



LOWER RIO GRANDE
Public Water Works Authority
PO Box 2646 Anthony, New Mexico 88021 (575) 233-5742

Teleconference Meeting Page 1 of 1

Date: December 8, 2021

Time: 9:30 a.m.

Places: Online Zoom meeting

Event: Regular Board Meeting

Name	Company Name	Contact Information Phone Number	Email Address
Martin Lopez	LRG- General Manager	575-233-5742 Ext1004	
Karen Nichols	LRG- Projects Manager	575-233-5742 Ext1018	
Patricia Charles	LRG- Projects Specialist	575-233-5742 Ext1021	
Kathi Jackson	LRG- Finance Manager	575-233-5742 Ext1005	
John Schroder	LRG- Accounting Assistant	575-233-5742 Ext1006	
Mike Lopez	LRG- Operations Manager	575-233-5742 Ext1011	
Esperanza Holguin	LRG- Board Chair	575-644-9543	
Furman Smith	LRG- Board Vice Chair	575-382-5982	
Joe Evaro	LRG- Board Director	575-618-0182	
Paul Smith	LRG- Board Director	505-710-4671	
Glory Juarez	LRG- Board Director	575-494-2750	
Lilla Reed	Souder, Miller & Associates	575-647-0799	
Marty Howell	Souder, Miller & Associates	575-647-0799	

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Draft Minutes — REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, December 8, 2021 ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWVA Office or at www.LRGauthority.org/noticesavisos.html

- I. **Call to Order, Roll Call to Establish Quorum:** Board Chair called the meeting to order at 9:31 a.m. Mr. P. Smith representing District #1 was present, District #2 is vacant, Mr. Evaro representing District #3 was present, Mrs. Holguin representing District #4 was present, Mr. Magallanez representing District #5 was absent, Mrs. Juarez representing District #6 was present, Mr. F. Smith representing District #7 was present. Staff present was General Manager Martin Lopez, Projects Manager Karen Nichols, Projects Specialist Patricia Charles, Finance Manager Kathi Jackson, Accounting Assistant John Schroder, Operations Manager Mike Lopez. Guests present were Lilla Reed & Marty Howell from Souder, Miller & Associates.
- II. **Pledge of Allegiance:** postponed due to online meeting
- III. **Motion to approve Agenda:** Mr. Evaro made the motion to approve the agenda. Mr. F Smith seconded the motion, the motion passed with all in favor.
- IV. **Approval of Minutes: Motion to approve the minutes for November 10, 2021 Board Meeting:** Mr. F Smith made the motion to approve the minutes for the November 10, 2021 Board Meeting. Mr. Evaro seconded the motion, the motion passed with all in favor.
- V. **Presentations:** None
- VI. **Public Input:** None
- VII. **Managers' Reports**
 - A. **General Manager:** Mr. Lopez provided a written report and stood for questions. We had 3 field employees test positive for COVID. Two have returned to work as of yesterday and the other one will return to work in the next couple of days. The equipment Auction is scheduled for Friday, January 14, 2022 at 10 am at the Berino Office a notice will be posted on our website. Mike and Patty are updating the EPA/NMED Emergency Response Plan is being updated and will be completed prior to the end of December. Health insurance costs went up again so he had the Insurance Broker look at a different plan. The current plan is at \$25,191.00 per month, the renewal was going to increase by 16.49%. The new plan will decrease from current amount by 13.57% and decrease from renewal by 25.81%. The plan is still with Blue Cross & Blue Shield the only difference is that employees will need to stay within the network for health services.
 - B. **Projects:** Ms. Nichols provided a written report and stood for questions. Received Reauthorization to bid the Sewer Project as of yesterday. It is going out to bid on December 12, 2021.

C. **Operations:** Mr. Lopez provided a written report and stood for questions. Mr. Evaro asked how long it takes to open a new service. Mr. Mike Lopez said it could take up to a month. Mr. Lopez said if it is an existing service hookup then turn around time is pretty quick about a day or two. Water production went up from 31.95 million gallons last November to 33.25 million gallons this November.

D. **Finance:** Ms. Jackson was not able to provide a written report due to time restraints, but will provide the report next week and will post it on the website for the board member's review.

