



LOWER RIO GRANDE
Public Water Works Authority

PO Box 2646 Anthony, New Mexico 88021 (575) 233-5742

www.LRGauthority.org

Sign In Sheet

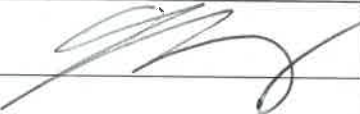
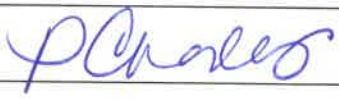







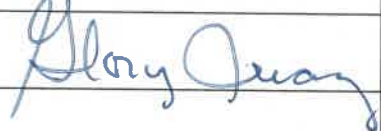

Page 1 of 1

Date: 09/21/22

Time: 9:00

Places: East Mesa

Event: Regular Board Mtg

SIGNATURE	Print Name, Title, Company	Phone Number	Email Address
	Martin Lopez LRG General Manager	575-233-5742 Ext. 1004	martin.lopez@lrgauthority.org
	Karen Nichols LRG Projects Manager	575-233-5742 Ext. 1018	karen.nichols@lrgauthority.org
	Patricia Charles LRG Projects Special.	575-233-5742 Ext. 1021	patty.charles@lrgauthority.org
	Kathi Jackson LRG Finance Manager	575-233-5742 Ext. 1005	kathi.jackson@lrgauthority.org
	John Schroder LRG Accounting Assistant	575-233-5742 Ext. 1006	john.schroder@lrgauthority.org
	Mike Lopez LRG Operations Manager	575-233-5742 Ext. 1011	mike.lopez@lrgauthority.org
	Espy Holguin LRG Board Chair	575-644-9543	Espy.holguin@lrgauthority.org
	Furman Smith LRG Board Vice Chair	575-382-5982	furman.smith@lrgauthority.org
	Joe Evaro LRG Board Secretary	575-618-0182	joe.evaro@lrgauthority.org
	Paul Smith LRG Board Director	505-710-4671	paul.smith@lrgauthority.org
	Glory Juarez LRG Board Director	575-494-2750	glory.juarez@lrgauthority.org
	Josh Smith LRG Attorney	575-528-0500	
	Tyler Hopkins Behannon Huston	575-532-2670	

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Draft Minutes —REGULAR BOARD OF DIRECTORS MEETING

9:00 a.m. Wednesday, September 21, 2022 AT THE EAST MESA OFFICE & ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPPWA Office or at www.LRGauthority.org/noticesavisos.html

- I. **Call to Order, Roll Call to Establish Quorum:** Mr. P. Smith representing District #1 was present, District #2 Vacant, Mr. Evaro representing District #3 was present, Mrs. Holguin representing District #4 was present, District # 5 Vacant, Mrs. Juarez representing District #6 was present, Mr. F. Smith representing District #7 was present. Staff members present were General Manager Martin Lopez, Projects Specialist Patricia Charles, Accounting Assistant John Schroder, Operations Manager Mike Lopez, Finance Manager Kathi Jackson. Guest present was Tyler Hopkins from Bohannon Huston.
- II. **Pledge of Allegiance:** The pledge of allegiance was led by General Manager Martin Lopez
- III. **Motion to approve Agenda:** Mr. Evaro made the motion to approve the agenda with an amendment to move New Business 9A & 9B to after Public Input. Mrs. Juarez seconded the motion, the motion passed with all in favor.
- IV. **Approval of Minutes: Motion to approve the minutes for Regular Board Meeting on August 17, 2022:** Mrs. Juarez made the motion to approve the minutes for Regular Board Meeting on August 17, 2022. Mr. Evaro seconded the motion, the motion passed with all in favor.
- V. **Presentations:** none
- VI. **Public Input: Customer would like to discuss – Penalty fees:** Ms. Charles said the customer contacted her and said she would not be attending today's board meeting.
- VII. **Managers' Reports**
 - A. **General Manager:** Mr. Lopez provided a written report and stood for questions. Mr. Lopez and Ms. Nichols will be attending a Senate Finance Committee Meeting in Santa Fe on September 27th to discuss proposed legislative language for the state's regionalization efforts for water systems. Rincon Office was flooded the weekend after they voted to merge. Mr. Mike Lopez and his operations staff went to help clean up the office, cover exposed water lines and repair the road to the tank site. Rincon employees are scheduled to become LRGPPWA staff in October. Mrs. Juarez asked how many employees, were going to be added. Mr. Lopez said 2 full time and 1 part time. We will continue with other merger procedures, hopefully everything will be merged before the beginning of next year.
 - B. **Operations:** Mr. Lopez provided a written report and stood for questions. The well techs have installed the new media that will go into the Venadito Arsenic plant in Desert Sands, however we lack one vessel, because the stainless steel under drain has arrived. Installation is still pending as we are short staff due to COVID. Mr. Evaro asked if the resent leak was repaired. Mr. Lopez said

yes it was repaired. One of the farmers in the area was digging and hit a distribution water line. Mr. F Smith asked if the Arrow well was still working ok. Mr. Lopez said Arrow, Centro & Butterfield wells are all working fine. Staff members Miguel Ortega & Juan Ambriz will be attending Backflow Training for a week. Our production decreased by 9.85 million gallons from last August last year.

