



LOWER RIO GRANDE
Public Water Works Authority
PO Box 2646 Anthony, New Mexico 88021 (575) 233-5742

Teleconference Meeting Page 1 of 1

Date: January 19, 2022

Time: 9:30 a.m.

Places: Online Zoom meeting

Event: Regular Board Meeting

| Name | Company Name | Contact Information Phone Number | Email Address |
|-------------------|-----------------------------|-------------------------------------|---------------|
| Martin Lopez | LRG- General Manager | 575-233-5742 Ext1004 | |
| Karen Nichols | LRG- Projects Manager | 575-233-5742 Ext1018 | |
| Patricia Charles | LRG- Projects Specialist | 575-233-5742 Ext1021 | |
| Kathi Jackson | LRG- Finance Manager | 575-233-5742 Ext1005 | |
| John Schroder | LRG- Accounting Assistant | 575-233-5742 Ext1006 | |
| Mike Lopez | LRG- Operations Manager | 575-233-5742 Ext1011 | |
| Esperanza Holguin | LRG- Board Chair | 575-644-9543 | |
| Glory Juarez | LRG- Board Director | 575-494-2750 | |
| Joe Evaro | LRG- Board Director | 575-618-0182 | |
| Paul Smith | LRG- Board Director | 505-710-4671 | |
| Lilla Reid | Souder, Miller & Associates | 575-647-0799 | |
| Marty Howell | Souder, Miller & Associates | 575-647-0799 | |
| | | | |

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Draft Minutes —REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, January 19, 2022 ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. **Call to Order, Roll Call to Establish Quorum:** Board Chair called the meeting to order at 9:30 am. Mr. P. Smith representing District #1 was present, District #2 is vacant, Mr. Evaro representing District #3 was present, Mrs. Holguin representing District #4 was present, District # 5 is vacant, Mrs. Juarez representing District #6 was present, Mr. F. Smith representing District #7 was absent. Staff present were General Manager Martin Lopez, Projects Manager Karen Nichols, Projects Specialist Patricia Charles, Finance Manager Kathi Jackson, Accounting Assistant John Schroder, Operations Manager Mike Lopez. Guests present were Lilla Reid and Marty Howell from Souder, Miller & Associates.
- II. **Pledge of Allegiance:** postponed due to online meeting
- III. **Swearing in and Oath of Office of Newly elected Board Members:**
Jose “Joe” Evaro, District 3, Esperanza “Espy” Holguin, District 4, Furman Smith, District 7
Mr. Lopez administered the Oath of Office to Mr. Evaro and Mrs. Holguin.
- IV. **Election of LRGPWWA Board Officers:** Mr. Evaro made the motion to keep the same officers and Mr. P Smith seconded the motion. Motion passed with all in favor.
Chairman: Mr. Holguin will remain Chairman, Mr. F Smith will remain Vice-Chairman and Mr. Evaro will remain Secretary.
- V. **Motion to approve Agenda:** Mrs. Juarez made the motion to approve the agenda. Mr. Evaro seconded the motion, the motion passed with all in favor.
- VI. **Approval of Minutes: Motion to approve the minutes for: Dec. 8, 2021 Regular Board Meeting & Dec. 16, 2021 Special Board Meeting:** Mr. P Smith made the motion to approve the minutes for Dec. 8 and Dec. 16 Board meetings. Mr. Evaro seconded the motion, the motion passed with all in favor.
- VII. **Presentations:** None
- VIII. **Public Input:** None
- IX. **Managers’ Reports**
 - A. **General Manager:** Mr. Lopez provided a written report and stood for questions. We held the Auction on January 14, 2022 made over \$53,000.00 sold a back hoe, 4 trucks and lots of pipe. He allowed Alto De las Flores O & M to use our La Mesa office this month. Their meeting location was auction off by the GISD.

B. Projects: Ms. Nichols provided a written report and stood for questions. Regarding the Central Office Building the contractor expected to receive the building permit from NM CID last week and is starting to mobilize to begin construction. Mesquite-Brazito Sewer Project 2- Bid opening will be held on Jan. 20, 2022. Notice of intent to apply for funding has been submitted to the Colonia's Infrastructure Fund. We plan to apply for the maximum amount of 5.7 million for this project. Mesquite Wetlands Closure- Contract with the fencing company has been executed and approved by NMED-CPB to get the fence repaired. The Legislature started yesterday. The Legislative report is available on the Board website. It will be updated daily and updated on the website. Mr. Schroder asked if Wilson & Company had talked to DSI about the new building. Ms. Nichols said yes, they had been talking to each other.

C. Operations: Mr. Lopez provided a written report and stood for questions. Water production was at 34.84 million gallons for the month of December 2021.

D. Finance: Ms. Jackson provided a written report and stood for questions. We are halfway thru the year and have taken in about 2 million dollars, which puts us ahead on the revenue curve. We have only spent about 47% of expenses. Expenses are at 1.818 million and Revenues are at 1.934 million. The numbers on the income statement are the exact same numbers as on the 2nd quarter report that will be reported to the State and acted on later on this agenda.

X. Unfinished Business: none

XI. New Business:

A. Motion to approve FY2021 audit: Chair postponed this item because it is not ready yet.

B. Motion to adopt Resolution #FY2022-15 Adopting 2nd Quarter Budget: Mrs. Juarez made the motion to adopt Resolution #FY2022-15 adopting 2nd quarter budget. Mr. P Smith seconded the motion, the motion passed with all in favor.

C. Motion to authorize staff to apply to NM Colonia's Infrastructure Fund for Mesquite-Brazito Sewer Project 2: Ms. Nichols said she had sent out the Notice of intent to apply for the maximum amount of 5.7 million. Mr. Evaro made the motion to authorize staff to apply to NM Colonia's Infrastructure Fund for Mesquite-Brazito Sewer Project 2. Mr. P Smith seconded the motion, the motion passed with all in favor.

D. Discussion regarding board vacancies: Mr. Lopez asked the board if we should send out letters or inserts in the billing to notify our communities of the two vacancies (District 2 Berino area and District 5 Mesquite-Del Cerro area. Mrs. Holguin said he knows someone that might be interested in District #2. The person interested resides on Lectuga Road, she asked them to send a letter of interest. She asked if anyone knew of someone else that would be interest in becoming a board member for the LRGPWWA. Mrs. Holguin asked that we notify the communities of the vacancies. Mrs. Holguin asked the Board Members to let Mr. Lopez know of any one who might be interested in participating as Board Members for LRGPWWA. She said it would be nice to have a full board, this would alleviate the pressure of having to attend all meetings.

E. **Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.7- threatened or pending litigation:** Mrs. Juarez made the motion to convene to closed session. Mr. Evaro seconded the motion, the motion passed with all in favor.

i. **Roll Call Vote:** District #1 (Mr. P. Smith) __YES__, #2 (Vacant) ____, #3 (Mr. Evaro) __YES__, #4 (Mrs. Holguin) __YES__, #5 (Vacant) ____, #6 (Mrs. Juarez) __YES__, #7 (Mr. F. Smith) absent

ii. **Motion to reconvene in open session:** Mr. P Smith made the motion to reconvene in open session. Mrs. Juarez seconded the motion, the motion passed with all in favor.

iii. **Statement by the Chair:** ***The matters discussed in the closed meeting were limited only to those specified in the motion for closure.*** Chair, Mrs. Holguin stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

iv. **Motion, if any related to closed session matters:** None

XII. **Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, February 16, 2022**

- A. Have any Board Members participated in training? If so, please give us a copy of your certificate
- B. Oath of Office for Mr. F Smith
- C. Motion to approve the FY2021 Audit
- D. Resolution to approve applying to NM Colonia's Funding

XIII. **Motion to Adjourn:** Mrs. Juarez made the motion to adjourn the meeting at 10:01 am. Mr. Evaro seconded the motion, the motion passed with all in favor.

