



LOWER RIO GRANDE Public Water Works Authority

PO Box 2646 Anthony, New Mexico 88021 (575) 233-5742

www.LRGauthority.org

ADMINISTRATIVE SERVICE ACTIVATION/DEACTIVATION STATEMENT For change of ownership per Real Estate Contract Policy

Date: _____

Account #: _____ Service Address: _____

Meter Number: _____

I certify that I _____
Print name

am the Seller Buyer of the property at this address, and I do hereby request that my water and sewer (if applicable) service for this account be activated deactivated. I understand that there is a fee for this service. I understand that by deactivating the service, no minimum charge will be applied to this account; HOWEVER, if the meter shows usage at any time while the service is deactivated, a meter tampering fee will be assessed to this account.

Signature of Property Owner(s)

Signature of Property Owner(s)

Signature of Property Owner(s)

Signature of Property Owner(s)

Administrative Service Activation Fee	<u>\$200.00</u>
Administrative Service Deactivation Fee	<u>\$0.00</u>
Meter Tampering Fee	<u>\$500.00</u>

Verification by staff that:

The account balance is paid in full and no other bills or charges are pending and Deactivation is authorized

Date of final meter reading _____ Final meter reading _____

The Activation Fee has been paid in full and Activation is authorized.

Date Print Name Signature