- C. Finance:** Ms. Jackson provided a written report and had Mr. Schroder stand for questions. Revenues were \$412,382.01 and expenses of \$290,024.54 with a surplus of \$122,357.47
- D. Projects:** Ms. Nichols provided a written report, she was not present at the meeting. Mr. Lopez stood for questions. Central office building the power poles are still not moved. East Mesa Water System Improvement Project, DB Stephens was re-selected, engineering agreement is pending review at NMED-CPB we will be drilling a new well and boosters. Bidding schedule has been set. Mesquite-Brazito Sewer Project 2 Colonia's Infrastructure Funding award letter has been received. South Valley Water Supply & Treatment Project waiting on stainless steel arsenic unit to come in, it has to be made in the USA.

VIII. Unfinished Business: none

IX. New Business

- A. Motion to adopt Resolution #FY2023-08 Authorizing Application to New Mexico Water Trust Board for Stern Drive Interconnect Pipeline Project:** Mrs. Holguin made the motion to adopt Resolution #FY2023-08 Authorizing application to New Mexico Water Trust Board for Stern Drive Interconnect Pipeline Project. Mrs. Juarez seconded the motion the motion passed with all in favor. Mr. Lopez said this application will be submitted after this meeting for the remainder of the Stern Drive interconnect completion to the Brazito tank site and a technical memorandum to include the S Valley line extension project.
- B. Motion to approve Souder, Miller & Associates Task Order under their On-Call contract for Stern Drive permitting and technical memorandum:** Mrs. Juarez made the motion to approve Souder, Miller & Associates task order under their on-call contract for Stern Drive. Mr. Evaro seconded the motion, the motion passed with all in favor.

X. Other discussion and agenda items for next meeting at 9:00 a.m. Wednesday, October 19, 2022 at our La Mesa Office and via Zoom.

- A. Have any Board Members participated in training? If so, please give us a copy of your certificate:** no one had training certificates.
- B. Motion to amend The Schedule of Rates & Fees – Water meter installation fees**
- C. Convene in closed session pursuant to NMSA 1978 10-15-1 H.7- threatened or pending litigation**

- XI. Motion to Adjourn:** Mrs. Juarez made the motion to adjourn the board meeting at 9:35 a.m. Mr. Evaro seconded the motion, the motion passed with all in favor.

These minutes will be presented to the board for approval on the 19th Day of October, 2022 at a regular meeting of the Board of Directors:

SEAL:

Esperanza Holguin, Board Chair

Attest:

Joe Evaro, Secretary

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:00 a.m. Wednesday, September 21, 2022 AT THE EAST MESA OFFICE & ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. Call to Order, Roll Call to Establish Quorum: Mr. P. Smith _____ (District #1), Vacant (District #2), Mr. Evaro _____ (District #3), Mrs. Holguin _____ (District #4), Vacant (District # 5), Mrs. Juarez _____ (District #6), Mr. F. Smith _____ (District #7)
- II. Pledge of Allegiance
- III. Motion to approve Agenda
- IV. Approval of Minutes: Motion to approve the minutes for Regular Board Meeting on August 17, 2022
- V. Presentations: none
- VI. Public Input: Customer would like to discuss – Penalty fees
- VII. Managers' Reports
 - A. General Manager
 - B. Operations
 - C. Finance
 - D. Projects
- VIII. Unfinished Business
- IX. New Business
 - A. Motion to adopt Resolution #FY2023-08 Authorizing Application to New Mexico Water Trust Board for Stern Drive Interconnect Pipeline Project
 - B. Motion to approve Souder, Miller & Associates Task Order under their On-Call contract for Stern Drive permitting and technical memorandum
- X. Other discussion and agenda items for next meeting at 9:00 a.m. Wednesday, October 19, 2022 at our La Mesa Office and via Zoom.
 - A. Have any Board Members participated in training? If so, please give us a copy of your certificate
 - B. Motion to amend The Schedule of Rates & Fees – Water meter installation fees
- XI. Motion to Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos o cualquier otra forma de ayudante auxiliar o servicio para asistir o participar en la audiencia o reunión, póngase en contacto con la oficina de LRGPWWA, 575-233-5742, PO Box 2646, Anthony, NM 88021 o 215 Bryant St., Mesquite, NM por lo menos una semana antes de la reunión o tan pronto como sea posible. Documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles. Póngase en contacto con la oficina LRGPWWA si es necesario un resumen u otro tipo de formato accesible.

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes —REGULAR BOARD OF DIRECTORS MEETING