These minutes will be presented to the board for approval on the 16th Day of February, 2022 at a regular meeting of the Board of Directors:

SEAL:

Esperanza Holguin, Board Chair

Attest:

Joe Evaro, Secretary

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, January 19, 2022 ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. Call to Order, Roll Call to Establish Quorum: District #1 (Mr. P. Smith) __, #2 (Vacant) __, #3 (Mr. Evaro) __, #4 (Mrs. Holguin) __, #5 (Vacant) __, District #6 (Mrs. Juarez) __, #7 (Mr. F. Smith) __
- II. Pledge of Allegiance - postponed due to online meeting
- III. Swearing in and Oath of Office of Newly elected Board Members:
 - A. Jose R. "Joe" Evaro, District 3
 - B. Esperanza "Espy" Holguin, District 4
 - C. Furman Smith, District 7
- IV. Election of LRGPWWA Board Officers
 - A. Chairman
 - B. Vice-Chairman
 - C. Secretary
- V. Motion to approve Agenda
- VI. Approval of Minutes: Motion to approve the minutes for:

December 08, 2021 Regular Board Meeting
December 16, 2021 Special Board Meeting
- VII. Presentations: None
- VIII. Public Input - 3 minutes per person
- IX. Managers' Reports
 - A. General Manager
 - B. Projects
 - C. Operations
 - D. Finance
- X. Unfinished Business
- XI. New Business
 - A. Motion to approve FY2021 audit

- B. Motion to adopt Resolution #FY2022-15 Adopting 2nd Quarter Budget
- C. Motion to authorize staff to apply to NM Colonia's Infrastructure Fund for Mesquite-Brazito Sewer Project 2
- D. Discussion regarding board vacancies
- E. Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.7- threatened or pending litigation

- i. Roll Call Vote: District #1 (Mr. P. Smith) ____, #2 (Vacant) ____, #3 (Mr. Evaro) ____, #4 (Mrs. Holguin) ____, #5 (Vacant) ____, #6 (Mrs. Juarez) ____, #7 (Mr. F. Smith) ____
- ii. Motion to reconvene in open session.
- iii. Statement by the Chair: ***The matters discussed in the closed meeting were limited only to those specified in the motion for closure.***
- iv. Motion, if any related to closed session matters.

XII. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, February 16, 2022

- A. Have any Board Members participated in training? If so, please give us a copy of your certificate

XIII. Motion to Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos o cualquier otra forma de ayudante auxiliar o servicio para asistir o participar en la audiencia o reunión, póngase en contacto con la oficina de LRGPWWA, 575-233-5742, PO Box 2646, Anthony, NM 88021 o 215 Bryant St., Mesquite, NM por lo menos una semana antes de la reunión o tan pronto como sea posible. Documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles. Póngase en contacto con la oficina LRGPWWA si es necesario un resumen u otro tipo de formato accesible.



LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road Box C

Vado, New Mexico 88072

(575) 571-3628

Oath of Office

I, **Esperanza Holguin**, do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of the State of New Mexico and that I will faithfully and impartially discharge the duties of the office of Director of the Lower Rio Grande Public Water Works Authority on which I am about to enter, to the best of my ability, so help me God.

District 4 Term ends Dec. 31, 2025

Signature

Subscribed and sworn to be this 19th day of January,
2022

Signature

Title

My commission/term expires _____



LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road Box C

Vado, New Mexico 88072

(575) 571-3628

Oath of Office

I, **Furman Smith**, do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of the State of New Mexico and that I will faithfully and impartially discharge the duties of the office of Director of the Lower Rio Grande Public Water Works Authority on which I am about to enter, to the best of my ability, so help me God.

District 7 Term ends Dec. 31, 2025

Signature

Subscribed and sworn to be this 19th day of January,
2022

Signature

Title

My commission/term expires _____



LOWER RIO GRANDE

Public Water Works Authority

325 Holguin Road Box C

Vado, New Mexico 88072

(575) 571-3628

Oath of Office

I, **Jose R. Evaro**, do solemnly swear that I will support the Constitution of the United States and the Constitution and the laws of the State of New Mexico and that I will faithfully and impartially discharge the duties of the office of Director of the Lower Rio Grande Public Water Works Authority on which I am about to enter, to the best of my ability, so help me God.

District 3 Term ends Dec. 31, 2025

Signature

Subscribed and sworn to be this 19th day of January,
2022

Signature

Title

My commission/term expires _____

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes — REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, December 8, 2021 ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. **Call to Order, Roll Call to Establish Quorum:** Board Chair called the meeting to order at 9:31 a.m. Mr. P. Smith representing District #1 was present, District #2 is vacant, Mr. Evaro representing District #3 was present, Mrs. Holguin representing District #4 was present, Mr. Magallanez representing District #5 was absent, Mrs. Juarez representing District #6 was present, Mr. F. Smith representing District #7 was present. Staff present was General Manager Martin Lopez, Projects Manager Karen Nichols, Projects Specialist Patricia Charles, Finance Manager Kathi Jackson, Accounting Assistant John Schroder, Operations Manager Mike Lopez. Guests present were Lilla Reed & Marty Howell from Souder, Miller & Associates.
- II. **Pledge of Allegiance:** postponed due to online meeting
- III. **Motion to approve Agenda:** Mr. Evaro made the motion to approve the agenda. Mr. F Smith seconded the motion, the motion passed with all in favor.
- IV. **Approval of Minutes: Motion to approve the minutes for November 10, 2021 Board Meeting:** Mr. F Smith made the motion to approve the minutes for the November 10, 2021 Board Meeting. Mr. Evaro seconded the motion, the motion passed with all in favor.
- V. **Presentations:** None
- VI. **Public Input:** None
- VII. **Managers' Reports**
 - A. **General Manager:** Mr. Lopez provided a written report and stood for questions. We had 3 field employees test positive for COVID. Two have returned to work as of yesterday and the other one will return to work in the next couple of days. The equipment Auction is scheduled for Friday, January 14, 2022 at 10 am at the Berino Office a notice will be posted on our website. Mike and Patty are updating the EPA/NMED Emergency Response Plan is being updated and will be completed prior to the end of December. Health insurance costs went up again so he had the Insurance Broker look at a different plan. The current plan is at \$25,191.00 per month, the renewal was going to increase by 16.49%. The new plan will decrease from current amount by 13.57% and decrease from renewal by 25.81%. The plan is still with Blue Cross & Blue Shield the only difference is that employees will need to stay within the network for health services.
 - B. **Projects:** Ms. Nichols provided a written report and stood for questions. Received Reauthorization to bid the Sewer Project as of yesterday. It is going out to bid on December 12, 2021.

C. **Operations:** Mr. Lopez provided a written report and stood for questions. Mr. Evaro asked how long it takes to open a new service. Mr. Mike Lopez said it could take up to a month. Mr. Lopez said if it is an existing service hookup then turn around time is pretty quick about a day or two. Water production went up from 31.95 million gallons last November to 33.25 million gallons this November.

D. **Finance:** Ms. Jackson was not able to provide a written report due to time restraints, but will provide the report next week and will post it on the website for the board member's review.

VIII. Unfinished Business

IX. New Business

A. **Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.2- limited personnel matters to discuss evaluation of the General Manager:** Mr. F Smith made the motion to convene to closed session at 9:50 am. Mrs. Juarez seconded the motion, the motion passed with all in favor.

i. **Roll Call Vote:** District #1 (Mr. P. Smith) _YES, #2 (Vacant) ____, #3 (Mr. Evaro) _YES, #4 (Mrs. Holguin) _YES, #5 (Mr. Magallanez) ABSENT, #6 (Mrs. Juarez) _YES, #7 (Mr. F. Smith) _YES.

ii. **Motion to reconvene in open session:** Mr. F Smith made the motion to reconvene in open session. Mr. Evaro seconded the motion, the motion passed with all in favor.

iii. Statement by the Chair: ***The matters discussed in the closed meeting were limited only to those specified in the motion for closure.*** Board Chair Mrs. Holguin stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

iv. **Motion, if any related to closed session matters:** Mr. F Smith made the motion to give the General Manager Martin Lopez a one-time incentive pay increase of up to 3%. Mr. Evaro seconded the motion, the motion passed with all in favor.

