00	0.00	10,500.00	10,500.00	0.00	100.00

54000 Purchased Property Services

54999 Other Maintenance	Original	Adjustments	Adjusted	YTD	Balance	% Realized
54999 Other Maintenance	108,750.00	0.00	108,750.00	229,588.66	(120,838.66)	211.12
54000 Totals	108,750.00	0.00	108,750.00	229,588.66	(120,838.66)	211.12

56000 Supplies

56030 Supplies - Field Supplies	Original	Adjustments	Adjusted	YTD	Balance	% Realized
56030 Supplies - Field Supplies	29,925.00	0.00	29,925.00	357.02	29,567.98	1.19
56000 Totals	29,925.00	0.00	29,925.00	357.02	29,567.98	1.19

57000 Operating Costs

57050 Employee Training	Original	Adjustments	Adjusted	YTD	Balance	% Realized
57050 Employee Training	0.00	0.00	0.00	30.00	(30.00)	inf
57170 Utilities - Electricity	24,450.00	0.00	24,450.00	15,077.69	9,372.31	61.67
57999 Other Operating Costs	0.00	0.00	0.00	2,441.59	(2,441.59)	inf
57000 Totals	24,450.00	0.00	24,450.00	17,549.28	6,900.72	71.78

59000 Debt Service

59010 Debt Service - Principal Payments	Original	Adjustments	Adjusted	YTD	Balance	% Realized
59010 Debt Service - Principal Payments	31,750.00	0.00	31,750.00	66,665.45	(34,915.45)	209.97
59020 Debt Service - Interest Payments	30,000.00	0.00	30,000.00	112,019.55	(82,019.55)	373.40
59000 Totals	61,750.00	0.00	61,750.00	178,685.00	(116,935.00)	289.37

6005 Totals	292,600.00	0.00	292,600.00	493,904.96	(201,304.96)	168.80
50000 Expenditures Totals	292,600.00	0.00	292,600.00	493,904.96	(201,304.96)	168.80

60000 Other Financing Sources

0001 No Department

61000 Transfers

61100 Transfers In	Original	Adjustments	Adjusted	YTD	Balance	% Realized
61100 Transfers In	0.00	0.00	0.00	193,000.00	(193,000.00)	inf
61000 Totals	0.00	0.00	0.00	193,000.00	(193,000.00)	inf

0001 Totals	0.00	0.00	0.00	193,000.00	(193,000.00)	inf
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60000 Other Financing Sources Totals	0.00	0.00	0.00	193,000.00	(193,000.00)	inf
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ALL FUNDS	Original	Adjustments	Adjusted	YTD	Balance	% Realized
10000 Assets	2,148,490.00	0.00	2,148,490.00	2,148,490.00	0.00	100.00
40000 Revenues	4,024,715.00	0.00	4,024,715.00	4,196,921.32	(172,206.32)	104.28
50000 Expenditures	4,309,215.00	0.00	4,309,215.00	4,077,766.28	231,448.72	94.63
60000 Other Financing Sources	0.00	0.00	0.00	0.00	0.00	nan

Prepared by: *Katlin Jackson*
Finance Manager

**2023-2027 INTERAGENCY AGREEMENT FOR OPERATION AND MAINTENANCE
AND SYSTEM MANAGEMENT
OF WATER SYSTEM FOR THE**

**Talavera
Mutual Domestic Water Consumers Association**

BY

Lower Rio Grande Public Water Works Authority

This Interagency Agreement, hereinafter refer to as Agreement, made and entered into this **1st** day of **August, 2023**, by and between the Board of Directors of the **Talavera Mutual Domestic Water Consumers Association**, hereinafter designated as the **Owner**, and **Lower Rio Grande Public Water Works Authority**, hereinafter designated as the **Certified Operator**, pursuant to a Motion duly passed by the Board of Directors of the Lower Rio Grande Public Water Works Authority.

Whereas, the Owner and Certified Operator have this date mutually agreed that the Certified Operator shall provide management and waterworks operation and maintenance services for the Owners water system, and the Owner agrees to pay for the services performed under the terms and conditions established by this agreement.

NOW THEREFORE, in consideration of the agreement contained herein, the parties hereby covenant, agree and contract as follows:

1. The Owner shall provide the following to the Certified Operator:
 - a. The Owner shall pay **\$1,200.00** per month for all routine operation and maintenance services outlined in 4.a.i. through 4.a.xii. and 4.b.vi.
 - b. The Owner shall pay \$50.00 per hour for all required and/or requested operation and maintenance services outlined in 4.b.i. through 4.b.vi., if said activities do not require equipment such as a backhoe or trencher. When equipment is necessary, including emergency responses which require equipment, the cost per hour for services to be paid by Owner shall be \$100.00. Rental expense if equipment is rented.
 - c. The Owner shall bear full responsibility for the costs associated with materials, supplies and permits for all aspects of the operation and maintenance, including the need for special equipment such as boring machines.
 - d. The Owner shall remit payment in full within thirty (30) days of receipt of a monthly billing statement from Certified Operator. Any amounts billed and disputed by Owner shall be identified by Owner at the time of payment and said

funds shall be placed in escrow by Certified Operator, at Owner's expense, pending resolution of the billing dispute.