9:00 a.m. Wednesday, August 17, 2022 AT THE LA MESA OFFICE & ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. **Call to Order, Roll Call to Establish Quorum:** Mr. P. Smith representing District #1 was present at 9:23 a.m., District #2 is vacant, Mr. Evaro representing District #3 was present, Mrs. Holguin representing District #4 was present, District #5 is vacant, Mrs. Juarez representing District #6, Mr. F. Smith representing District #7 was present. Staff present were General Manager Martin Lopez, Projects Manager Karen Nichols, Projects Specialist Patricia Charles, Finance Manager Kathi Jackson, Accounting Assistant John Schroder, Operations Manager Mike Lopez. Guests present were Martha Ortiz & Gina Carrion from FXSA, Marty Howell from Souder Miller & Associates, Tyler Hopkins & Matt Thompson from Bohannon Huston.
- II. **Pledge of Allegiance:** The pledge of allegiance was led by General Manager Martin Lopez
- III. **Motion to approve Agenda:** Mrs. Juarez made the motion to approve the agenda. Mr. Evaro seconded the motion the motion passed with all in favor.
- IV. **Approval of Minutes: Motion to approve the minutes for Regular Board Meeting on July 20, 2022:** Mrs. Juarez made the motion to approve the minutes for July 20, 2022 meeting. Mr. Evaro seconded the motion, the motion passed with all in favor.
- V. **Presentations:**
 - A. **Staff Recognition for 5 years of service – Maria Guadalupe Estrada:** Mr. Lopez said Mrs. Estrada's is a Billing Clerk her 5-year anniversary is on August 23, 2022. But wanted to recognize her today. She worked for Berino Water System many years ago, she left to raise a family and is now back. Mrs. Estrada could not attend today's meeting to accept her award because her office is shorthanded and is swamped. Congratulations to Lupita from everyone at the meeting.
- VI. **Public Input: 3 minutes per person:** none
- VII. **Managers' Reports**
 - A. **General Manager:** Mr. Lopez provided a written report and stood for questions. He said due to the closure of Pic Quick convenience stores we are not able to sell trash tickets in our East Mesa area. We will begin selling trash coupons at our East Mesa Office. The Las Flores Phase 2 Subdivision in Berino is requesting a Ready, Willing & Able Letter for water Service. Due to staff shortages, we will be assisting Talavera Water with Capital Outlay Request for the next Session for Radio Read System, Meters and other service line upgrades. The Solar Farm Zone change and special use permits were approved by DAC Planning & Zoning. We were contacted by the Arizona State University Industrial Assessment Center to conduct a no-cost energy efficiency audit to water &

wastewater treatment facilities sponsored by a Dept. of Energy Program. He indicated LRGPWWA would like to participate, and there will be a kick off discussion tomorrow. We hired additional staff. US Senators Heinrich and Lujan visited the South Valley Water Project along with State Senator Cervantes and Representative Gallegos on Tuesday, August 16, 2022. USDA was also in attendance and presented LRGPWWA with a Certificate for Successful application of funds in Berino to upgrade and modernize the water system.

- B. Finance:** Ms. Jackson provided a written report and stood for questions. Expenses were \$380,758.80 and expenses were \$439,121.70 for a deficit. We paid RCAC interest and General Liability Insurance. She has been interviewing for finance department staff and has hired a new Meter Mechanic.
- C. Projects:** Ms. Nichols provided a written report and stood for questions. As Mr. Lopez mentioned the Event yesterday was pretty exciting. The sewer project is cooking along. We have 2 SAP Grant Agreements on the agenda today. We have a Notice of Intent to apply to Water Trust Board for funding to complete the rest of Stern Drive all the way to the Brazito wells. We have an RFP for Engineering Firm selection.
- D. Operations:** Mr. Lopez provided a written report and stood for questions. He said the well techs installed a new media that will go into the Venadito Arsenic plant in Desert Sands, however we lack one vessel, because the stainless steel under drain was not shipped and will arrive soon. In water production July 2022 we produced 58.47 million gallons, July 2021 we produced 50.01 gallons. An increase of 8.46 million gallons this year. Mrs. Holguin wanted to thank Mr. Lopez and his staff for the preparations for the Senators Visit. Mr. Lopez and Ms. Nichols conveyed LRGPWWA's needs to the Senators very well. Turnout was great.

VIII. Unfinished Business: None

IX. New Business

- A. Motion to adopt Joint Resolution #FY2023-01 approving and adopting a Merger Plan with Rincon Mutual Domestic Water Consumers Association:** Mrs. Juarez made the motion to adopt Resolution FY#2023-021 approving and adopting a Merger Plan with Rincon Mutual Domestic Water Consumers Association. Mr. Furman seconded the motion, the motion passed with three yes, Mr. Evaro's no vote and Mr. F Smith's abstaining from vote. Mrs. Juarez asked about Item F, is there any significant debt that the board should be concerned with. Mr. Lopez said in reviewing their financials about 6 months ago they have positive cash flow and have a large savings account. They did have a USDA loan, but he and USDA both recommended that they pay it off before the merger. The reason they wanted to merge is because of the lack of Board Members and lack of Staff members. Mr. Evaro asked if they had any large equipment. Mr. Lopez said they did not own any large or heavy equipment.
- B. Motion to adopt Resolution FY2023-07 Authorizing Assignment of Authorized Officers & Agents for SAP 22-G2329-STB:** Mr. F Smith made the motion to adopt Resolution FY2023-07 authorizing assignment of authorized Officers & Agents for SAP 22-G2329-STB. Mrs. Juarez seconded the motion, the motion passed with all in favor.