B. **Motion to authorize staff pay increases beginning the first pay period of January, 2022 based on established FY2022 budget:** Mr. Lopez this increase is for cost of living and merit increase. Increases are added to the Budget and if the budget is healthy enough, we can consider increases for employees. Ms. Jackson added that the Budget is sitting really well and can afford to give an increase. Mr. Lopez said if the board approves this then he will sit with staff and figure out the percentage increase for each individual. Mr. Evaro made the motion to authorize staff pay increases. Mrs. Juarez seconded the motion, the motion passed with all in favor.

X. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, January 19, 2022

A. **Have any Board Members participated in training? If so, please give us a copy of your certificate**

B. **Discussion regarding board vacancies**

C. Schedule the Audit Exit Conference

D. Consider and approve the Agreement for Emergency Utilities Assistance

- XI. Motion to Adjourn:** Mrs. Juarez made the motion to adjourn the board meeting at 10:15 a.m. Mr. Evaro seconded the motion, the motion passed with all in favor.

These minutes will be presented to the board for approval on the 19th Day of January, 2022 at a regular meeting of the Board of Directors:

SEAL:

Esperanza Holguin, Board Chair

Attest:

Joe Evaro, Secretary

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes—Special BOARD OF DIRECTORS MEETING
9:30 a.m. Wednesday, December 16, 2021 ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. **Call to Order, Roll Call to Establish Quorum:** Mr. P. Smith representing District #1 was present, District #2 is Vacant, Mr. Evaro representing District #3 was absent, Mrs. Holguin representing District #4 was present, Mr. Magallanez representing District # 5 was present, Mrs. Juarez representing District #6 was absent, Mr. F. Smith representing District was present. Staff present were General Manager- Martin Lopez, Projects Manager- Karen Nichols, Projects Specialist Patricia Charles, Finance Manager- Kathi Jackson, Accounting Assistant- John Schroder.
- II. **Pledge of Allegiance** - postponed due to online meeting
- III. **Motion to approve Agenda** – Mr. P Smith made the motion to approve the agenda. Mr. F Smith seconded the motion, the motion passed with all in favor.
- IV. **New Business** -
 - A. **Motion to approve a Memorandum of Understanding with the State of New Mexico Human Services Department to participate in the NEW MEXICO LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM and authorize the General Manager as signatory for the MOU** – Mr. F Smith made the motion to approve the MOU for the NM Human Services Dept to participate in the NM Low Income Household Water Assist. Program and authorize the General Manager as signatory for the MOU. Mr. P Smith seconded the motion, the motion passed with all in favor.
- V. **Motion to Adjourn** – Mr. F Smith made the motion to adjourn the Special Board Meeting at 9:33 am. Mr. P Smith seconded the motion the motion passed with all in favor.

These minutes will be presented to the board for approval on the 19th Day of January, 2022 at a regular meeting of the Board of Directors:

SEAL:

Esperanza Holguin, Board Chair

Attest:

Joe Evaro, Secretary

LRGPWWA
Manager's Report
January 19, 2022

- The Annual Safety Inspection for the LRGPWWA facilities is underway.
- County staff had asked us to assistance with sewer installation coordination with customers. Our involvement complicated the process, so I decide to cease the coordination and continue only with billing.
- Karen and I met with Rincon residents to provide merger information.
- The Emergency Response Plan was certified in December-thanks to Mike, Patty and JJ.
- Equipment Auction held on January 14th.
- 2 Operators-in-Training have been hired.
- I allowed Alto De Las Flores O&M to use our La Mesa office this month. Their meeting location was auction off by the GISD. Not sure if LRGPWWA Board or theirs wants to enter into a contract to allow them use of LRGPWWA facilities. They have secured some funding for a building and are seeking additional funds and property.
- I will be directing our attorney to commence the Combine and Commingle process between Brazito and South Valley (water rights)

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
PROJECTS REPORT – 1/19/2022**

LRG-17-01 – Mesquite-Brazito Sewer Project 2 – Bohannon Huston, Inc. – Design Stage – USDA-RD LOC \$15,030,780 (\$6,189,000 Loan/\$8,030,000 Grant) –28th Request for Funds from RCAC bridge loan has been submitted. Bid opening will be held on 1/20/22. We received an expiration notice on the bridge loan and have requested an extension. Notice of Intent to Apply for Funding has been submitted to the Colonia's Infrastructure Fund, and we plan to apply for the maximum amount (\$5.7 million) for this project to cover part of the anticipated \$10 million shortfall for this project.

LRG-11-03 – Interconnect & Looping Project – see LRG-18-02 for current portion – Stern Drive Line Ext.

LRG-11-05 – South Valley Water Supply & Treatment Project WTB #252– Bohannon Huston - Construction stage - \$160,000 Loan and \$676,600 Grant RD Funds: Construction is underway, and first pay app is pending engineer's approval. We have received closing documents for the RCAC interim loan.

LRG-17-02 – Central Office Building – Wilson & Co. - DW-4213 \$3,285,619 - SAP 21-F2723-STB \$1,200,000: Notice to Proceed was issued for 11/29/21. Contractor expected to receive the building permit from NM CID last week and is starting to mobilize.

Forty-Year Water Plan – CE&M – complete – needs update for new mergers after Brazito combine & commingle: Currently only includes the initial five systems. Need to complete Brazito combine/commingle before updating.

LRG-13-03 – Valle Del Rio Water System Project – Construction Stage & Ph. II Design - \$1,197,708 DWSRLF funding - \$898,281 principal forgiveness – 299,427 loan repayment – Souder, Miller & Associates: Project is on hold pending El Paso Electric Company work to install 3-phase power to the site. EPEC agreement for the service installation has been executed.

LRG-17-03 –East Mesa Water System Improvements Project – NMFA 3803-PG & 3804-PG \$93,307, 4915-CIF \$207,608 Loan/\$39544 Grant/\$9,562 Match – Design – Final closing date for DWSRLF funds for Phase I construction was 12/3/21. Phase II Colonia's funds are available, engineering contract is still pending NMED-CPB approval after receiving comments and paring it back to planning documents only.

LRG-18-01 Ph. II – High Valley Water System Improvements Ph. II & III Project – NMFA 4916-CIF \$630,384 Grant, \$111,244 Loan – Design & Construction – Souder, Miller & Assoc. – Phase II Change Order 5 is pending to add the wellhouse building to the J29 contract with Ph. III funds. Phase III Colonia's funds closing is final, engineering contract is pending at SMA.

LRG-18-02 – Stern Drive Waterline Extension Project – Design/Build – SMA - \$150,000 SAP – Engineering contract was approved by NMED-CPB on 12/1/21.

LRG-19-09 – S. Valley Service Area Line Extensions - SMA –We have Task Order with SMA to do community outreach to see where there is interest from potential new customers, and determine whether a PER is needed. SMA has identified potential locations and potential new customers and is working on cost estimates and phasing recommendations after confirming that the work would require a Technical Memo, not a PER. Report has been submitted, and staff review is pending.

LRG-20-01 – Mesquite Wetlands Closure – Plan/Design - BHI - \$250,000 SAP: Work from CO #3 is finished. Contract with Vasquez Fence Co. has been executed and approved by NMED-CPB. Preconstruction conference was held 1/10/22.

LRG-21-01 – Vado Area Water System Improvements – Plan/Design/Construct – SMA - \$139,000 SAP 20-E4038-GFR – Project is complete, final walk-thru is being scheduled.