- e. The Owner shall advise the Certified Operator of all Federal financial assistance it receives and any impact that funding has on the performance of Certified Operator.
 - f. The Owner shall add Certified Operator as an additional insured on their liability insurance policy. A copy of said policy, confirming the addition of Certified Operator as an insured shall be provided to Certified Operator semi-annually during the life of this contract and shall be in an amount not less than \$1,000,000.00.
 - g. The Owner shall indemnify and hold harmless the Certified Operator from any and all legal matters, including personal injury and property damage claims, which arise out of the operation and maintenance of the water system
- 2. The Certified Operator will not be held responsible nor assume any of the present or past liabilities and/or debts of the Talavera Mutual Domestic Water Consumers Association.
 - 3. The Certified Operator shall provide transportation necessary to perform the services required of it for section 4.a.i. through 4.b.vi.
 - 4. The Certified Operator shall provide the following services which will be billed to and paid by Owner at the rates set forth in paragraph 1.a. above:
 - a. Provide the following to the Owner:
 - i. Daily inspection of facilities;
 - ii. Use of On-call and Back-up staff and phone number;
 - iii. Maintain daily log sheets;
 - iv. Collect and submit monthly microbiological samples to lab;
 - v. Analyze and record daily chemical handling, dosage, recordkeeping and residuals;
 - vi. Operation of Treatment Facilities;
 - vii. Prepare annual Consumer Confidence Reports;
 - viii. Prepare and submit chlorine residuals report to NMED;

- ix. Prepare and submit chlorine residuals report to NMED as part of compliance with Chlorine Byproducts Rule of EPA if such rule is ever implemented;
 - x. Line Location and marking in compliance with New Mexico Excavation Law.
 - xi. Read meters on or about the 1st of each month, but no later than the 5th of the month;
 - xii. Association Management to maintain compliance with State and Federal drinking water regulations along with all other applicable state and federal statutes and regulations including attendance of board meeting.
- b. The following additional services will be billed to and paid by Owner at the rates set forth in paragraph 1.b. above:
- i. Monthly hydrant flushing, flush-out flushing, and Well Drawdown;
 - ii. Quarterly storage tank flushing and Cathodic Protection;
 - iii. Annual exercise of isolation valves;
 - iv. As needed or requested, paint storage tanks impacted by graffiti, cut weeds at facilities, maintain facility free of debris, install and test back flow preventers for commercial meter sites;
 - v. Operation and maintenance arising in an emergency situation will be performed only upon the request of Owner, or at the request of NMED to maintain compliance with State and Federal drinking water regulations;
 - vi. Compliance with New Mexico Excavation Law including underground facility location and marking as requested by other utility companies or for work to be completed by Certified Operator. Owner shall provide a system map to Certified Operator.
- c. Comply with all requirements of any Federal financial assistance obtained by Owner, as if it were the recipient of the assistance.
- d. Ensure that the water system is operated in a manner that meets all Federal, State and local government requirements, including securing and maintaining required licenses, certifications, and accreditation for the staff fulfilling the

responsibilities of this contract as may be necessary to operate, maintain and manage the system. The system shall be operated in compliance with the requirements of the New Mexico Environment Department, the Safe Drinking Water Act, and all other relevant local, state and Federal requirements.

- e. At the Owners request the Certified Operator shall remove and install meters due to new service connections; meters identified as inoperative and/or inaccurate; and illegal and/or unauthorized service including delinquency.
 - f. The Certified Operator shall conduct required standard testing, monitoring, and reporting of water quality as necessary and required by the New Mexico Environment Department. Water test kits and testing equipment shall be supplied by the Owner if available. If outside services are required for non-recurring and one time analysis of water, the Owner will be billed for those operating expenses.
 - g. The Certified Operator will perform preventive maintenance procedures and services for all wells, pumps, tanks, chemical feeders, and other equipment and infrastructure of Owner.
 - h. The Certified Operator shall acquire and maintain any and all license and/or certification requirements as required by the New Mexico Environment Department or relevant funding entities and shall provide the Owner with proof of such license and/or certification.
 - i. The Certified Operator shall attend such regular board meeting or other special meetings as requested by the Owner.
 - j. Meters shall be removed, replaced or re-installed at Owner's request within seven business days of receipt of such request in writing.
 - k. New meter shall be installed at Owner's request within 30 business days of receipt of such request in writing to include requirement of the New Mexico One-Call.
5. The costs associated with extra labor or services and equipment needed by the Certified Operator to make emergency repairs deemed necessary to properly and adequately maintain the Owner's water system in a state of good repair, including repairs to water lines, wells, equipment, appurtenances and also including installing new customer service taps will be the responsibility of the Owner.
6. The terms of this Agreement shall be for a **four (4) year period**. Either party may terminate this Agreement, with or without cause, by providing at least sixty days advanced written notice prior to termination date. In the event of termination, the

Certified Operator shall be paid for services completed.