- C. Motion to approve SAP 22-G2820-STB Grant Agreement:** Mr. F Smith made the motion to approve SAP 22-G2820-STB Grant Agreement. Mrs. Juarez seconded the motion, the motion passed with all in favor.
- D. Motion to accept the RFP Committee Report for RFP #2023-01 East Mesa Water System Improvements and to select an engineering firm:** Mrs. Juarez made the motion to accept the RFP Committee Report for RFP #2023-01 East Mesa Water System Improvements and to select an engineering firm. Mr. Evaro seconded the motion, the motion passed with all in favor. Ms. Nichols said this request was issued for the East Mesa Water System the initial request only had State funds and had Resident and Resident Veteran preferences as a requirement. Now we have Drinking Water funds and they do not allow State preferences so the RFP had to be reissued. The committee reviewed and scored the two Proposals that were received. Both Proposals were provided to the Board Members for their review. The committee recommends, selecting Daniel B Stephens & Associates because we are happy with their work and they have updated the Planning and completed Design for Phase I. They are also well into Design for Phase II. The committee understands that the final decision is the Board's.
- E. Motion to approve Engineering Agreement for East Mesa Phase I Water System Improvements Project Construction Phase Services contingent upon NMED-CPB approval - *NOTE: this agenda item is included as a contingency because a proposed Agreement was received before it was determined that the RFP had to be re-issued due to federal requirements. This item will be tabled if the firm that provided the proposed contract is not the firm selected:*** Ms. Glory made the motion to approve the Engineering Agreement for East Mesa Phase I Water System Improvements Project Construction Phase Services contingent upon NMED-CPB approval with Daniel B Stephens & Associates. Mr. F Smith seconded the motion, the motion passed with all in favor.
- F. Motion to authorize staff to apply for Water Trust Board funding for design and construction of the remainder of the Stern Drive interconnect pipeline:** Mrs. Juarez made the motion to authorize staff to apply for Water Trust Board funding for design and construction of the remainder of the Stern Drive interconnection pipeline. Mr. Evaro seconded the motion, the motion passed with all in favor. Mr. Lopez said we have been having issues at the Brazito wells with Iron and Manganins, Operations brought in contractors to clean and scrub the tanks. We looked at the possibility of treatment, but the cost would be 2-3 million dollars to possibly 5 million dollars for Iron & Manganins removal. Instead, we could apply for a transmission line along Stern Drive to Yacca Road and into Mesquite. These wells would then become backup wells. The 1st phase would extend line along Stern Drive to Yacca field. Then request from Capital Outlay for a waterline along 478 up to Forest Road.
- X. Other discussion and agenda items for next meeting at 9:00 a.m. Wednesday, September 21, 2022 at our East Mesa Office and via Zoom.**
- A. Have any Board Members participated in training? If so, please give us a copy of your certificate**
- B. Amending The Schedule of Rates & Fees – Water meter installation fees**

C. NM Infrastructure Conference on October 26-28, 2022, Mr. Lopez said if any of the board members are interested in attending, please contact Patricia Charles.

XI. **Motion to Adjourn:** Mrs. Juarez made the motion to adjourn the board meeting at 9:45 a.m. Mr. Evaro seconded the motion, the motion passed with all in favor.

These minutes will be presented to the board for approval on the 21st Day of September, 2022 at a regular meeting of the Board of Directors:

SEAL:

Esperanza Holguin, Board Chair

Attest:

Joe Evaro, Secretary

LRGPWWA
Manager's Report
September 21, 2022

- In the process of renewing System Commercial Insurance, should know if there is an increase by next month
- I attended the NMFA Legislative Oversight Committee meeting in T or C on August 29th (Colonias and Water Trust Board funding)
- Karen and I will be attending a Senate Finance Committee in Santa Fe on September 27th to discuss proposed legislative language for the state's regionalization efforts for water system
- Rincon Office was flooded the weekend after they voted to merge. Mike took a crew to help clean the office, cover exposed water lines, and repair the road to the tank site
- Rincon employees are schedule to become LRGPWWA staff in October

Lower Rio Grande PWWA

Operators Report

September 21, 2022

Backflow inspections are Current. (Mesquite District)

- For the month of August, we were issued 298 work and service orders.
- For the month of July, we were issued 311 work and service orders.
- For the month of August, we installed 3 new water service connections in the South Valley Area.
- We did not have any new services to install at the East Mesa.
- We had two main line breaks at the East Mesa service area.
- We had no main or service line breaks at Alto De las Flores.
- We had 3 Main line water breaks in South valley area.
- The force main from Brazito to Mesquite is working fine.
- The well techs have installed the new media that will go into the Venadito Arsenic plant in Desert Sands, however we lack one vessel, because the stainless steel under drain has arrived. However installation is Still Pending as we were short staffed due to covid.

NMED: All of our Monthly Bac-T-Samples were taken for the month of August and all samples were negative.