Other projects:

NM 2022 Legislature: Capital Outlay requests have been submitted for furniture/fixtures/equipment for the Central Operations Facility, iron & manganese treatment for Valle Del Rio, and a vector truck, and High Valley Phase IV water system improvements. \$2 Billion in legislative funding is expected to be available for projects, plus earmarked severance tax bonding capacity estimated at \$64.2 million for water projects and \$32.1 million each for tribal projects in Colonia's. Legislative Report for 2022 is ongoing and will be available at the Directors Only site.

Infrastructure Capital Improvements Plan 2023-2027: ICIP has been submitted.

Reporting to Funding Agencies: Quarterly CIF Reports were submitted for the 2nd Quarter, SAP monthly reporting is up to date.

Documents Retention & Destruction – Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGPWWA documents.

Website and Email – Notices and Minutes pages are up to date.

Training – Patty and I have not attended any new trainings.

As Needed Engineering Services - Currently we have one active Task Order: Souder, Miller & Associates NM DOT permits for an address on Berino Road. NM DOT permits for an address on Greatview Ct. and one on Vado Dr. have been complete.

Collection & Lien Procedures - 309 first notifications, 306 certified letters have been sent and 131 liens have been filed to date. 53 liens have been released following payment in full of the account.

Water Audits –Angie has updated her sections of the Water Audit Data spreadsheet for 2021. We will be making sure the rest of the data input is completed and scheduling the audits.

Rate Study – Implementation of rate adjustment began July 1, met with Karl Pennock, RCAC, for an update on 10/28/21.

Cyber Security Assessment – Final follow-up meeting with Karl Pennock, RCAC, was held on 7/14/21. Our insurance company is requiring training for all employees on phishing & malware, Patty has administered the training for all employees.

NM Board of Licensure for PEs & Surveyors – I have been appointed by the Governor to this board and assigned to the Professional Engineering Committee. Attended a committee meeting on 1/13/22 and board meeting on 1/14/22.

Lower Rio Grande PWWA

Operators Report

January 19, 2021

- Backflow inspections are Current. (Mesquite District)
- For the month of December, we were issued 205 work and service orders.
- For the month of November, we were issued 225 work and service orders.
- For the month of December, we installed 4 new water service connections in the South Valley.
- We had no main or service line breaks at Alto De las Flores.
- We had no main or service line breaks at Talavera MDWCA.
- We had Two Main line water break in South valley area.
- The mag meter for well # 8 has been installed and also a new 1" ½ quill for the gas chlorine injection system.
- The Gas chlorine system at the El Centro well is complete we are waiting for the building sock before we can go on line.
- The Organ Ponds continue to operate fine.

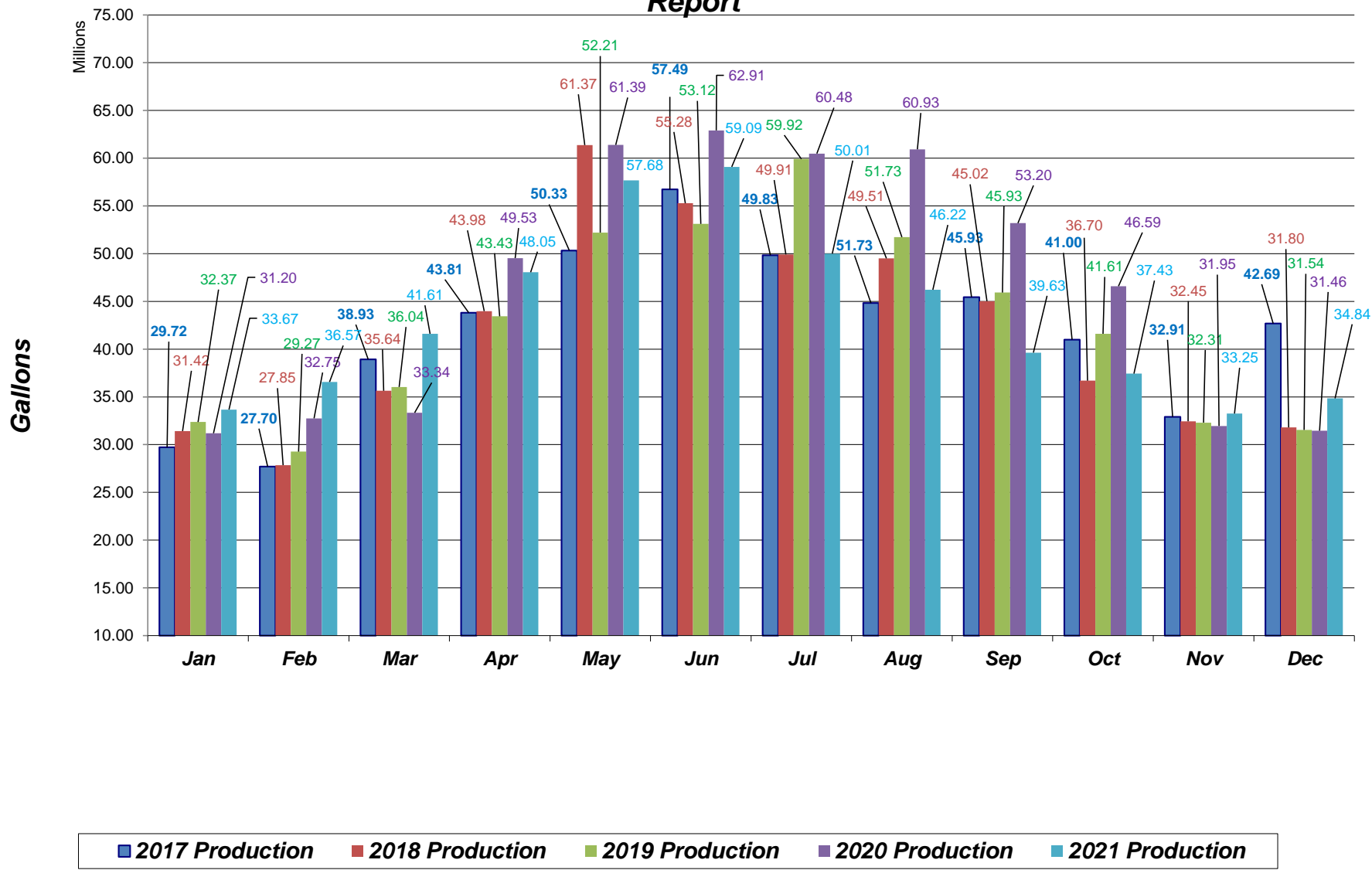
NMED: All of our Monthly Bac-T-Samples were taken for the month of December and all samples were negative.

Mesquite and Organ Sewer Reports. The Organ Ponds and the Mesquite Wetland Wastewater reports will be due February 1st.

Chlorine: No problems with the quality of our gas or sodium Hypochlorite.

Reports: NMED, State Engineers, and the water conservation reports have been sent.