VIII. Unfinished Business

IX. New Business

A. **Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.2- limited personnel matters to discuss evaluation of the General Manager:** Mr. F Smith made the motion to convene to closed session at 9:50 am. Mrs. Juarez seconded the motion, the motion passed with all in favor.

i. **Roll Call Vote:** District #1 (Mr. P. Smith) _YES, #2 (Vacant) __, #3 (Mr. Evaro) _YES, #4 (Mrs. Holguin) _YES, #5 (Mr. Magallanez) ABSENT, #6 (Mrs. Juarez) _YES, #7 (Mr. F. Smith) _YES.

ii. **Motion to reconvene in open session:** Mr. F Smith made the motion to reconvene in open session. Mr. Evaro seconded the motion, the motion passed with all in favor.

iii. Statement by the Chair: ***The matters discussed in the closed meeting were limited only to those specified in the motion for closure.*** Board Chair Mrs. Holguin stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

iv. **Motion, if any related to closed session matters:** Mr. F Smith made the motion to give the General Manager Martin Lopez a one-time incentive pay increase of up to 3%. Mr. Evaro seconded the motion, the motion passed with all in favor.

B. **Motion to authorize staff pay increases beginning the first pay period of January, 2022 based on established FY2022 budget:** Mr. Lopez this increase is for cost of living and merit increase. Increases are added to the Budget and if the budget is health enough we can consider increases for employees. Ms. Jackson added that the Budget it sitting really well and can afford to give an increase. Mr. Lopez said if the board approves this then he will sit with staff and figure out the percentage increase for each individual. Mr. Evaro made the motion to authorize staff pay increases. Mrs. Juarez seconded the motion, the motion passed with all in favor.

X. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, January 19, 2022

A. **Have any Board Members participated in training? If so, please give us a copy of your certificate**

B. **Discussion regarding board vacancies**

C. Schedule the Audit Exit Conference

D. Consider and approve the Agreement for Emergency Utilities Assistance

- XI. Motion to Adjourn:** Mrs. Juarez made the motion to adjourn the board meeting at 10:15 a.m. Mr. Evaro seconded the motion, the motion passed with all in favor.

These minutes will be presented to the board for approval on the 8th Day of December, 2021 at a regular meeting of the Board of Directors:

SEAL:

Esperanza Holguin, Board Chair

Attest:

Joe Evaro, Secretary

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Meeting Notice & Agenda—REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, December 8, 2021 ONLINE VIA ZOOM

Contact us at 575-233-5742 or board@LRGauthority.org for information, assistance, online meeting link, or to subscribe to email board meeting reminders. Email the board address or dial extension 1021 or 1018 and leave a message if requesting phone or log-in information for online meetings. Agendas are final 72 hours prior to the meeting and may be obtained at any LRGPWWA Office or at www.LRGauthority.org/noticesavisos.html

- I. Call to Order, Roll Call to Establish Quorum: District #1 (Mr. P. Smith) __, #2 (Vacant) __, #3 (Mr. Evaro) __, #4 (Mrs. Holguin) __, #5 (Mr. Magallanez) __, District #6 (Mrs. Juarez) __, #7 (Mr. F. Smith) __
- II. Pledge of Allegiance - postponed due to online meeting
- III. Motion to approve Agenda
- IV. Approval of Minutes: Motion to approve the minutes for November 10, 2021 Board Meeting
- V. Presentations: None
- VI. Public Input - 3 minutes per person
- VII. Managers' Reports
 - A. General Manager
 - B. Projects
 - C. Operations
 - D. Finance
- VIII. Unfinished Business
- IX. New Business
 - A. Motion to convene in closed session pursuant to NMSA 1978 10-15-1 H.2- limited personnel matters to discuss evaluation of the General Manager
 - i. Roll Call Vote: District #1 (Mr. P. Smith) __, #2 (Vacant) __, #3 (Mr. Evaro) __, #4 (Mrs. Holguin) __, #5 (Mr. Magallanez) __, #6 (Mrs. Juarez) __, #7 (Mr. F. Smith) __
 - ii. Motion to reconvene in open session.
 - iii. Statement by the Chair: ***The matters discussed in the closed meeting were limited only to those specified in the motion for closure.***
 - iv. Motion, if any related to closed session matters.