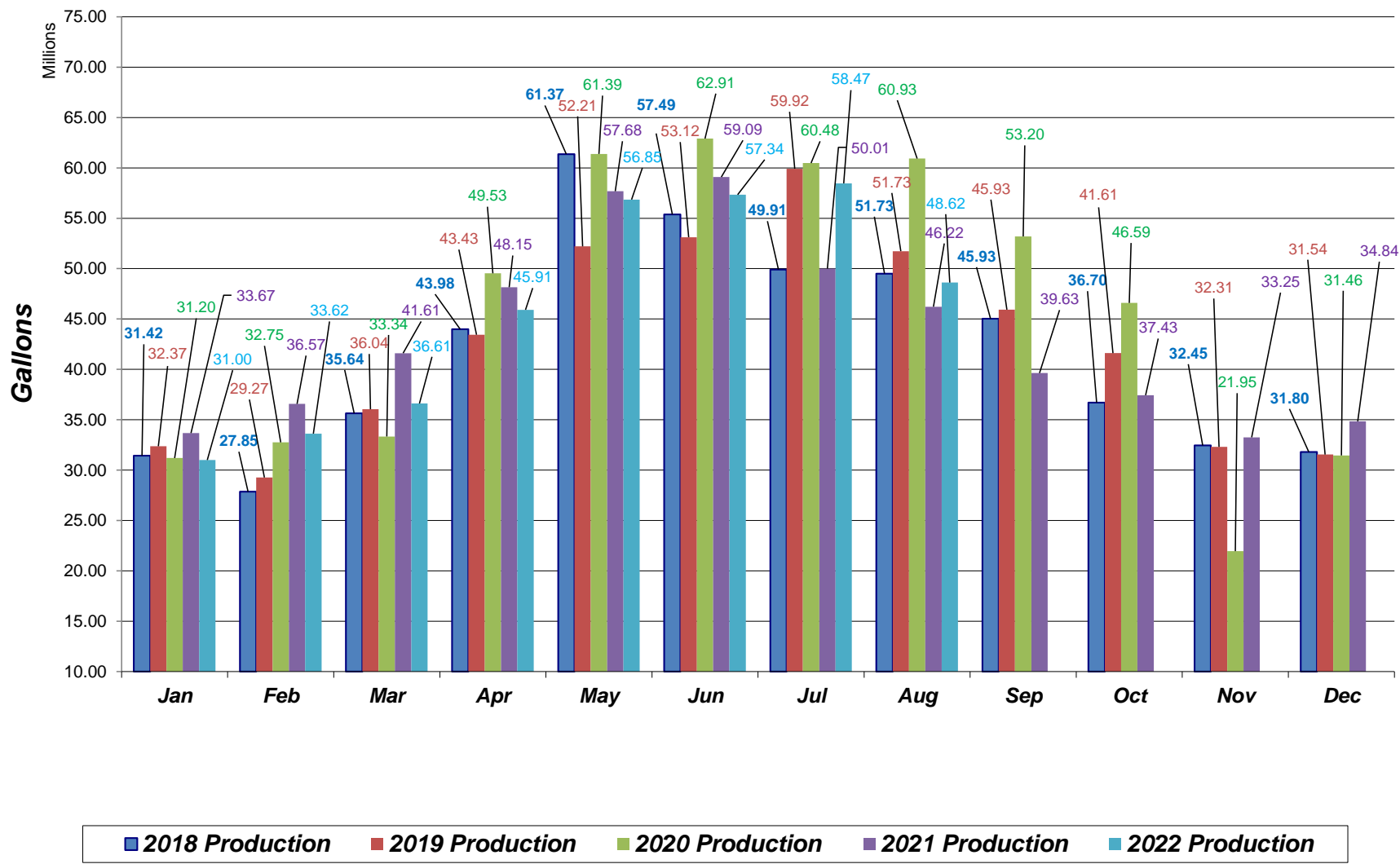
Mesquite and Organ Sewer Reports. The Organ Pond's and Mesquite Wetland Wastewater reports were sent February 1st. The Organ facility is due twice a year and the Mesquite Facility is due every Quarter the next one is on July 2022 for the Organ Ponds, Which has been generated and sent. The Mesquite facility sewer report was sent on June 24th All of the results were within parameters.

I'm preparing the third Quarter Report for the wetlands this week.

Chlorine: No problems with the quality of our gas Chlorine or sodium Hypochlorite.

Reports: NMED, State Engineers, and the water conservation reports have been sent.

Lower Rio Grande PWWA Water Production Report





Lower Rio Grande Public Water Works Authority

Income Statement

Group Summary

For Fiscal: FYE 2023 Period Ending: 08/31/2022

	Current			Budget
AcctNumber	Total Budget	MTD Activity	YTD Activity	Remaining
Revenue				
40000 - Operating Revenue	3,278,625.00	361,524.76	703,118.24	2,575,506.76
40001 - Activation & Connection Fees-Sewer	525.00	0.00	0.00	525.00
40002 - Installation Fees	78,750.00	8,450.00	10,185.56	68,564.44
40003 - Activation & Connection Fees-Water	5,250.00	2,816.69	4,600.02	649.98
40005 - Backflow Testing	7,350.00	250.00	625.00	6,725.00
40006 - Tampering Fee/Line Breaks	0.00	544.00	544.00	-544.00
40007 - Delinquency Fee	78,750.00	6,350.00	13,450.00	65,300.00
40008 - Penalties-Water	78,750.00	9,783.10	18,376.18	60,373.82
40009 - Membership Fees	5,250.00	700.00	1,200.00	4,050.00
40010 - Impact Fees	42,000.00	4,964.90	12,863.13	29,136.87
40011 - Returned Check Fees	525.00	70.00	175.00	350.00
40012 - Credit Card Fees	12,600.00	1,470.00	3,078.00	9,522.00
40013 - Miscellaneous Revenue	210.00	10.00	10.00	200.00
40015 - Penalties-Sewer	6,300.00	2,090.71	4,535.16	1,764.84
40017 - Hydrant Meter Rental Fee	5,250.00	250.00	500.00	4,750.00
40019 - DAC Trash Coupons	1,050.00	50.00	116.00	934.00
40020 - Miscellaneous Revenue-Sewer	5,250.00	63.04	126.08	5,123.92
40025 - DAC Sewer Revenue	0.00	5,154.33	10,009.96	-10,009.96
45000 - Tower Rent	5,250.00	500.00	1,000.00	4,250.00
45001 - Billing Adjustments-Water	0.00	-853.58	-818.74	818.74
45005 - Fiscal Agent Fees	52,500.00	4,516.35	9,017.51	43,482.49
45010 - Interest	0.00	43.98	77.23	-77.23
45015 - Copy/Fax	105.00	5.00	10.00	95.00
45020 - Other Income	47,250.00	0.00	50.05	47,199.95
45022 - Annual Farm Rental	5,250.00	0.00	0.00	5,250.00
45025 - Contract Services	102,000.00	3,528.73	6,597.42	95,402.58
45030 - Transfers In	300,000.00	0.00	0.00	300,000.00
49000 - Recovered Bad Debts	0.00	100.00	300.00	-300.00
Revenue Total:	4,118,790.00	412,382.01	799,745.80	3,319,044.20
Expense				
60001 - Transfers to Reserves	0.00	10,000.00	20,000.00	-20,000.00
60005 - Accounting Fees	525.00	0.00	0.00	525.00
60010 - Audit	14,700.00	0.00	0.00	14,700.00
60020 - Bank Service Charges	15,750.00	3,642.97	6,738.32	9,011.68
60025 - Cash Short/Over	525.00	760.68	1,012.84	-487.84
60026 - Computer Hardware	10,500.00	0.00	1,793.54	8,706.46
60030 - Dues and Subscriptions	3,150.00	27,660.56	28,887.56	-25,737.56
60035 - Engineering Fees	63,000.00	0.00	7,062.97	55,937.03
60045 - Late Fees	1,050.00	0.00	0.00	1,050.00
60050 - Legal Fees	5,250.00	119.01	1,516.25	3,733.75