Lower Rio Grande PWWA Water Production Report





Lower Rio Grande Public Water Works Authority

Income Statement

Group Summary

For Fiscal: FYE 2022 Quarter Ending: 12/31/2021

| AcctNumber | | Current Total Budget | MTD Activity | YTD Activity | YTD Activity | Budget Remaining |
|--|--|-------------------------|-------------------|-------------------|---------------------|---------------------|
| Revenue | | | | | | |
| 40000 - Operating Revenue | | 3,122,500.00 | 226,968.79 | 774,645.96 | 1,709,606.09 | 1,412,893.91 |
| 40001 - Activation & Connection Fees-Sewer | | 500.00 | 266.65 | 799.99 | 2,133.32 | -1,633.32 |
| 40002 - Installation Fees | | 75,000.00 | 21,311.52 | 25,325.01 | 54,082.49 | 20,917.51 |
| 40003 - Activation & Connection Fees-Water | | 5,000.00 | 3,803.16 | 11,128.01 | 17,625.01 | -12,625.01 |
| 40005 - Backflow Testing | | 7,000.00 | 0.00 | 950.00 | 2,025.00 | 4,975.00 |
| 40006 - Tampering Fee/Line Breaks | | 0.00 | 0.00 | 156.06 | 1,273.94 | -1,273.94 |
| 40007 - Delinquency Fee | | 75,000.00 | 7,250.00 | 23,650.00 | 46,700.00 | 28,300.00 |
| 40008 - Penalties-Water | | 75,000.00 | 7,369.10 | 22,287.71 | 40,326.64 | 34,673.36 |
| 40009 - Membership Fees | | 5,000.00 | 850.00 | 2,500.00 | 4,400.00 | 600.00 |
| 40010 - Impact Fees | | 40,000.00 | 6,991.67 | 17,908.30 | 43,374.34 | -3,374.34 |
| 40011 - Returned Check Fees | | 500.00 | 0.00 | 210.00 | 280.00 | 220.00 |
| 40012 - Credit Card Fees | | 12,000.00 | 1,448.00 | 4,322.00 | 8,932.00 | 3,068.00 |
| 40013 - Miscellaneous Revenue | | 200.00 | 0.00 | 15.00 | 989.30 | -789.30 |
| 40015 - Penalties-Sewer | | 6,000.00 | 2,501.50 | 8,051.73 | 18,222.82 | -12,222.82 |
| 40016 - Meter Test Fee | | 0.00 | -15.00 | -30.00 | -30.00 | 30.00 |
| 40017 - Hydrant Meter Rental Fee | | 5,000.00 | 0.00 | 1,500.00 | 2,000.00 | 3,000.00 |
| 40019 - DAC Trash Coupons | | 1,000.00 | 80.00 | 184.00 | 390.00 | 610.00 |
| 40020 - Miscellaneous Revenue-Sewer | | 5,000.00 | 18,641.48 | 18,702.31 | 29,216.66 | -24,216.66 |
| 40025 - DAC Sewer Revenue | | 0.00 | 0.00 | 0.00 | 14,486.01 | -14,486.01 |
| 45000 - Tower Rent | | 5,000.00 | 500.00 | 1,500.00 | 3,000.00 | 2,000.00 |
| 45001 - Billing Adjustments-Water | | 0.00 | -556.18 | -922.12 | -1,202.33 | 1,202.33 |
| 45005 - Fiscal Agent Fees | | 50,000.00 | 4,578.91 | 16,385.55 | 30,214.43 | 19,785.57 |
| 45010 - Interest | | 0.00 | 30.62 | 90.03 | 174.76 | -174.76 |
| 45015 - Copy/Fax | | 100.00 | 0.00 | 17.00 | 40.75 | 59.25 |
| 45020 - Other Income | | 45,000.00 | 1,748.50 | 5,020.87 | 50,093.08 | -5,093.08 |
| 45022 - Annual Farm Rental | | 5,000.00 | 0.00 | 1,500.00 | 1,500.00 | 3,500.00 |
| 45025 - Contract Services | | 40,000.00 | 3,243.77 | 12,172.02 | 23,749.03 | 16,250.97 |
| 45030 - Transfers In | | 0.00 | 0.00 | 500.00 | 500.00 | -500.00 |
| 49000 - Recovered Bad Debts | | 0.00 | 0.00 | 200.00 | 900.00 | -900.00 |
| Revenue Total: | | 3,579,800.00 | 307,012.49 | 948,769.43 | 2,105,003.34 | 1,474,796.66 |
| Expense | | | | | | |
| 60000 - Cost of Goods Sold-Sewer | | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 60001 - Transfers to Reserves | | 0.00 | 10,000.00 | 30,000.00 | 60,000.00 | -60,000.00 |
| 60005 - Accounting Fees | | 500.00 | 0.00 | 1,000.00 | 1,000.00 | -500.00 |
| 60010 - Audit | | 14,000.00 | 0.00 | 9,356.13 | 9,356.13 | 4,643.87 |
| 60020 - Bank Service Charges | | 15,000.00 | 2,948.05 | 9,327.47 | 18,704.21 | -3,704.21 |
| 60025 - Cash Short/Over | | 500.00 | 59.42 | 169.42 | 231.44 | 268.56 |
| 60026 - Computer Hardware | | 10,000.00 | 0.00 | 6,585.53 | 6,585.53 | 3,414.47 |
| 60030 - Dues and Subscriptions | | 3,000.00 | 1,457.00 | 1,457.00 | 3,860.56 | -860.56 |
| 60035 - Engineering Fees | | 60,000.00 | 2,745.72 | 2,745.72 | 22,074.09 | 37,925.91 |
| 60045 - Late Fees | | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 60050 - Legal Fees | | 5,000.00 | 368.26 | 3,149.74 | 3,786.70 | 1,213.30 |