B. Motion to authorize staff pay increases beginning the first pay period of January, 2022 based on established FY2022 budget

X. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, January 19, 2022

A. Have any Board Members participated in training? If so, please give us a copy of your certificate

B. Discussion regarding board vacancies

XI. Motion to Adjourn

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the LRGPWWA office at 575-233-5742, PO Box 2646, Anthony NM 88021 OR 215 Bryant St., Mesquite NM at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the LRGPWWA office if a summary or other type of accessible format is needed.

Si usted es una persona con una discapacidad que necesita un lector, amplificador, intérprete de lenguaje de signos o cualquier otra forma de ayudante auxiliar o servicio para asistir o participar en la audiencia o reunión, póngase en contacto con la oficina de LRGPWWA, 575-233-5742, PO Box 2646, Anthony, NM 88021 o 215 Bryant St., Mesquite, NM por lo menos una semana antes de la reunión o tan pronto como sea posible. Documentos públicos, incluyendo el orden del día y actas, pueden proporcionarse en diferentes formatos accesibles. Póngase en contacto con la oficina LRGPWWA si es necesario un resumen u otro tipo de formato accesible.

LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY

Minutes —REGULAR BOARD OF DIRECTORS MEETING

9:30 a.m. Wednesday, November 10, 2021 ONLINE VIA ZOOM

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- I. **Call to Order, Roll Call to Establish Quorum:** Director Mr. Magallanez called the meeting to order at 9:31 a.m. Mr. P. Smith representing District #1 was present, District #2 vacant, Mr. Evaro representing District #3 was present, Mrs. Holguin representing District #4 was absent, Mr. Magallanez representing District #5 was present, Mrs. Juarez representing District #6 was present, Mr. F. Smith representing District #7 joined the meeting at 9:38 a.m. Staff present were General Manager, Martin Lopez, Projects Manager Karen Nichols, Projects Specialist Patricia Charles, Finance Manager Kathi Jackson, Accounting Assistant John Schroder, Operations Manager Mike Lopez. Guests in attendance were Matt Thompson & Elsa Baldonado with Bohannon Huston, Tiffany Goolsby with SCCG, Lilla Reid with Souder, Miller & Associates.
- II. **Pledge of Allegiance:** postponed due to online meeting
- III. **Motion to approve Agenda:** Mr. P. Smith made the motion to approve the agenda with a change, moving # IX New Business to follow # V Presentations. Mr. Magallanez seconded the motion, the motion passed with all in favor.
- IV. **Approval of Minutes: Motion to approve the minutes for October 20, 2021 Board Meeting:** Mr. Magallanez made the motion to approve the minutes for October 20, 2021 board meeting. Mrs. Juarez seconded the motion, the motion passed with all in favor.
- V. **Presentations: Water Master Plan by Matt Thompson with Bohannon Huston:** Mr. Thompson said this is the final presentation for the Master Plan. This plan gives a full view of the whole system. They looked at every aspect of the water utility. Data was collected to understand the deficiencies and understand what modifications are needed. This document will aide LRGPWWA in requesting future funding. Now that this system has increased in size a Water Master Plan was needed. He explained the steps in gathering information and the figuring out the future needs of LRGPWWA it will also aide in updating the Capital Improvements Plan. Ms. Nichols said some of the plan is available on our website under the Departments tab, then Projects, then Water Master Plan. Mr. Thompson will give all information to Ms. Nichols to make available to the Board Members. Mr. Thompson acknowledged that Mrs. Baldonado was the Engineer in charge of creating the Water Master Plan and wanted her to get the credit for the work. He will also provide flyers to give to the public.
- VI. **Public Input - 3 minutes per person – Jose Guerra customer in District 1:** Mr. Guerra did not attend the meeting to provide input.
- VII. **Managers' Reports**