7. Both parties acknowledge that Certified Operator is protected from liability associated with the operation and maintenance of water systems within the State of New Mexico and confirm that this contract is not intended to waive the protections against liability provided by the laws of the State of New Mexico.
8. All correspondence or notices required under this Agreement shall be sent to:

Lower Rio Grande Public Water Works Authority
PO Box 2646
Anthony, NM 88021
9. This Agreement shall not be amended except by written instrument executed by the parties.
10. Should either party have to enforce this Agreement in a court of law, the costs and fees of the prevailing party shall be paid in full by the other party.

This agreement made and entered into by and between the Board of Directors of the **Talavera Mutual Domestic Water Consumers Association and the Lower Rio Grande Public Water Works Authority.**

Talavera MDWCA

Signed By: _____

Title: _____

Date: _____

Lower Rio Grande PWWA

Signed By: _____

Title: _____

Date: _____



LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road

Vado, New Mexico 88072

(575) 233-5742

2023-2027 MANAGEMENT AND O&M INTERAGENCY AGREEMENT

Services (routine) at \$1,200.00 per month.

- Daily inspection of facilities
- Use of On-call and Back-up staff and phone number
- Maintain daily log sheets
- Collect and submit monthly microbiological samples to lab
- Analyze and record daily chemical handling, dosages, recordkeeping, and residuals
- Operation of Treatment Facilities
- Prepare annual Consumer Confidence Report
- Prepare and submit chlorine residuals report to NMED (Chlorine By Products Rule)
- Prepare and submit chlorine residuals report to NMED as part of compliance in with Chlorine By Products Rule (Near Future requirement by USEPA)
- Line Location and marking in compliance with New Mexico Excavation Law
- Read meters on or about the **1st** of each month, but no later than the **5th** of the month
- Association Management to maintain compliance with State and Federal drinking water regulations along with all other applicable state and federal statutes and regulations

Services provided at \$50.00 per hour:

- Any and all other required and/or requested operation and maintenance services to not outlined as routine including



LOWER RIO GRANDE

Public Water Works Authority

emergency responses in which no equipment (backhoe, trencher) is required.

Services provided at \$100.00 per hour (rental expense if equipment is rented):

- Any and all other required operation and maintenance services not outlined as routine including emergency responses in which equipment (backhoe, trencher) is required.

Talavera MDWCA is responsible for materials and supply cost for all aspects of operation and maintenance including the need for special equipment (Example-boring machine). Complete documentation will be provided for operation and maintenance cost reflecting the type of operation and maintenance performed; materials, supplies and equipment used (if any); including date, time and location.

Operation and maintenance which will need to be performed, but not considered routine:

- Monthly-Estimate 2 hours per month
 - Hydrant flushing
 - Flush-out flushing
 - Well Drawdown
- Quarterly-Estimate 2 hours per quarter
 - Storage tanks flushing
 - Cathodic Protection
- Annual-Estimate 8 hours per year
 - Exercise isolation valves
- As-need or requested-Estimate 8 hours per quarter



LOWER RIO GRANDE

Public Water Works Authority

- Paint storage tanks Graffiti
- Cut weeds at facility
- Maintain facility free of debris
- Installation and testing of back preventers for commercial meter site if not so equipped
- Media change-out and waste disposal

Any and other operation and maintenance services will only be performed if needed in emergency situations (line breaks, etc.), if requested by Talavera MDWCA or if requested or needed by NMED to maintain compliance with state and federal drinking water regulations.



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LOWER RIO GRANDE

Public Water Works Authority

Resolution #FY2024-01

Approving Fourth Quarter Budget for Fiscal Year 2023

Whereas, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve the FY2023 Fourth Quarter Budget on July 19, 2023.

Therefore, be it resolved, the Board of Directors adopts and passes this resolution to approve the FY2023 Fourth Quarter Budget officially approved on July 19, 2023.

PASSED, APPROVED, AND ADOPTED: July 19, 2023

Esperanza Holguin, Chairman

Seal:

Glory Juarez, Secretary

State of New Mexico Local Government Budget Management System (LGBMS)

Year-to-Date Actuals - Fiscal Year 2022-2023 - FY2023 Q4

Lower Rio Grande Public WWA - Entity
Detail Report Sorted by Fund and Department

Printed from LGBMS on 2023-07-18 10:14:58

11000 General Operating Fund

10000 Assets

0001 No Department

10100 Cash Assets	Original	Adjustments	Adjusted	YTD	Balance	% Realized
10101 Unrestricted Cash	1,487,931.00	0.00	1,487,931.00	1,487,931.00	0.00	100.00
10102 Restricted Cash	660,559.00	0.00	660,559.00	660,559.00	0.00	100.00
10100 Totals	2,148,490.00	0.00	2,148,490.00	2,148,490.00	0.00	100.00
0001 Totals	2,148,490.00	0.00	2,148,490.00	2,148,490.00	0.00	100.00
10000 Assets Totals	2,148,490.00	0.00	2,148,490.00	2,148,490.00	0.00	100.00