| | | | | | |
|--|--------------|------------|------------|------------|------------|
| 60055 - Legal Notices | 2,500.00 | 0.00 | 169.40 | 651.90 | 1,848.10 |
| 60060 - Licenses & Fees | 5,000.00 | 25.00 | 3,577.59 | 3,927.59 | 1,072.41 |
| 60065 - Meals | 2,500.00 | 0.00 | 127.73 | 127.73 | 2,372.27 |
| 60075 - Permit Fees | 1,500.00 | 0.00 | 2,581.70 | 4,412.18 | -2,912.18 |
| 60080 - Postage | 3,000.00 | 22.16 | 499.94 | 617.14 | 2,382.86 |
| 60090 - Professional Fees-Other | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 |
| 60100 - Project Development | 0.00 | 32,267.83 | 45,789.07 | 59,789.07 | -59,789.07 |
| 60120 - Retirement Account Fees | 6,500.00 | 0.00 | 685.11 | 4,290.66 | 2,209.34 |
| 60125 - Easments & Leases | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 |
| 60130 - Training | 5,000.00 | 67.56 | 217.56 | 801.45 | 4,198.55 |
| 60140 - Travel:Airfare Per Diem | 3,000.00 | 0.00 | 0.00 | 0.00 | 3,000.00 |
| 60150 - Travel:Lodging Per Diem | 4,000.00 | 0.00 | 0.00 | 483.95 | 3,516.05 |
| 60155 - Travel:Meals Per Diem | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| 60160 - Travel:Mileage/Parking Per Diem | 1,500.00 | 0.00 | 0.00 | 0.00 | 1,500.00 |
| 60165 - Travel:Vehicle Rental Per Diem | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 60600 - Debit Service | 148,000.00 | 9,383.31 | 26,109.09 | 39,474.02 | 108,525.98 |
| 60625 - Interest paid to NMED | 14,000.00 | 0.00 | 0.00 | 0.00 | 14,000.00 |
| 60650 - Interest paid to NMFA | 37,000.00 | 4,007.85 | 7,608.88 | 15,825.80 | 21,174.20 |
| 60675 - Interest paid to USDA | 125,000.00 | 12,708.32 | 47,338.64 | 82,127.42 | 42,872.58 |
| 63000 - Regular Pay | 1,120,000.00 | 104,235.80 | 257,206.91 | 556,702.45 | 563,297.55 |
| 63001 - Overtime | 54,500.00 | 3,378.67 | 8,433.94 | 24,506.98 | 29,993.02 |
| 63006 - Holiday Pay | 56,500.00 | 14,108.72 | 24,624.15 | 34,675.23 | 21,824.77 |
| 63007 - Sick Pay | 50,000.00 | 7,622.97 | 18,078.55 | 35,415.13 | 14,584.87 |
| 63008 - Annual Leave Pay | 118,000.00 | 15,302.36 | 32,209.89 | 56,123.43 | 61,876.57 |
| 63010 - 401K 10% Company Contribution | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 |
| 63020 - 401K Employee Contribution | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| 63040 - Administrative Labor | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 |
| 63070 - Employee Benefits-401K Contrib | 168,500.00 | 4,412.13 | 10,294.97 | 21,057.00 | 147,443.00 |
| 63100 - Insurance-Dental | 12,500.00 | 1,111.34 | 3,388.14 | 6,938.64 | 5,561.36 |
| 63110 - Insurance-Health | 250,000.00 | 20,502.45 | 68,649.20 | 143,550.38 | 106,449.62 |
| 63115 - Salaries: Insurance - Work Comp | 15,000.00 | 0.00 | 2,955.00 | 5,718.00 | 9,282.00 |
| 63125 - Insurance: Life & Disability | 12,500.00 | 0.09 | -78.57 | -41.12 | 12,541.12 |
| 63130 - Mileage | 1,500.00 | 0.00 | 0.00 | 0.00 | 1,500.00 |
| 63135 - Drug Testing | 500.00 | 35.00 | 105.00 | 140.00 | 360.00 |
| 63160 - Payroll Taxes-Medicare | 20,500.00 | 2,097.35 | 4,937.93 | 10,257.44 | 10,242.56 |
| 63170 - Payroll Taxes-Social Security | 80,500.00 | 8,968.18 | 21,114.28 | 43,860.20 | 36,639.80 |
| 63180 - Payroll Taxes-State Unemploymen | 0.00 | 1,599.00 | 1,937.75 | 1,937.75 | -1,937.75 |
| 63195 - Taxes, Liability, Insurance: Cobra Fee | 0.00 | 75.00 | 235.00 | 460.00 | -460.00 |
| 63200 - Vision Insurance | 4,000.00 | 309.73 | 943.20 | 1,928.43 | 2,071.57 |
| 64100 - Sewer:DAC Waste Water Flow Charge | 50,000.00 | 0.00 | 11,863.41 | 27,480.05 | 22,519.95 |
| 64200 - Sewer:Electricity-Sewer | 9,000.00 | 752.55 | 2,226.27 | 6,231.49 | 2,768.51 |
| 64300 - Sewer:Lab & Chemicals-Sewer | 10,000.00 | 642.60 | 1,686.73 | 5,256.93 | 4,743.07 |
| 64500 - Sewer:Supplies & Materials | 28,500.00 | 0.00 | 0.00 | 0.00 | 28,500.00 |
| 64501 - Pre Paid Tank Site Lease | 1,625.00 | 0.00 | 1,375.00 | 1,375.00 | 250.00 |
| 65010 - Automobile Repairs & Maint. | 50,000.00 | 3,326.90 | 7,099.74 | 16,416.74 | 33,583.26 |
| 65230 - Computer Maintenance | 70,000.00 | 4,465.66 | 11,288.34 | 46,955.25 | 23,044.75 |
| 65240 - Equipment Rental | 2,500.00 | 0.00 | 355.31 | 732.46 | 1,767.54 |
| 65250 - Fuel | 60,000.00 | 6,810.88 | 19,238.92 | 48,140.80 | 11,859.20 |
| 65255 - GPS Insights Charges | 7,000.00 | 570.50 | 1,711.50 | 3,432.49 | 3,567.51 |
| 65260 - Kitchen & Cleaning Supplies | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 65270 - Lab Chemicals-Water | 5,000.00 | 54.38 | 1,471.77 | 2,100.27 | 2,899.73 |

| | | | | | |
|--|---------------------|-------------------|-------------------|---------------------|---------------------|
| 65275 - SCADA Maintenance Fee | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| 65276 - Test Equipment Calibration | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 |
| 65277 - Generator Maintenance Contract | 3,000.00 | 0.00 | 0.00 | 5,662.96 | -2,662.96 |
| 65278 - Meter Testing/Repair/Replacement | 61,175.00 | 0.00 | 5,631.06 | 5,706.06 | 55,468.94 |
| 65280 - Lab Chemicals-Water:Chemicals | 35,000.00 | 1,798.18 | 8,049.23 | 18,291.47 | 16,708.53 |
| 65300 - Locates | 2,500.00 | 0.00 | 0.00 | 0.00 | 2,500.00 |
| 65310 - Maint. & Repairs-Infrastructure | 65,000.00 | 1,336.90 | 15,201.49 | 68,030.28 | -3,030.28 |
| 65320 - Maint. & Repairs-Office | 12,500.00 | 8,925.90 | 10,254.01 | 12,997.11 | -497.11 |
| 65330 - Maintenance & Repairs-Other | 21,500.00 | 2,960.18 | 4,709.92 | 18,723.33 | 2,776.67 |
| 65340 - Materials & Supplies | 94,000.00 | 1,999.82 | 7,741.08 | 22,825.88 | 71,174.12 |
| 65345 - Non Inventory-Consumables | 50,000.00 | 1,058.01 | 2,475.25 | 16,893.91 | 33,106.09 |
| 65350 - Office Supplies | 10,000.00 | 1,380.88 | 3,786.67 | 5,900.11 | 4,099.89 |
| 65360 - Printing and Copying | 47,500.00 | 5,853.20 | 13,799.96 | 28,985.44 | 18,514.56 |
| 65370 - Tool Furniture | 10,000.00 | 3,100.68 | 5,318.05 | 21,847.54 | -11,847.54 |
| 65390 - Uniforms-Employee | 15,000.00 | 598.77 | 4,571.94 | 7,614.71 | 7,385.29 |
| 65490 - Cell Phone | 20,000.00 | 1,700.18 | 3,461.61 | 10,892.22 | 9,107.78 |
| 65500 - Electricity-Lighting | 6,000.00 | 225.51 | 1,095.38 | 2,668.79 | 3,331.21 |
| 65510 - Electricity-Offices | 15,000.00 | 454.65 | 2,247.29 | 7,101.73 | 7,898.27 |
| 65520 - Electricity-Wells | 200,000.00 | 8,184.63 | 35,910.97 | 99,987.53 | 100,012.47 |
| 65530 - Garbage Service | 3,000.00 | 0.00 | 511.96 | 1,172.20 | 1,827.80 |
| 65540 - Natural Gas | 3,000.00 | 58.87 | 310.36 | 659.06 | 2,340.94 |
| 65550 - Security/Alarm | 5,000.00 | 0.00 | 0.00 | 3,082.93 | 1,917.07 |
| 65560 - Telephone | 20,000.00 | 1,502.96 | 6,529.82 | 9,886.42 | 10,113.58 |
| 65561 - Telstar Maintenance Contract | 7,000.00 | 0.00 | 0.00 | 0.00 | 7,000.00 |
| 65570 - Wastewater | 2,000.00 | 194.78 | 969.18 | 969.18 | 1,030.82 |
| 66200 - Insurance-General Liability | 90,000.00 | 0.00 | 41,330.83 | 61,337.83 | 28,662.17 |
| 66700 - Water Conservation Fee | 15,000.00 | 997.60 | 3,309.63 | 7,969.10 | 7,030.90 |
| Expense Total: | 3,579,800.00 | 318,774.44 | 889,063.74 | 1,878,684.78 | 1,701,115.22 |
| Total Surplus (Deficit): | 0.00 | -11,761.95 | 59,705.69 | 226,318.56 | -226,318.56 |



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LOWER RIO GRANDE

Public Water Works Authority

Resolution #FY2022-15

Approving Second Quarter Budget for Fiscal Year 2022

Whereas, in order to comply with Sections 6-6-1 and 6-6-2 NMSA 1978 and to apply for CDBG funding, the Board of Directors wishes to adopt and pass a resolution to approve the FY2022 Second Quarter Budget on January 19, 2022.

Therefore, be it resolved, the Board of Directors adopts and passes this resolution to approve the FY2022 Second Quarter Budget officially approved on January 19, 20212.