60055 - Legal Notices	2,625.00	0.00	0.00	2,625.00
60060 - Licenses & Fees	5,250.00	225.00	3,123.90	2,126.10
60065 - Meals	2,625.00	253.89	314.79	2,310.21
60075 - Permit Fees	1,575.00	450.00	450.00	1,125.00
60080 - Postage	3,150.00	245.00	278.28	2,871.72
60090 - Professional Fees-Other	10,500.00	0.00	0.00	10,500.00
60100 - Project Development	0.00	4,800.00	7,300.00	-7,300.00
60120 - Retirement Account Fees	6,825.00	0.00	5,088.65	1,736.35
60125 - Easements & Leases	10,500.00	0.00	0.00	10,500.00
60130 - Training	5,250.00	192.95	222.95	5,027.05
60140 - Travel:Airfare Per Diem	3,150.00	0.00	0.00	3,150.00
60150 - Travel:Lodging Per Diem	4,200.00	0.00	0.00	4,200.00
60155 - Travel:Meals Per Diem	2,100.00	26.06	26.06	2,073.94
60160 - Travel:Mileage/Parking Per Diem	1,575.00	0.00	0.00	1,575.00
60165 - Travel:Vehicle Rental Per Diem	1,050.00	0.00	0.00	1,050.00
60600 - Debit Service	307,750.00	10,663.24	25,436.02	282,313.98
60625 - Interest paid to NMED	14,700.00	0.00	0.00	14,700.00
60650 - Interest paid to NMFA	38,850.00	2,408.96	7,188.69	31,661.31
60675 - Interest paid to USDA	120,500.00	12,853.26	26,148.48	94,351.52
60680 - RCAC Interest Expense	0.00	0.00	33,835.41	-33,835.41
63000 - Regular Pay	1,176,000.00	87,091.14	207,137.07	968,862.93
63001 - Overtime	57,225.00	2,519.36	7,297.67	49,927.33
63006 - Holiday Pay	59,325.00	0.00	10,085.98	49,239.02
63007 - Sick Pay	52,500.00	5,427.78	11,575.53	40,924.47
63008 - Annual Leave Pay	123,900.00	5,206.30	19,288.28	104,611.72
63010 - 401K 10% Company Contribution	5,250.00	0.00	0.00	5,250.00
63020 - 401K Employee Contribution	2,100.00	0.00	0.00	2,100.00
63040 - Administrative Labor	5,250.00	0.00	0.00	5,250.00
63070 - Employee Benefits-401K Contrib	176,925.00	2,737.24	6,962.30	169,962.70
63100 - Insurance-Dental	13,125.00	941.80	2,063.92	11,061.08
63110 - Insurance-Health	262,500.00	22,244.52	49,940.30	212,559.70
63115 - Salaries: Insurance - Work Comp	15,750.00	2,799.00	2,799.00	12,951.00
63125 - Insurance: Life & Disability	13,125.00	3,016.65	2,835.81	10,289.19
63130 - Mileage	1,575.00	0.00	0.00	1,575.00
63135 - Drug Testing	525.00	80.00	80.00	445.00
63160 - Payroll Taxes-Medicare	21,525.00	1,453.55	3,703.06	17,821.94
63170 - Payroll Taxes-Social Security	84,525.00	6,215.16	15,833.83	68,691.17
63195 - Taxes, Liability, Insurance: Cobra Fee	0.00	0.00	85.00	-85.00
63200 - Vision Insurance	4,200.00	253.69	516.77	3,683.23
64100 - Sewer:DAC Waste Water Flow Charge	52,500.00	0.00	9,870.33	42,629.67
64200 - Sewer:Electricity-Sewer	9,450.00	1,097.47	3,175.52	6,274.48
64300 - Sewer:Lab & Chemicals-Sewer	10,500.00	320.00	40.00	10,460.00
64500 - Sewer:Supplies & Materials	29,925.00	0.00	0.00	29,925.00
64501 - Pre Paid Tank Site Lease	1,706.25	0.00	0.00	1,706.25
65010 - Automobile Repairs & Maint.	52,500.00	2,211.18	3,399.32	49,100.68
65230 - Computer Maintenance	73,500.00	4,056.12	11,816.93	61,683.07
65240 - Equipment Rental	2,625.00	266.30	266.30	2,358.70
65250 - Fuel	63,000.00	8,196.11	15,862.54	47,137.46