60000 Other Financing Sources

0001 No Department

61000 Transfers	Original	Adjustments	Adjusted	YTD	Balance	% Realized
61200 Transfers Out	(300,000.00)	0.00	(300,000.00)	(193,000.00)	(107,000.00)	64.33
61000 Totals	(300,000.00)	0.00	(300,000.00)	(193,000.00)	(107,000.00)	64.33
0001 Totals	(300,000.00)	0.00	(300,000.00)	(193,000.00)	(107,000.00)	64.33
60000 Other Financing Sources Totals	(300,000.00)	0.00	(300,000.00)	(193,000.00)	(107,000.00)	64.33

50100 Water Enterprise

40000 Revenues

0001 No Department

44000 Charges for Services	Original	Adjustments	Adjusted	YTD	Balance	% Realized
44010 Administrative Fees	13,440.00	0.00	13,440.00	18,299.20	(4,859.20)	136.15
44190 Rental Fees	10,500.00	0.00	10,500.00	29,111.29	(18,611.29)	277.25
44220 Water Use Fees	3,213,200.00	0.00	3,213,200.00	3,099,903.73	113,296.27	96.47
44230 Utility Service Fees	5,250.00	0.00	5,250.00	32,333.34	(27,083.34)	615.87
44240 Utility Connection Fees	52,500.00	0.00	52,500.00	79,147.22	(26,647.22)	150.76
44250 Utility Re-Connection Fees	159,075.00	0.00	159,075.00	181,760.06	(22,685.06)	114.26
44270 Impact Fees	42,000.00	0.00	42,000.00	71,881.86	(29,881.86)	171.15
44990 Other Charges for Services	7,350.00	0.00	7,350.00	10,436.00	(3,086.00)	141.99
44000 Totals	3,503,315.00	0.00	3,503,315.00	3,522,872.70	(19,557.70)	100.56
46000 Miscellaneous Revenues	Original	Adjustments	Adjusted	YTD	Balance	% Realized
46030 Interest Income	0.00	0.00	0.00	553.54	(553.54)	inf
46050 Joint Power Agreements Income	102,000.00	0.00	102,000.00	42,848.97	59,151.03	42.01
46900 Miscellaneous - Other	111,300.00	0.00	111,300.00	325,582.81	(214,282.81)	292.53
46000 Totals	213,300.00	0.00	213,300.00	368,985.32	(155,685.32)	172.99
0001 Totals	3,716,615.00	0.00	3,716,615.00	3,891,858.02	(175,243.02)	104.72
40000 Revenues Totals	3,716,615.00	0.00	3,716,615.00	3,891,858.02	(175,243.02)	104.72

50000 Expenditures

6003 Water Utility/Authority

51000 Salary & Wages (FTE required)

51000 Salary & Wages (FTE required)	Original	Adjustments	Adjusted	YTD	Balance	% Realized
51020 Salaries - Full-Time Positions	1,128,750.00	0.00	1,128,750.00	1,126,007.47	2,742.53	99.76
51060 Salaries - Overtime	52,500.00	0.00	52,500.00	41,709.00	10,791.00	79.45
51900 Salaries - Other Wages	235,725.00	0.00	235,725.00	264,333.22	(28,608.22)	112.14
51000 Totals	1,416,975.00	0.00	1,416,975.00	1,432,049.69	(15,074.69)	101.06
52000 Employee Benefits	Original	Adjustments	Adjusted	YTD	Balance	% Realized
52010 FICA - Regular	84,000.00	0.00	84,000.00	92,197.98	(8,197.98)	109.76