PASSED, APPROVED, AND ADOPTED: January 19, 2022.

Esperanza Holguin, Board Chair

Seal:

Joe Evaro, Secretary

State of New Mexico

Local Government Budget Management System (LGBMS)

Year-to-Date Actuals - Fiscal Year 2021-2022 - FY2022 Q2

Lower Rio Grande Public WWA - Entity

Detail Report Sorted by Fund and Department

Printed from LGBMS on 2022-01-18 12:46:36

11000 General Operating Fund

10000 Assets

0001 No Department

| 10100 Cash Assets | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
|----------------------------|---------------------|-------------|---------------------|---------------------|-------------|---------------|
| 10101 Unrestricted Cash | 1,839,949.00 | 0.00 | 1,839,949.00 | 1,839,949.00 | 0.00 | 100.00 |
| 10100 Totals | 1,839,949.00 | 0.00 | 1,839,949.00 | 1,839,949.00 | 0.00 | 100.00 |
| 0001 Totals | 1,839,949.00 | 0.00 | 1,839,949.00 | 1,839,949.00 | 0.00 | 100.00 |
| 10000 Assets Totals | 1,839,949.00 | 0.00 | 1,839,949.00 | 1,839,949.00 | 0.00 | 100.00 |

50100 Water Enterprise

40000 Revenues

0001 No Department

| 44000 Charges for Services | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
|-------------------------------------|---------------------|-------------|---------------------|---------------------|---------------------|--------------|
| 44010 Administrative Fees | 12,800.00 | 0.00 | 12,800.00 | 10,242.05 | 2,557.95 | 80.02 |
| 44190 Rental Fees | 10,000.00 | 0.00 | 10,000.00 | 5,000.00 | 5,000.00 | 50.00 |
| 44220 Water Use Fees | 2,935,500.00 | 0.00 | 2,935,500.00 | 1,602,661.65 | 1,332,838.35 | 54.60 |
| 44230 Utility Service Fees | 5,000.00 | 0.00 | 5,000.00 | 17,625.01 | (12,625.01) | 352.50 |
| 44240 Utility Connection Fees | 50,000.00 | 0.00 | 50,000.00 | 38,672.19 | 11,327.81 | 77.34 |
| 44250 Utility Re-Connection Fees | 151,500.00 | 0.00 | 151,500.00 | 88,166.64 | 63,333.36 | 58.20 |
| 44270 Impact Fees | 40,000.00 | 0.00 | 40,000.00 | 43,374.34 | (3,374.34) | 108.44 |
| 44990 Other Charges for Services | 7,000.00 | 0.00 | 7,000.00 | 3,268.94 | 3,731.06 | 46.70 |
| 44000 Totals | 3,211,800.00 | 0.00 | 3,211,800.00 | 1,809,010.82 | 1,402,789.18 | 56.32 |
| 46000 Miscellaneous Revenues | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 46050 Joint Power Agreements Income | 40,000.00 | 0.00 | 40,000.00 | 23,749.03 | 16,250.97 | 59.37 |
| 46900 Miscellaneous - Other | 106,000.00 | 0.00 | 106,000.00 | 102,158.28 | 3,841.72 | 96.38 |
| 46000 Totals | 146,000.00 | 0.00 | 146,000.00 | 125,907.31 | 20,092.69 | 86.24 |
| 0001 Totals | 3,357,800.00 | 0.00 | 3,357,800.00 | 1,934,918.13 | 1,422,881.87 | 57.62 |
| 40000 Revenues Totals | 3,357,800.00 | 0.00 | 3,357,800.00 | 1,934,918.13 | 1,422,881.87 | 57.62 |

50000 Expenditures

6003 Water Utility/Authority

| 51000 Salary & Wages (FTE required) | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
|---|---------------------|-------------|---------------------|-------------------|-------------------|--------------|
| 51020 Salaries - Full-Time Positions | 1,075,000.00 | 0.00 | 1,075,000.00 | 556,702.45 | 518,297.55 | 51.79 |
| 51060 Salaries - Overtime | 50,000.00 | 0.00 | 50,000.00 | 24,506.98 | 25,493.02 | 49.01 |
| 51900 Salaries - Other Wages | 224,500.00 | 0.00 | 224,500.00 | 126,213.79 | 98,286.21 | 56.22 |
| 51000 Totals | 1,349,500.00 | 0.00 | 1,349,500.00 | 707,423.22 | 642,076.78 | 52.42 |
| 52000 Employee Benefits | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 52010 FICA - Regular | 80,000.00 | 0.00 | 80,000.00 | 43,860.20 | 36,139.80 | 54.83 |
| 52011 FICA - Medicare | 18,000.00 | 0.00 | 18,000.00 | 12,195.19 | 5,804.81 | 67.75 |
| 52020 Retirement | 175,000.00 | 0.00 | 175,000.00 | 25,347.66 | 149,652.34 | 14.48 |
| 52030 Health and Medical Premiums | 250,000.00 | 0.00 | 250,000.00 | 143,550.38 | 106,449.62 | 57.42 |
| 52040 Life Insurance Premiums | 12,500.00 | 0.00 | 12,500.00 | (41.12) | 12,541.12 | (0.33) |
| 52050 Dental Insurance Premiums | 12,500.00 | 0.00 | 12,500.00 | 6,938.64 | 5,561.36 | 55.51 |
| 52060 Vision Insurance Medical Premiums | 4,000.00 | 0.00 | 4,000.00 | 1,928.43 | 2,071.57 | 48.21 |
| 52080 Other Insurance Premiums | 500.00 | 0.00 | 500.00 | 600.00 | (100.00) | 120.00 |
| 52100 Workers' Compensation Premium | 15,000.00 | 0.00 | 15,000.00 | 5,718.00 | 9,282.00 | 38.12 |
| 52000 Totals | 567,500.00 | 0.00 | 567,500.00 | 240,097.38 | 327,402.62 | 42.31 |