- A. General Manager:** Mr. Lopez provided a written report and stood for questions. An Operations Employee contracted COVID and has now returned to work in isolation. Sent out a news letter informing our customers that the LRGPWWA has applied to participate in NM Human Services Dept. Income Support Division Program. This program will assist with water/sewer accounts that have been disconnected; could be disconnected; or to pay current billing. Priority is given to the disconnected accounts, followed by the to be disconnected and then the current billings. Customers will have to apply individually to the program, then the money would be sent directly to LRGPWWA. As soon as we have more information, we will make sure we send it out to our customers.
- B. Projects:** Ms. Nichols provided a written report and stood for questions. Central Office Building Project – the notice of award has been issued and the contract is being signed and NMED has signed off on it and are ready to move forward.
- C. Operations:** Mr. Lopez provided a written report and stood for questions. The Organ Ponds were plugged and backing up, they took a lot of work from all of our staff and the help of Henry and his staff from Enviro-Tech. He included before and after pictures of the ponds and wanted to congratulate his staff for all the hard work.
- D. Finance:** Ms. Jackson proved a written report and stood for questions. The report in the packet is for period ending 10/31/21 revenues were \$310,497.02 and expenses were \$312,038.10. There were no large expenses this month.

VIII. Unfinished Business: NONE

IX. New Business:

- A. Motion to adopt Resolution FY2022-14 Adopting a Water Master Plan:** Mr. P Smith made the motion to adopt Resolution FY2022-14 adopting a Water Master Plan. Mr. Evaro seconded the motion, the motion passed with all in favor. Tiffany Goolsby, Grant Admin. for the CDBG funding, which paid for the Water Master Plan. This is part of the close out of the project a required Public Hearing will be held at 5:30 p.m. today it is designed to let the public know what the CDBG funding was spent on and to tell them about the Water Master Plan.
- B. Motion to approve engineering agreement with Souder, Miller & Associations for Stern Drive Ph. II Project:** Mr. Magallanez made the motion to approve the engineering agreement with Souder, Miller & Associates for Stern Drive Ph II Project. Mr. Evaro seconded the motion, the motion passed with all in favor. Ms. Nichols said Lilla Reid from Souder, Miller & Associates is present at this meeting to answer any questions about the agreement and/or the project, there were no questions.
- C. Motion to approve engineering agreement with Daniel B. Stephens & Associates for East Mesa Phase II Design Project:** Mr. Smith made the motion to approve the engineering agreement with Daniel B. Stephens & Associates for the East Mesa Phase II Design Project. Mr. Evaro seconded the motion, the motion passed with all in favor. Ms. Nichols said this agreement is for the design portion of Phase II of the East Mesa Project, paid with Colonia's funds.

- D. Motion to approve general legal services agreement with Law Office of Joshua Smith:** Mr. Magallanez made the motion to approve the general legal services agreement with Law office of Joshua Smith. Mr. P Smith seconded the motion, the motion passed with all in favor.
- E. Motion to approve USDA-RD legal services agreement with Law Office of Joshua Smith for South Valley Water Supply/Treatment Project:** Mr. Evaro made the motion to approve USDA-RD legal services agreement with Law office of Joshua Smith for South Valley Water Supply/Treatment Project. Mr. P Smith seconded the motion, the motion passed with all in favor.
- F. Motion to approve USDA-RD legal services agreement with Law Office of Joshua Smith for Mesquite-Brazito Sewer Project 2:** Mr. Magallanez made the motion to approve USDA-RD legal services agreement with Law office of Joshua Smith for Mesquite-Brazito Sewer Project 2. Mr. Evaro seconded the motion, the motion passed with all in favor. Mr. Evaro had to leave the board meeting at 10:15 a.m.

X. Other discussion and agenda items for next meeting at 9:30 a.m. Wednesday, December 08, 2021

- A. Have any Board Members participated in training? If so, please give us a copy of your certificate:**
No new certificates and no one attended any trainings.
- B. GM Evaluation:** Mr. P Smith and Mr. F Smith wanted Ms. Nichols to make sure that Mrs. Holguin received the General Manager evaluations. Mrs. Juarez asked if she needed to do the evaluation even though she has not been on the board of director for a full year it was suggested she fill the form out anyway, she will get on the evaluation site and fill the form out.
- C. Please turn in your Board Member Handbook to Patty no later than the November 10th meeting so we can update it:** Ms. Charles said she had received handbooks from Mr. F Smith, Mr. Evaro and Mrs. Holguin. Mr. P Smith said he would deliver his to the Desert Office.