52011 FICA - Medicare	18,900.00	0.00	18,900.00	32,348.21	(13,448.21)	171.15
52020 Retirement	183,750.00	0.00	183,750.00	172,946.67	10,803.33	94.12
52030 Health and Medical Premiums	310,000.00	0.00	310,000.00	309,175.45	824.55	99.73
52040 Life Insurance Premiums	20,000.00	0.00	20,000.00	18,836.77	1,163.23	94.18
52050 Dental Insurance Premiums	13,125.00	0.00	13,125.00	16,049.16	(2,924.16)	122.28
52060 Vision Insurance Medical Premiums	4,200.00	0.00	4,200.00	3,830.59	369.41	91.20
52080 Other Insurance Premiums	1,000.00	0.00	1,000.00	1,863.00	(863.00)	186.30
52100 Workers' Compensation Premium	15,750.00	0.00	15,750.00	16,812.00	(1,062.00)	106.74
52000 Totals	650,725.00	0.00	650,725.00	664,059.83	(13,334.83)	102.05
53000 Travel Costs	Original	Adjustments	Adjusted	YTD	Balance	% Realized
53030 Travel - Employees	12,075.00	0.00	12,075.00	6,456.31	5,618.69	53.47
53050 Transportation Costs	1,575.00	0.00	1,575.00	219.15	1,355.85	13.91
53000 Totals	13,650.00	0.00	13,650.00	6,675.46	6,974.54	48.90
54000 Purchased Property Services	Original	Adjustments	Adjusted	YTD	Balance	% Realized
54030 Maintenance & Repairs - Grounds/Roadways	228,900.00	0.00	228,900.00	12,662.94	216,237.06	5.53
54040 Maintenance & Repairs - Vehicles	52,500.00	0.00	52,500.00	39,061.50	13,438.50	74.40
54999 Other Maintenance	105,000.00	0.00	105,000.00	75,876.75	29,123.25	72.26
54000 Totals	386,400.00	0.00	386,400.00	127,601.19	258,798.81	33.02
55000 Contractual Services	Original	Adjustments	Adjusted	YTD	Balance	% Realized
55010 Contract - Audit	14,700.00	0.00	14,700.00	13,650.00	1,050.00	92.86
55030 Contract - Professional Services	161,831.00	0.00	161,831.00	164,743.87	(2,912.87)	101.80
55999 Contract - Other Services	13,000.00	0.00	13,000.00	10,003.32	2,996.68	76.95
55000 Totals	189,531.00	0.00	189,531.00	188,397.19	1,133.81	99.40
56000 Supplies	Original	Adjustments	Adjusted	YTD	Balance	% Realized
56020 Supplies - General Office	11,550.00	0.00	11,550.00	12,950.02	(1,400.02)	112.12
56030 Supplies - Field Supplies	100,984.00	0.00	100,984.00	59,448.66	41,535.34	58.87
56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	21,000.00	0.00	21,000.00	20,815.39	184.61	99.12
56110 Supplies - Uniforms/Linen	15,750.00	0.00	15,750.00	20,925.37	(5,175.37)	132.86
56120 Supplies - Vehicle Fuel	90,000.00	0.00	90,000.00	89,603.03	396.97	99.56
56999 Supplies - Other	152,250.00	0.00	152,250.00	116,337.28	35,912.72	76.41
56000 Totals	391,534.00	0.00	391,534.00	320,079.75	71,454.25	81.75
57000 Operating Costs	Original	Adjustments	Adjusted	YTD	Balance	% Realized
57050 Employee Training	5,250.00	0.00	5,250.00	5,824.41	(574.41)	110.94
57070 Insurance - General Liability/Property	94,500.00	0.00	94,500.00	96,357.00	(1,857.00)	101.97
57080 Postage	3,150.00	0.00	3,150.00	2,328.85	821.15	73.93
57090 Printing/Publishing/Advertising	60,000.00	0.00	60,000.00	50,727.70	9,272.30	84.55
57150 Subscriptions & Dues	3,150.00	0.00	3,150.00	2,140.00	1,010.00	67.94
57160 Telecommunications	42,000.00	0.00	42,000.00	41,651.38	348.62	99.17
57170 Utilities - Electricity	232,050.00	0.00	232,050.00	231,935.53	114.47	99.95
57171 Utilities - Natural Gas	3,150.00	0.00	3,150.00	2,714.21	435.79	86.17
57999 Other Operating Costs	90,000.00	0.00	90,000.00	77,620.98	12,379.02	86.25
57000 Totals	533,250.00	0.00	533,250.00	511,300.06	21,949.94	95.88
59000 Debt Service	Original	Adjustments	Adjusted	YTD	Balance	% Realized
59010 Debt Service - Principal Payments	276,000.00	0.00	276,000.00	144,426.80	131,573.20	52.33
59020 Debt Service - Interest Payments	158,550.00	0.00	158,550.00	189,271.35	(30,721.35)	119.38
59000 Totals	434,550.00	0.00	434,550.00	333,698.15	100,851.85	76.79
6003 Totals	4,016,615.00	0.00	4,016,615.00	3,583,861.32	432,753.68	89.23
50000 Expenditures Totals	4,016,615.00	0.00	4,016,615.00	3,583,861.32	432,753.68	89.23
60000 Other Financing Sources						
0001 No Department						
61000 Transfers	Original	Adjustments	Adjusted	YTD	Balance	% Realized
61100 Transfers In	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00
61000 Totals	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00



0001 Totals	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00
60000 Other Financing Sources Totals	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00

50300 Wastewater/Sewer Enterprise

40000 Revenues

0001 No Department

44000 Charges for Services	Original	Adjustments	Adjusted	YTD	Balance	% Realized
44230 Utility Service Fees	196,350.00	0.00	196,350.00	210,736.33	(14,386.33)	107.33
44240 Utility Connection Fees	107,025.00	0.00	107,025.00	18,230.23	88,794.77	17.03
44990 Other Charges for Services	4,725.00	0.00	4,725.00	25,121.59	(20,396.59)	531.67
44000 Totals	308,100.00	0.00	308,100.00	254,088.15	54,011.85	82.47

46000 Miscellaneous Revenues

46050 Joint Power Agreements Income	Original	Adjustments	Adjusted	YTD	Balance	% Realized
46050 Joint Power Agreements Income	0.00	0.00	0.00	50,975.15	(50,975.15)	inf
46000 Totals	0.00	0.00	0.00	50,975.15	(50,975.15)	inf

0001 Totals	308,100.00	0.00	308,100.00	305,063.30	3,036.70	99.01
40000 Revenues Totals	308,100.00	0.00	308,100.00	305,063.30	3,036.70	99.01