| | | | | | | |
|---|---------------------|--------------------|---------------------|---------------------|---------------------|-------------------|
| 53000 Travel Costs | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 53030 Travel - Employees | 11,500.00 | 0.00 | 11,500.00 | 483.95 | 11,016.05 | 4.21 |
| 53050 Transportation Costs | 1,500.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 0.00 |
| 53000 Totals | 13,000.00 | 0.00 | 13,000.00 | 483.95 | 12,516.05 | 3.72 |
| 54000 Purchased Property Services | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 54030 Maintenance & Repairs - Grounds/Roadways | 10,000.00 | 0.00 | 10,000.00 | 3,005.11 | 6,994.89 | 30.05 |
| 54040 Maintenance & Repairs - Vehicles | 50,000.00 | 0.00 | 50,000.00 | 16,416.74 | 33,583.26 | 32.83 |
| 54999 Other Maintenance | 101,000.00 | 0.00 | 101,000.00 | 53,140.77 | 47,859.23 | 52.61 |
| 54000 Totals | 161,000.00 | 0.00 | 161,000.00 | 72,562.62 | 88,437.38 | 45.07 |
| 55000 Contractual Services | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 55010 Contract - Audit | 14,000.00 | 0.00 | 14,000.00 | 9,356.13 | 4,643.87 | 66.83 |
| 55030 Contract - Professional Services | 152,500.00 | 0.00 | 152,500.00 | 134,980.11 | 17,519.89 | 88.51 |
| 55999 Contract - Other Services | 10,000.00 | 0.00 | 10,000.00 | 6,395.42 | 3,604.58 | 63.95 |
| 55000 Totals | 176,500.00 | 0.00 | 176,500.00 | 150,731.66 | 25,768.34 | 85.40 |
| 56000 Supplies | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 56020 Supplies - General Office | 11,000.00 | 0.00 | 11,000.00 | 5,900.11 | 5,099.89 | 53.64 |
| 56030 Supplies - Field Supplies | 96,175.00 | 0.00 | 96,175.00 | 23,997.53 | 72,177.47 | 24.95 |
| 56040 Supplies - Furniture/Fixtures/Equipment (Non-Capital) | 20,000.00 | 0.00 | 20,000.00 | 28,433.07 | (8,433.07) | 142.17 |
| 56110 Supplies - Uniforms/Linen | 15,000.00 | 0.00 | 15,000.00 | 7,614.71 | 7,385.29 | 50.76 |
| 56120 Supplies - Vehicle Fuel | 60,000.00 | 0.00 | 60,000.00 | 48,140.80 | 11,859.20 | 80.23 |
| 56999 Supplies - Other | 144,000.00 | 0.00 | 144,000.00 | 39,504.36 | 104,495.64 | 27.43 |
| 56000 Totals | 346,175.00 | 0.00 | 346,175.00 | 153,590.58 | 192,584.42 | 44.37 |
| 57000 Operating Costs | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 57050 Employee Training | 5,000.00 | 0.00 | 5,000.00 | 801.45 | 4,198.55 | 16.03 |
| 57070 Insurance - General Liability/Property | 90,000.00 | 0.00 | 90,000.00 | 61,337.83 | 28,662.17 | 68.15 |
| 57080 Postage | 3,000.00 | 0.00 | 3,000.00 | 617.14 | 2,382.86 | 20.57 |
| 57090 Printing/Publishing/Advertising | 47,500.00 | 0.00 | 47,500.00 | 28,985.44 | 18,514.56 | 61.02 |
| 57140 Rent of Land/Building | 1,625.00 | 0.00 | 1,625.00 | 0.00 | 1,625.00 | 0.00 |
| 57150 Subscriptions & Dues | 3,000.00 | 0.00 | 3,000.00 | 3,860.56 | (860.56) | 128.69 |
| 57160 Telecommunications | 40,000.00 | 0.00 | 40,000.00 | 20,778.64 | 19,221.36 | 51.95 |
| 57170 Utilities - Electricity | 221,000.00 | 0.00 | 221,000.00 | 109,758.05 | 111,241.95 | 49.66 |
| 57171 Utilities - Natural Gas | 3,000.00 | 0.00 | 3,000.00 | 659.06 | 2,340.94 | 21.97 |
| 57999 Other Operating Costs | 51,000.00 | 0.00 | 51,000.00 | 47,012.33 | 3,987.67 | 92.18 |
| 57000 Totals | 465,125.00 | 0.00 | 465,125.00 | 273,810.50 | 191,314.50 | 58.87 |
| 59000 Debt Service | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 59010 Debt Service - Principal Payments | 128,000.00 | 0.00 | 128,000.00 | 31,290.98 | 96,709.02 | 24.45 |
| 59020 Debt Service - Interest Payments | 151,000.00 | 0.00 | 151,000.00 | 84,842.26 | 66,157.74 | 56.19 |
| 59000 Totals | 279,000.00 | 0.00 | 279,000.00 | 116,133.24 | 162,866.76 | 41.62 |
| 6003 Totals | 3,357,800.00 | 0.00 | 3,357,800.00 | 1,714,833.15 | 1,642,966.85 | 51.07 |
| 50000 Expenditures Totals | 3,357,800.00 | 0.00 | 3,357,800.00 | 1,714,833.15 | 1,642,966.85 | 51.07 |
| 50300 Wastewater/Sewer Enterprise | | | | | | |
| 40000 Revenues | | | | | | |
| 0001 No Department | | | | | | |
| 44000 Charges for Services | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 44230 Utility Service Fees | 187,000.00 | 0.00 | 187,000.00 | 105,742.11 | 81,257.89 | 56.55 |
| 44240 Utility Connection Fees | 30,500.00 | 0.00 | 30,500.00 | 46,760.28 | (16,260.28) | 153.31 |
| 44990 Other Charges for Services | 4,500.00 | 0.00 | 4,500.00 | 17,082.82 | (12,582.82) | 379.62 |
| 44000 Totals | 222,000.00 | 0.00 | 222,000.00 | 169,585.21 | 52,414.79 | 76.39 |
| 0001 Totals | 222,000.00 | 0.00 | 222,000.00 | 169,585.21 | 52,414.79 | 76.39 |
| 40000 Revenues Totals | 222,000.00 | 0.00 | 222,000.00 | 169,585.21 | 52,414.79 | 76.39 |
| 50000 Expenditures | | | | | | |
| 6005 Wastewater Utility/Authority | | | | | | |
| 51000 Salary & Wages (FTE required) | Original | Adjustments | Adjusted | YTD | Balance | % Realized |

| | | | | | | |
|--|---------------------|--------------------|---------------------|---------------------|---------------------|-------------------|
| 51020 Salaries - Full-Time Positions | 50,000.00 | 0.00 | 50,000.00 | 0.00 | 50,000.00 | 0.00 |
| 51060 Salaries - Overtime | 4,500.00 | 0.00 | 4,500.00 | 0.00 | 4,500.00 | 0.00 |
| 51000 Totals | 54,500.00 | 0.00 | 54,500.00 | 0.00 | 54,500.00 | 0.00 |
| 52000 Employee Benefits | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 52010 FICA - Regular | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00 |
| 52011 FICA - Medicare | 2,500.00 | 0.00 | 2,500.00 | 0.00 | 2,500.00 | 0.00 |
| 52020 Retirement | 7,000.00 | 0.00 | 7,000.00 | 0.00 | 7,000.00 | 0.00 |
| 52000 Totals | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| 54000 Purchased Property Services | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 54999 Other Maintenance | 75,000.00 | 0.00 | 75,000.00 | 76,326.14 | (1,326.14) | 101.77 |
| 54000 Totals | 75,000.00 | 0.00 | 75,000.00 | 76,326.14 | (1,326.14) | 101.77 |
| 56000 Supplies | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 56030 Supplies - Field Supplies | 28,500.00 | 0.00 | 28,500.00 | 0.00 | 28,500.00 | 0.00 |
| 56000 Totals | 28,500.00 | 0.00 | 28,500.00 | 0.00 | 28,500.00 | 0.00 |
| 57000 Operating Costs | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 57170 Utilities - Electricity | 9,000.00 | 0.00 | 9,000.00 | 6,231.49 | 2,768.51 | 69.24 |
| 57000 Totals | 9,000.00 | 0.00 | 9,000.00 | 6,231.49 | 2,768.51 | 69.24 |
| 59000 Debt Service | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 59010 Debt Service - Principal Payments | 20,000.00 | 0.00 | 20,000.00 | 8,183.04 | 11,816.96 | 40.92 |
| 59020 Debt Service - Interest Payments | 25,000.00 | 0.00 | 25,000.00 | 13,110.96 | 11,889.04 | 52.44 |
| 59000 Totals | 45,000.00 | 0.00 | 45,000.00 | 21,294.00 | 23,706.00 | 47.32 |
| 6005 Totals | 222,000.00 | 0.00 | 222,000.00 | 103,851.63 | 118,148.37 | 46.78 |
| 50000 Expenditures Totals | 222,000.00 | 0.00 | 222,000.00 | 103,851.63 | 118,148.37 | 46.78 |
| | | | | | | |
| ALL FUNDS | Original | Adjustments | Adjusted | YTD | Balance | % Realized |
| 10000 Assets | 1,839,949.00 | 0.00 | 1,839,949.00 | 1,839,949.00 | 0.00 | 100.00 |
| 40000 Revenues | 3,579,800.00 | 0.00 | 3,579,800.00 | 2,104,503.34 | 1,475,296.66 | 58.79 |
| 50000 Expenditures | 3,579,800.00 | 0.00 | 3,579,800.00 | 1,818,684.78 | 1,761,115.22 | 50.80 |