65255 - GPS Insights Charges	7,350.00	590.50	1,241.10	6,108.90
65260 - Kitchen & Cleaning Supplies	1,050.00	0.00	0.00	1,050.00
65270 - Lab Chemicals-Water	5,250.00	150.85	150.85	5,099.15
65275 - SCADA Maintenance Fee	2,100.00	0.00	0.00	2,100.00
65276 - Test Equipment Calibration	2,100.00	0.00	0.00	2,100.00
65277 - Generator Maintenance Contract	3,150.00	1,533.59	1,533.59	1,616.41
65278 - Meter Testing/Repair/Replacement	64,233.75	45.00	60.00	64,173.75
65280 - Lab Chemicals-Water:Chemicals	36,750.00	7,990.61	13,349.16	23,400.84
65300 - Locates	2,625.00	0.00	0.00	2,625.00
65310 - Maint. & Repairs-Infrastructure	68,250.00	8,507.19	24,565.89	43,684.11
65320 - Maint. & Repairs-Office	13,125.00	128.19	555.44	12,569.56
65330 - Maintenance & Repairs-Other	240,975.00	4,588.57	6,523.62	234,451.38
65340 - Materials & Supplies	99,750.00	4,255.99	7,365.36	92,384.64
65345 - Non Inventory-Consumables	52,500.00	1,318.76	4,302.89	48,197.11
65350 - Office Supplies	10,500.00	1,144.56	2,329.41	8,170.59
65360 - Printing and Copying	49,875.00	4,397.74	9,254.58	40,620.42
65370 - Tool Furniture	10,500.00	5,508.51	6,656.51	3,843.49
65390 - Uniforms-Employee	15,750.00	1,062.26	1,564.29	14,185.71
65490 - Cell Phone	21,000.00	1,885.58	3,613.80	17,386.20
65500 - Electricity-Lighting	6,300.00	409.17	1,835.58	4,464.42
65510 - Electricity-Offices	15,750.00	1,911.56	3,740.01	12,009.99
65520 - Electricity-Wells	210,000.00	20,038.33	59,553.16	150,446.84
65530 - Garbage Service	3,150.00	271.59	543.47	2,606.53
65540 - Natural Gas	3,150.00	71.63	252.07	2,897.93
65550 - Security/Alarm	5,250.00	162.28	947.54	4,302.46
65560 - Telephone	21,000.00	1,668.35	3,332.98	17,667.02
65561 - Telstar Maintenance Contract	7,350.00	0.00	0.00	7,350.00
65570 - Wastewater	2,100.00	194.78	389.56	1,710.44
66200 - Insurance-General Liability	94,500.00	0.00	21,371.00	73,129.00
66700 - Water Conservation Fee	15,750.00	1,754.00	3,474.21	12,275.79
Expense Total:	4,118,790.00	290,024.54	719,566.24	3,399,223.76
Total Surplus (Deficit):	0.00	122,357.47	80,179.56	-80,179.56

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
PROJECTS REPORT – 9/21/2022**

LRG-17-01 – Mesquite-Brazito Sewer Project 2 – Bohannon Huston, Inc./Smithco Construction – Construction Stage – USDA-RD LOC \$17,073,000 (\$6,189,000 Loan/\$8,030,000 Grant, \$2,854,000 additional grant) – Colonia's Infrastructure Fund award letter for \$5.715 million has been received, and we are working on the Readiness to Proceed items. They have updated the letter to include an update on the rate study. NMED-CPB had comments on the contract documents that have been addressed, and we hope to receive approval before the deadline at the end of October.

LRG-11-03 – Interconnect & Looping Project – see LRG-18-02 for current portion – Stern Drive Line Ext.

LRG-11-05 – South Valley Water Supply & Treatment Project WTB #252 Planning USDA-RD Construction Funds– Bohannon Huston - Construction stage - \$1,174,00,000 RD Loan and \$4,629,000 Grant RD Funds: Five draws on RD funds have been submitted. Sen. Heinrich, Sen. Lujan, the USDA-RD State Director and State Rep. Gallegos & Sen. Cervantes visited the site on 8/16/22.

LRG-17-02 – Central Office Building – Wilson & Co. - DW-4213 \$3,586,286.00

- SAP 21-F2723-STB \$1,200,000: Site work is continuing. Progress meetings are now every other week with one per month being on-site. Contractor has been notified that the modular building manufacturer has been disqualified as a subcontractor for unresponsiveness and they need to select a new sub within two weeks.

Forty-Year Water Plan – CE&M – complete – needs update for new mergers after Brazito combine & commingle: Currently only includes the initial five systems. Brazito combine & comingle is in process, needs to be complete first. Also need to complete the Rincon merger.

LRG-13-03 – Valle Del Rio Water System Project – Construction Stage & Ph. II Design - \$1,197,708 DWSRLF funding - \$898,281 principal forgiveness – 299,427 loan repayment – Souder, Miller & Associates/Morrow Enterprises, Inc.: Project is on hold pending El Paso Electric Company work to install 3-phase power to the site. EPEC agreement for the service installation has been executed. That is finally underway. They expect it to be done in September.

LRG-17-03 –East Mesa Water System Improvements Project – NMFA 3803-PG & 3804-PG \$93,307, 4915-CIF \$207,608 Loan/\$39544 Grant/\$9,562 Match, 5535-CIF \$67,487 Loan incl. Match/\$269,910 Grant, DW-5631 \$1,338,660 Loan/\$2,788,875 Grant – PhI Construction, Ph II Design – DB Stephens was re-selected, engineering agreement is pending review at NMED-CPB. Kick-off meeting was held on 8/30/22, and bidding schedule has been set. Five Requisitions have been submitted for Phase II design.