50000 Expenditures

6005 Wastewater Utility/Authority

51000 Salary & Wages (FTE required)

51020 Salaries - Full-Time Positions	Original	Adjustments	Adjusted	YTD	Balance	% Realized
51020 Salaries - Full-Time Positions	52,500.00	0.00	52,500.00	52,500.00	0.00	100.00
51060 Salaries - Overtime	4,725.00	0.00	4,725.00	4,725.00	0.00	100.00
51000 Totals	57,225.00	0.00	57,225.00	57,225.00	0.00	100.00

52000 Employee Benefits

52010 FICA - Regular	Original	Adjustments	Adjusted	YTD	Balance	% Realized
52010 FICA - Regular	525.00	0.00	525.00	525.00	0.00	100.00
52011 FICA - Medicare	2,625.00	0.00	2,625.00	2,625.00	0.00	100.00
52020 Retirement	7,350.00	0.00	7,350.00	7,350.00	0.00	100.00
52000 Totals	10,500.00	0.00	10,500.00	10,500.00	0.00	100.00

54000 Purchased Property Services

54999 Other Maintenance	Original	Adjustments	Adjusted	YTD	Balance	% Realized
54999 Other Maintenance	108,750.00	0.00	108,750.00	229,588.66	(120,838.66)	211.12
54000 Totals	108,750.00	0.00	108,750.00	229,588.66	(120,838.66)	211.12

56000 Supplies

56030 Supplies - Field Supplies	Original	Adjustments	Adjusted	YTD	Balance	% Realized
56030 Supplies - Field Supplies	29,925.00	0.00	29,925.00	357.02	29,567.98	1.19
56000 Totals	29,925.00	0.00	29,925.00	357.02	29,567.98	1.19

57000 Operating Costs

57050 Employee Training	Original	Adjustments	Adjusted	YTD	Balance	% Realized
57050 Employee Training	0.00	0.00	0.00	30.00	(30.00)	inf
57170 Utilities - Electricity	24,450.00	0.00	24,450.00	15,077.69	9,372.31	61.67
57999 Other Operating Costs	0.00	0.00	0.00	2,441.59	(2,441.59)	inf
57000 Totals	24,450.00	0.00	24,450.00	17,549.28	6,900.72	71.78

59000 Debt Service

59010 Debt Service - Principal Payments	Original	Adjustments	Adjusted	YTD	Balance	% Realized
59010 Debt Service - Principal Payments	31,750.00	0.00	31,750.00	66,665.45	(34,915.45)	209.97
59020 Debt Service - Interest Payments	30,000.00	0.00	30,000.00	112,019.55	(82,019.55)	373.40
59000 Totals	61,750.00	0.00	61,750.00	178,685.00	(116,935.00)	289.37

6005 Totals	292,600.00	0.00	292,600.00	493,904.96	(201,304.96)	168.80
50000 Expenditures Totals	292,600.00	0.00	292,600.00	493,904.96	(201,304.96)	168.80

60000 Other Financing Sources

0001 No Department

61000 Transfers

61100 Transfers In	Original	Adjustments	Adjusted	YTD	Balance	% Realized
61100 Transfers In	0.00	0.00	0.00	193,000.00	(193,000.00)	inf
61000 Totals	0.00	0.00	0.00	193,000.00	(193,000.00)	inf

0001 Totals	0.00	0.00	0.00	193,000.00	(193,000.00)	inf
60000 Other Financing Sources Totals	0.00	0.00	0.00	193,000.00	(193,000.00)	inf



ALL FUNDS	Original	Adjustments	Adjusted	YTD	Balance	% Realized
10000 Assets	2,148,490.00	0.00	2,148,490.00	2,148,490.00	0.00	100.00
40000 Revenues	4,024,715.00	0.00	4,024,715.00	4,196,921.32	(172,206.32)	104.28
50000 Expenditures	4,309,215.00	0.00	4,309,215.00	4,077,766.28	231,448.72	94.63
60000 Other Financing Sources	0.00	0.00	0.00	0.00	0.00	nan

Prepared by: Kallie Jackson
Finance Manager



www.lrgauthority.org

LOWER RIO GRANDE

Public Water Works Authority

Resolution #FY2024-02

Adopting Budget Adjustments for FY2023

Whereas, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978, the Board of Directors wishes to adopt and pass a resolution to approve the Budget Adjustments for FY2023 on July 19, 2023.

Therefore, be it resolved, the Board of Directors adopts and passes this resolution to Adopt the Budget Adjustments for FY2023 and is officially approved on July 19, 2023.

PASSED, APPROVED, AND ADOPTED: July 19, 2023.