D. Closed Session – Personnel, needs to added to December meeting.

- XI. Motion to Adjourn:** Mrs. Juarez made the motion to adjourn board meeting at 10:30 a.m. Mr. Magallanez seconded the motion, the motion passed with all in favor.

These minutes will be presented to the board for approval on the 8th Day of December, 2021 at a regular meeting of the Board of Directors:

SEAL:

Esperanza Holguin, Board Chair

Attest:

Joe Evaro, Secretary

LRGPWWA
Manager's Report
December 8, 2021

- We had 3 field employees test positive for COVID. Two have returned to work.
- An operations labor resigned his position (also was one of the positives).
- Equipment Auction is scheduled for January 10, 2022 at 10 am at the Berino Office
- EPA/NMED Emergency Response Plan update set to be completed prior to end of December (Mike and Patty are the lead)
- Health Insurance (new plan)

	Monthly	Annual
○ Current Plan	\$25,191.00	\$302,292.00
○ Renewal of current Plan	\$29,346.00	\$352,152.00
Increase over Current	\$ 4,155.00	\$ 49,860.00
16.49%		
Increase over New	\$ 7,573.00	\$ 90,876.00
34.78%		
○ New Plan	\$21,773.00	\$261,276.00
Decrease from Current	\$ 3,418.00	\$ 41,016.00
13.57%		
Decrease from Renewal	\$ 7,573.00	\$311,136.00
25.81%		

**LOWER RIO GRANDE PUBLIC WATER WORKS AUTHORITY
PROJECTS REPORT – 12/8/2021**

LRG-17-01 – Mesquite-Brazito Sewer Project 2 – Bohannon Huston, Inc. – Design Stage – USDA-RD LOC \$15,030,780 (\$6,189,000 Loan/\$8,030,000 Grant) –27th Request for Funds from RCAC bridge loan has been submitted. LOC documents were submitted 4/26/21. Closing instructions were received from RD. RD Authorization to bid was received 8/31/21 and rescinded on 9/1/21 because our RCAC interim loan for construction was not yet in place, although we had requested it. Loan resolution was adopted at the September meeting, and RCAC is processing Received RCAC Commitment Letter for interim loan on 12/1/21.

LRG-11-03 – Interconnect & Looping Project – see LRG-18-02 for current portion – Stern Drive Line Ext.

LRG-11-05 – South Valley Water Supply & Treatment Project WTB #252– Bohannon Huston - Construction stage - \$160,000 Loan and \$676,600 Grant RD Funds: Construction should commence on 12/6/21. SWPPP eNOI was submitted 12/2/21.

LRG-17-01 – Water Master Plan – BHI - WTB #252/CDBG 19-C-NR-I-06-G-100 \$50,000 + \$60,000 LRG funds: Final Request for Funds and project close-out documents have been submitted.

LRG-17-02 – Central Office Building – Wilson & Co. - DW-4213 \$3,285,619 - SAP 21-F2723-STB \$1,200,000: Notice to Proceed was issued for 11/29/21.

Forty-Year Water Plan – CE&M – complete – needs update for new mergers after Brazito combine & commingle: Currently only includes the initial five systems.

LRG-13-03 – Valle Del Rio Water System Project – Construction Stage & Ph. II Design - \$1,197,708 DWSRLF funding - \$898,281 principal forgiveness – 299,427 loan repayment – Souder, Miller & Associates: Project is on hold pending El Paso Electric Company work to install 3-phase power to the site. EPEC agreement for the service installation has been executed.

LRG-17-03 –East Mesa Water System Improvements Project – NMFA 3803-PG & 3804-PG \$93,307, 4915-CIF \$207,608 Loan/\$39544 Grant/\$9,562 Match – Design – Final closing date for DWSRLF funds for Phase I construction was 12/3/21. Phase II Colonia's funds are available, engineering contract is pending NMED-CPB approval.