LRG-18-01 Ph. II – High Valley Water System Improvements Ph. II & III Project – NMFA 4916-CIF \$630,384 Grant, \$111,244 Loan – Design & Construction – Souder, Miller & Assoc. –Phase II funding is closed out. Engineering contract amendment #9 has been submitted to NMED-CPB for the remainder of the work for Phase III. Contractor will install well control panel once all parts arrive, and Change Order is pending for relocating booster skid and generator from Valle Del Rio.

LRG-18-02 – Stern Drive Waterline Extension Project – Design/Build – SMA - \$150,000 SAP – Project is now closed out. Water Trust Board application will be submitted after this meeting for the remainder of the Stern Drive interconnect completion to the Brazito tank site and a technical memorandum to include the S. Valley Line Extension Project. Resolution for the application is on today's agenda.

LRG-19-09 – S. Valley Service Area Line Extensions - SMA –SMA Task Order for community outreach to see where there is interest from potential new customers, and determine whether a PER is needed. SMA has identified potential locations and potential new customers and submitted cost estimates and phasing recommendations after confirming that the work would require a Technical Memo, not a PER. Report has been submitted, and staff review is ongoing. Rep. Gallegos' staff has reached out about the project after being contacted by a resident, and Rep. Lara reached out about a constituent near La Mesa seeking service. Technical Memorandum (in lieu of PER) is included in the WTB application for the Stern Drive Project.

On-Call Engineering Services – BHI has completed a Task Order for support for the congressional event at the S. Valley Water Supply & Treatment Project. SMA has a Task Order on today's agenda for the Stern Drive Project.

Other projects:

NM 2023 Legislature: Martin & I will be cooperating with RCAC, Ric Martinez, and other stakeholders on regional authority legislation, and expect to appear at the Water & Natural Resources Committee meeting in October. We will be in Santa Fe on 9/27/22 for a presentation at an RCAC event. Mr. Martinez has submitted a proposal for lobbying, and we have had some preliminary discussions with him and with BHI regarding a Capital Outlay Request for a well/storage/transmission line project from the Water Master Plan.

Infrastructure Capital Improvements Plan 2024-2028: ICIP is complete and has been submitted.

Reporting to Funding Agencies: Quarterly CIF Reports were submitted for the 2nd Quarter; SAP monthly reporting Capital Outlay and US Census Construction reporting are up to date.

Documents Retention & Destruction – Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGPWWA documents.

Website and Email – Notices and Minutes pages are up to date.

Training – Patty and I have not attended any trainings for the past month.

As Needed Engineering Services - Currently we have two active Task Orders: Bohannon Huston, Inc. for renewal of the Organ discharge permit and BLM permit renewals.

Collection & Lien Procedures - 309 first notifications, 318 certified letters have been sent and 134 liens have been filed to date. 54 liens have been released following payment in full of the account.

Water Audits – Water Audit Committee met on 7/6/22 & 7/15/22 to review 2022 data, and will meet again to continue resolving issues.

Rate Study – Implementation of rate adjustment began July 1, met with Karl Pennock, RCAC, for an update on 2/15/22. Second 3% adjustment was effective 7/1/22

Cyber Security Assessment – Our insurance company is requiring training for all employees on phishing & malware, Patty has administered the 2021 training for all employees.

NM Board of Licensure for PEs & Surveyors – I have been appointed by the Governor to this board and assigned to the Professional Engineering Committee. PEC met on 9/16/22, full board on 9/2/22.



<http://lrgauthority.org>

LOWER RIO GRANDE

Public Water Works Authority

Resolution #FY2023-08

Authorizing Application to New Mexico Water Trust Board for Stern Drive Interconnect Pipeline Project

Whereas, the Lower Rio Grande Public Water Works Authority (LRGPWWA) was established in 2009 under NMSA 1978 73-26-1 as a political subdivision of the State of New Mexico as a special district, an independent public body, and a regional member-owned community water system formed by the merger of five mutual domestic water consumers associations (MDWCAs) in Doña Ana County and;

Whereas, subsequent mergers have added six former MDWCAs to the LRGPWWA and a previously privately-owned water system has been acquired resulting in a regional water/wastewater utility system with five geographically separate service areas and;

Whereas, LRGPWWA Board of Directors has honored its founding communities' commitment to working together and providing each other backup water supplies between neighboring water systems by continuing to construct the Stern Drive Interconnect Pipeline begun in 2010 to interconnect the water systems in its South Valley Service area and by having supplemental well designations and interconnects with neighboring system belonging to Alto de Las Flores MDWCA and Vista Del Rey MDWCA and;

Whereas, to further refine its goals of regionalization and collaboration for sustainability while facing sustained drought and climate change, the LRGPWWA adopted a Water Master Plan completed in September, 2021 which recommends the completion of the Stern Drive Interconnection Pipeline Project from Mesquite north to the Brazito tank site;

Therefore, be it resolved, the Board of Directors adopts and passes this resolution to authorize submission of a funding application to the New Mexico Water Trust Board for the Stern Drive Interconnection Pipeline Project.

PASSED, APPROVED, AND ADOPTED: September 21, 2022.

Seal:

Esperanza Holguin, Chairman

Joe Evaro, Secretary