Esperanza Holguin, Chairman

Seal:

Glory Juarez, Secretary

State of New Mexico - DFA Local Government Division

Budget Adjustment Request - Fiscal Year 2022-2023 - Lower Rio Grande Public WWA - FY2023 BAR

Bar ID	Contact	Phone	Email	Status
12-154-14068				ENTITY

Details

Fund	Department	Object Code	PreAdjusted Budget	Adjustment	Adjusted Budget
11000 General Operating Fund	0001 No Department	61200 Transfers Out	300,000.00	193,000.00	493,000.00
50100 Water Enterprise	6003 Water Utility/Authority	51900 Salaries - Other Wages	235,725.00	29,000.00	264,725.00
50100 Water Enterprise	6003 Water Utility/Authority	52010 FICA - Regular	84,000.00	8,200.00	92,200.00
50100 Water Enterprise	6003 Water Utility/Authority	52011 FICA - Medicare	18,900.00	13,500.00	32,400.00
50100 Water Enterprise	6003 Water Utility/Authority	52050 Dental Insurance Premiums	13,125.00	2,950.00	16,075.00
50100 Water Enterprise	6003 Water Utility/Authority	52080 Other Insurance Premiums	1,000.00	900.00	1,900.00
50100 Water Enterprise	6003 Water Utility/Authority	52100 Workers' Compensation Premium	15,750.00	1,100.00	16,850.00
50100 Water Enterprise	6003 Water Utility/Authority	54040 Maintenance & Repairs - Vehicles	52,500.00	-97,950.00	-45,450.00
50100 Water Enterprise	6003 Water Utility/Authority	55030 Contract - Professional Services	161,831.00	3,000.00	164,831.00
50100 Water Enterprise	6003 Water Utility/Authority	56020 Supplies - General Office	11,550.00	1,450.00	13,000.00
50100 Water Enterprise	6003 Water Utility/Authority	56110 Supplies - Uniforms/Linen	15,750.00	5,200.00	20,950.00
50100 Water Enterprise	6003 Water Utility/Authority	57050 Employee Training	5,250.00	600.00	5,850.00
50100 Water Enterprise	6003 Water Utility/Authority	57080 Postage	3,150.00	1,050.00	4,200.00
50100 Water Enterprise	6003 Water Utility/Authority	59020 Debt Service - Interest Payments	158,550.00	31,000.00	189,550.00
50300 Wastewater/Sewer Enterprise	0001 No Department	61100 Transfers In	0.00	193,000.00	193,000.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	54999 Other Maintenance	108,750.00	120,840.00	229,590.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	56030 Supplies - Field Supplies	29,925.00	-59,492.00	-29,567.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	57050 Employee Training	0.00	30.00	30.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	57170 Utilities - Electricity	24,450.00	-9,372.00	15,078.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	57999 Other Operating Costs	0.00	2,442.00	2,442.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	59010 Debt Service - Principal Payments	31,750.00	39,072.00	70,822.00
50300 Wastewater/Sewer Enterprise	6005 Wastewater Utility/Authority	59020 Debt Service - Interest Payments	30,000.00	66,520.00	96,520.00

Justification

Compliance with Section 6-6-2, NMSA, 1978 compilation:

Prepared by: *Kathie Jackson*
Finance Manager

1. The requested budget adjustments were authorized at a scheduled Governing Body meeting open to the public on 0000-00-00
2. Justification should provide a sufficient explanation for budget adjustment. Backup documentation such as grant award letter or other documents requested by Budget and Finance Analysts, should be submitted on LGBMS.

Approvals

Name	Role	Date
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www.LRGauthority.org

LOWER RIO GRANDE

Public Water Works Authority

Resolution #FY2024-03

Final Budget for Fiscal Year 2024

Whereas, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve and adopt the FY2024 Final Budget on July 19, 2023.

Therefore, be it resolved, the Board of Directors adopts and passes this resolution approving and adopting the FY2022 Final Budget officially approved on July 19, 2023.

PASSED, APPROVED, AND ADOPTED: July 19, 2023.

Esperanza Holguin, Chairman

Seal:

Glory Juarez, Secretary

State of New Mexico
Local Government Budget Management System (LGBMS)

Operating Budget - Fiscal Year 2023-2024
Lower Rio Grande Public WWA - Final - Entity
Detail Report Sorted by Fund and Department

Printed from LGBMS on 2023-07-18 10:17:20

11000 General Operating Fund

10000 Assets

0001 No Department

10100 Cash Assets	Original Budget
10101 Unrestricted Cash	1,487,931.00
10102 Restricted Cash	660,559.00
10100 Totals	2,148,490.00
0001 Totals	2,148,490.00
10000 Assets Totals	2,148,490.00

60000 Other Financing Sources

0001 No Department

61000 Transfers	Original Budget
61200 Transfers Out	(525,000.00)
61000 Totals	(525,000.00)
0001 Totals	(525,000.00)
60000 Other Financing Sources Totals	(525,000.00)

50100 Water Enterprise

40000 Revenues

0001 No Department

44000 Charges for Services	Original Budget
44010 Administrative Fees	15,875.00
44190 Rental Fees	8,750.00
44220 Water Use Fees	3,565,000.00
44230 Utility Service Fees	20,000.00
44240 Utility Connection Fees	60,000.00
44250 Utility Re-Connection Fees	151,000.00
44270 Impact Fees	50,000.00
44990 Other Charges for Services	12,000.00
44000 Totals	3,882,625.00
46000 Miscellaneous Revenues	Original Budget
46030 Interest Income	500.00
46050 Joint Power Agreements Income	35,000.00
46900 Miscellaneous - Other	114,350.00
46000 Totals	149,850.00
0001 Totals	4,032,475.00
40000 Revenues Totals	4,032,475.00