LRG-18-01 Ph. II – High Valley Water System Improvements Ph. II & III Project – NMFA 4916-CIF \$630,384 Grant, \$111,244 Loan – Design & Construction – Souder, Miller & Assoc. – New well is complete, but pit less adapter will not arrive until late November, pump-tests have been done, water samples have been sent to the lab, and results have been received. Interconnect line with Vista Del Rey is installed except for the master meter that hasn't arrived yet. Phase III Colonia's funds closing is final, engineering contract is pending at SMA.

LRG-18-02 – Stern Drive Waterline Extension Project – Design/Build – SMA - \$150,000 SAP – Engineering contract was approved by NMED-CPB on 12/1/21.

LRG-19-09 – S. Valley Service Area Line Extensions - SMA –We have Task Order with SMA to do community outreach to see where there is interest from potential new customers, and determine whether a PER is needed. SMA has identified potential locations and potential new customers and is

working on cost estimates and phasing recommendations after confirming that the work would require a Technical Memo, not a PER. Report has been submitted, and staff review is pending.

LRG-20-01 – Mesquite Wetlands Closure – Plan/Design - BHI - \$250,000 SAP: Work from CO #3 is finished. Contract with Vasquez Fence Co. has been executed and submitted to NMED-CPB for approval.

LRG-21-01 – Vado Area Water System Improvements – Plan/Design/Construct – SMA - \$139,000 SAP 20-E4038-GFR – Contract was awarded to DuCross Construction and approved by NMED-CPB. Pre-construction meeting is set for 12/7/21.

Other projects:

NM 2022 Legislature: Capital Outlay online request forms are available 10/5/21. I'm working on requests for furniture/fixtures/equipment for the Central Operations Facility, iron & manganese treatment for Valle Del Rio, and a vector truck. \$2 Billion in legislative funding is expected to be available for projects, plus earmarked severance tax bonding capacity estimated at \$64.2 million for water projects and \$32.1 million each for tribal projects in Colonia's.

Infrastructure Capital Improvements Plan 2023-2027: ICIP has been submitted.

Reporting to Funding Agencies: Quarterly CIF Reports were submitted for 1stst Quarter, SAP monthly reporting is up to date.

Documents Retention & Destruction – Sorting of old association documents for storage or destruction is ongoing, and staff is implementing approved retention/destruction schedules for LRGPWWA documents.

Website and Email – Notices and Minutes pages are up to date.

Training –Patty and I have not attended any new trainings.

As Needed Engineering Services - Currently we have two active Task Orders: Souder, Miller & Associates NM DOT permits for an address on Greatview Ct. and one on Vado Dr. that are pending NM DOT approval on as-built plan sets.

Collection & Lien Procedures - 309 first notifications, 306 certified letters have been sent and 131 liens have been filed to date. 53 liens have been released following payment in full of the account.

Water Audits –Most recent results are available on the boards website.

Rate Study – Implementation of rate adjustment began July 1, met with Karl Pennock, RCAC, for an update on 10/28/21

Cyber Security Assessment – Final follow-up meeting with Karl Pennock, RCAC, was held on 7/14/21. Our insurance company is requiring training for all employees on phishing & malware, Patty has administered the training for all employees.

NM Board of Licensure for PEs & Surveyors – Attended a public hearing and board meeting on 12/3/21.

Board of Directors Handbooks – Patty and I have updated them and are ready to distribute for the January meeting.

Lower Rio Grande PWWA

Operators Report

December 08, 2021

- Backflow inspections are Current. (Mesquite District)
- For the month of November, we were issued 225 work and service orders.
- For the month of October, we were issued 295 work and service orders.
- For the month of November, we installed 5 new water service connections in the South Valley.
- We had no main or service line breaks at Alto De las Flores.
- We had no main or service line breaks at Talavera MDWCA.
- We had one Main line water break in South valley area.
- The mag meter for well # 8 has been ordered and should arrive soon.
- The Gas chlorine system at the El Centro well is almost complete, we should be back in service before the end of the month.
- The Organ Ponds are working well no problems.

NMED: All of our Monthly Bac-T-Samples were taken for the month of November and all samples were negative.

Mesquite and Organ Sewer Reports. The Organ Ponds and the Mesquite Wetland Wastewater reports will be due February 1st.

Chlorine: No problems.

Reports: NMED, State Engineers, and the water conservation reports have been sent.

Lower Rio Grande PWWA Water Production Report