50000 Expenditures

6003 Water Utility/Authority

51000 Salary & Wages (FTE required)	Original Budget
51020 Salaries - Full-Time Positions	1,283,000.00
51060 Salaries - Overtime	41,500.00
51900 Salaries - Other Wages	280,000.00
51000 Totals	1,604,500.00
52000 Employee Benefits	Original Budget
52010 FICA - Regular	95,000.00



52011 FICA - Medicare	33,000.00
52020 Retirement	210,000.00
52030 Health and Medical Premiums	310,000.00
52040 Life Insurance Premiums	20,000.00
52050 Dental Insurance Premiums	13,000.00
52060 Vision Insurance Medical Premiums	4,500.00
52080 Other Insurance Premiums	2,000.00
52100 Workers' Compensation Premium	15,750.00

52000 Totals 703,250.00

53000 Travel Costs Original Budget

53030 Travel - Employees	14,000.00
53050 Transportation Costs	1,500.00

53000 Totals 15,500.00

54000 Purchased Property Services Original Budget

54030 Maintenance & Repairs - Grounds/Roadways	120,000.00
54040 Maintenance & Repairs - Vehicles	65,000.00
54999 Other Maintenance	175,500.00

54000 Totals 360,500.00

55000 Contractual Services Original Budget

55010 Contract - Audit	14,000.00
55030 Contract - Professional Services	200,500.00
55999 Contract - Other Services	13,225.00

55000 Totals 227,725.00

56000 Supplies Original Budget

56020 Supplies - General Office	16,000.00
56030 Supplies - Field Supplies	60,000.00
56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital)	25,000.00
56110 Supplies - Uniforms/Linen	18,000.00
56120 Supplies - Vehicle Fuel	100,000.00
56999 Supplies - Other	152,000.00

56000 Totals 371,000.00

57000 Operating Costs Original Budget

57050 Employee Training	5,000.00
57070 Insurance - General Liability/Property	100,000.00
57080 Postage	3,250.00
57090 Printing/Publishing/Advertising	60,000.00
57150 Subscriptions & Dues	3,250.00
57160 Telecommunications	46,000.00
57170 Utilities - Electricity	231,500.00
57171 Utilities - Natural Gas	3,000.00
57999 Other Operating Costs	103,000.00

57000 Totals 555,000.00

59000 Debt Service Original Budget

59010 Debt Service - Principal Payments	330,000.00
59020 Debt Service - Interest Payments	165,000.00

59000 Totals 495,000.00

6003 Totals 4,332,475.00

50000 Expenditures Totals 4,332,475.00

60000 Other Financing Sources

0001 No Department

61000 Transfers Original Budget

61100 Transfers In	300,000.00
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61000 Totals 300,000.00



0001 Totals	300,000.00
60000 Other Financing Sources Totals	300,000.00

50300 Wastewater/Sewer Enterprise

40000 Revenues

0001 No Department

44000 Charges for Services	Original Budget
44230 Utility Service Fees	235,000.00
44240 Utility Connection Fees	20,750.00
44990 Other Charges for Services	20,000.00
44000 Totals	275,750.00
46000 Miscellaneous Revenues	Original Budget
46900 Miscellaneous - Other	50,000.00
46000 Totals	50,000.00
0001 Totals	325,750.00
40000 Revenues Totals	325,750.00

50000 Expenditures

6005 Wastewater Utility/Authority

51000 Salary & Wages (FTE required)	Original Budget
51020 Salaries - Full-Time Positions	65,000.00
51060 Salaries - Overtime	4,725.00
51000 Totals	69,725.00
52000 Employee Benefits	Original Budget
52010 FICA - Regular	525.00
52011 FICA - Medicare	2,625.00
52020 Retirement	7,350.00
52000 Totals	10,500.00
54000 Purchased Property Services	Original Budget
54999 Other Maintenance	103,875.00
54000 Totals	103,875.00
56000 Supplies	Original Budget
56030 Supplies - Field Supplies	35,000.00
56000 Totals	35,000.00
57000 Operating Costs	Original Budget
57050 Employee Training	2,200.00
57170 Utilities - Electricity	24,450.00
57000 Totals	26,650.00
59000 Debt Service	Original Budget
59010 Debt Service - Principal Payments	185,000.00
59020 Debt Service - Interest Payments	120,000.00
59000 Totals	305,000.00
6005 Totals	550,750.00
50000 Expenditures Totals	550,750.00

60000 Other Financing Sources

0001 No Department

61000 Transfers	Original Budget
61100 Transfers In	225,000.00
61000 Totals	225,000.00
0001 Totals	225,000.00
60000 Other Financing Sources Totals	225,000.00



10000 Assets	2,148,490.00
40000 Revenues	4,358,225.00
50000 Expenditures	4,883,225.00
60000 Other Financing Sources	0.00

Prepared by: *Kathi Jackson*
Finance Manager

